

DOCUMENTARY REQUIREMENT AT THE TIME OF INTERVIEW FOR H1/ L1 VISA

S No.	Documents	Additional Information	Responsibility
1.	Original H and L Petition	Those appearing for either H1B or RL1 (Individual L1) Visa interview need to carry Original I797 Approval with i129 form and LCA at the time of interview. Blanket L petitions to be carried in Triplicate (one copy to be Attached with DS160 confirmation and other two copies to be carried separately).	GIMS TEAM /EMPLOYEE
2.	Demand Draft	Applicable only for Blanket L1 applicants	GIMS TEAM
3.	All Original Passports	Original passport in good condition with at least 3 blank pages). Old passports are also required. If you had lost your previous passport, you need to carry photocopy of the lost passport with copy of FIR.	Employee
4.	DS 160 confirmation page	DS 160 confirmation page (CEAC confirmation sheet) updated as per the Visa Interview location.	Employee
5.	Appointment Confirmation Sheet	To download the appointment confirmation sheet authorization letter needs to be couriered to our agent and tracking details are required to be shared to usa-stamping@wipro.com. You can also check with us in case if you don't have agent address. Please verify that all your personal details are correct before proceeding with the Consulate Interview. You can download this letter from the below mentioned path once your attendance for Visa briefing is confirmed. MyWipro>> GIMS>>My applications>>App no>>Go to last screen>>Appointment confirmation	Employee
6.	Original Degree Certificate	From Bachelor's degree onwards	Employee
7.	Client Invite letter	Client Invite letter which has been issued within 1 month from the date of Visa Interview. Letter should be preferably on a Client letterhead. (Only for H1 Visa applicants and not applicable for L1 Visa applicants.)	Employee
8.	Pay slips or Bank Statements	Either copy of pay slips or Bank statement for last three months. Employees who were at onsite need to carry their Onsite payslips and bank statements.	Employee
9.	Work Experience Certificates	If you were employed by any other Organization previously, you need to carry Experience letters for the same	Employee
10.	W-2 Forms	For employees who are on a vacation or who were based in the US earlier on either H1B or L1 status.	Employee
11.	Wipro offer letter	You need to carry your signed Wipro offer letter (all pages).	Employee
12.	HR Reference letter or Employment Verification letter	HR Reference letter without salary (MyWipro>>MyRequest>>Letters) OR Employment verification Letter (MyWipro>> search "reference letter". Select Employment verification letter without Salary in first Dropdown and select	Employee

		Application of Visa in the second dropdown, fill the relevant correct details and submit, so that you will get letter on your Wipro email id.	
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DOCUMENTARY REQUIREMENT AT OFC FOR BIOMETRICS

S No.	Documents	Additional Information	Responsibility
1.	All Original Passports	Original passport in good condition with at least 3 blank pages). If you had lost your previous passport, you need to carry photocopy of the lost passport with copy of FIR.	Employee
2.	Appointment Confirmation Sheet	To download the appointment confirmation sheet authorization letter needs to be couriered to our agent and tracking details are required to be shared to usa-stamping@wipro.com. You can also check with us in case if you don't have agent address. Please verify that all your personal details are correct before proceeding with the Consulate Interview. You can download this letter from the below mentioned path once your attendance for Visa briefing is confirmed. MyWipro>>Travel>>GIMS>>My applications>>App no>>Go to last screen>>Appointment confirmation	Employee
3.	DS 160 confirmation page	DS 160 confirmation page (CEAC confirmation sheet) updated as per the Interview location.	Employee