

## CONFLICT OF INTEREST DECLARATION FORM FOR NEW APPOINTEES

Name: Bulathsinalage Sankha Cooray Appointment: Research Engineer

Department(s): Information Systems and Analytics

### A. GENERAL POINTS TO NOTE BEFORE COMPLETING THE FORM

A1. Please answer the questions on this form to the best of your knowledge.

On any declarations on this form, you will be advised on the appropriate resolution (if required) in accordance with the University's Policies and Guidelines.

### B. Declaration on Staff Relations

B1. Do you have any known Family Relation<sup>1</sup> or other Relationship<sup>2</sup> with any job applicant/ staff of the University?

Yes ☐ No ☒

If 'Yes' to B1, please complete Table B1(a) below.

#### \*Table B1(a). Job Applicant/ Staff Details<sup>3</sup>

Name of Job Applicant/Staff	Designation	Name of Department/Faculty/ School within the University	Nature of Job Applicant/ Staff's Family Relation <sup>1</sup> or other Relationship <sup>2</sup> with you

<sup>1</sup> "Family Relation" refers to your spouse, child, adopted child, stepchild, sibling or parent.

<sup>2</sup> "Relationship" refers to dealings with any person who you have or had a relationship with that would place you in a conflict of interest situation.

<sup>3</sup> Where an asterisk (\*) is reflected against an item on this declaration form, this item must be completed (if known).

**C. Declaration on Commitments and Activities Outside the University**

- C1.** When you become an employee of the University, will you have any position (whether paid or unpaid, and dormant or active) and/or undertake any consultation work with an organisation outside the University?

(Please also include positions in Private Education Institutions<sup>4</sup>, charitable organisations or in private practice.)

Yes ☐ No ☒

If 'Yes' to C1, please complete Table C1(a) below.

**\*Table C1(a). External Position/ Consultation Work Details**

Name of Company or Organisation	Position/ Designation	Brief Description/ Nature of work	Indicate whether during or after working hours	From (DD/MM/YY)	To (DD/MM/YY)	Number of days (1 day = 8 hours)	Amount of remuneration and/or details of benefits in kind

- C2.** Will you be involving any NUS students or staff in your outside commitments or activities (paid or unpaid) when you become an employee of NUS?

Yes ☐ No ☒

If 'Yes' to C2, please complete Table C2(a) below.

**\*Table C2(a). Student/Staff Details**

Name of Student/Staff	Student/Staff Number	Department	Details of work

<sup>4</sup> The listing of Private Education Institutes is available at [https://www.tpgateway.gov.sg/resources/information-for-private-education-institutions-\(peis\)/pei-listing](https://www.tpgateway.gov.sg/resources/information-for-private-education-institutions-(peis)/pei-listing)

D. Declaration on Other Processes

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- D1. Have you created, discovered, or reduced to practice an invention, product, process or other intellectual property that you anticipate will use the University's resources after you become an employee of the University?

Yes ☐ No ☒

If 'yes' to D1, please complete Table D1(a) below.

\*Table D1(a). Invention Details

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- D2. Are there any other situations that you think would represent an actual or potential conflict of interest after you become an employee of the University?

Yes ☐ No ☒

If 'yes' to D2, please complete Table D2(a) below.

\*Table D2(a). Other Conflict(s) of Interest

Details of the Conflict(s) of Interest  
(Please be as detailed as possible and list separately for each conflict)

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I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform the University immediately of any changes therein.



Signature

Bulathsinghalage Sankha Cooray

27 September 2022 | 12:04 PM SGT

Date

In Process

If 'yes' is answered by the new appointee to any of the questions on this declaration form, Sections E and F are compulsory before Section G is completed by the HR Partner to the appointment:

**E. The section below is to be completed by the Reporting Manager:**

E1. Comments and Recommendations:

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In Process

\_\_\_\_\_  
Name of Reporting Manager

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**F. The section below is to be completed by the Reporting Manager's Manager (RM1):**

F1. Comments and Recommendations:

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In Process

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\_\_\_\_\_  
Name of RM1

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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**G. This section is to be completed by the HR Partner of the appointment:**

This form is forwarded to OHR Shared Services on [insert date]

\_\_\_\_\_  
Name of HR Partner  
of the appointment

\_\_\_\_\_  
Signature

In Process

*Updated 18 March 2021*