

Tips for completion of Acceptance form

In the acceptance form, you are required to indicate the following:

- (i) Address
Please provide the full residential address of yourself and your 'Next-of-kin'.
- (ii) I propose to assume duty on
 - It refers to the date of which you are proposing to assume duty with NUS. This date is an estimate and is subject to change.
 - The effective date for your assumption of duty is subject to the completion of all pre-employment formalities, which include medical examination clearance and successfully convert from full-time to part-time candidature. Please factor in about 1 week for the medical examination reports and 2 weeks for the part-time conversion approval to be available. Please note that if you have submitted your thesis, you are still required to convert to part-time candidature.
 - Please indicate a date after taking all the above-mentioned into consideration.
- (iii) 'Next-of-kin' contact
It refers to 2 family members' contact details. This can be a local or overseas contact details.

In Process