

Weikang Qin. (Leo)

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ACADEMIC BACKGROUND

University of New South Wales

Sydney, Australia

02/2017 – 05/2020

Bachelor of Commerce (Double Major) Major in Accounting and Finance

(WAM: 71/100)

Relevant course work: Accounting, finance, auditing, commercial law, information system and statistics

WORKING EXPERIENCE

CPTB Accounting Firm

08/2020 – 11/2020

Assistant Accountant

Sydney, Australia

- Prepared financial statement and business activity statement based on client's information
- Prepared individual tax return, trust tax return for individual taxpayers
- Provided balance sheet, profit and loss and company tax return.
- Help clients to avoid unnecessary payable tax through family trust.

Suitsupply

03/2019 – 08/2019

Visual Merchandising

Sydney, Australia

02/2015 – 09/2015

Visual Merchandising

Shanghai, China

- Forecasted monthly e-commerce demand with Netherlands headquarter
- Provided and achieved over 20 weekly e-commerce planning perspectives with management
- Responsible for building sound business and financial plans in order to maximise margin and minimise risk
- Worked with planning, merchandising, inventory management, and finance in order to analyse and apply retail trends to ensure effective financial decision-making
- Designed over 4 season merchandise based on the current fashion trends and stock information with chief designer

Siemens (Subsidiary: HRS Group)

11/2018 – 03/2019

Assistant Accountant

Shanghai, China

- Assisted and prepared over 3 monthly financial reports with Accounting Receivable Team
- Assisted budgeting and forecasting process with accounting team and complete the bank bills settlement
- Performed year-end balance sheet, general ledger reconciliations and tax declaration
- Assisted with Junior accountant requirements to reconcile daily bank accounts
- Completed the certification and invoicing of monthly incoming invoices

JusRegal CPA Firm & Immigration Consultant

10/2016 – 12/2016

Assistant Accountant/Interpreter

Taipei, Taiwan

- Assisted manager in communicating with overseas clients and companies
- Undertook inquiries with management when possible non-compliance with IFRS existed and suggested subsequent adjustments respectively
- Verified disclosure information and processed final reporting package
- Participated in intense year-end statutory audit private investment engagement

Abercrombie & Fitch

10/2015 – 03/2016

Model

Singapore, Singapore

03/2016 – 07/2016

Model/Brand Representative

Shanghai, China

- Worked with Team Singapore and the US headquarter to identify and launch over 40 strategic marketing plans to drive sales
- Collaborated with internal and external business partners to develop marketing communication content across all major consumer touch points
- Assisted its subsidiary Hollister to shoot as models over 12 monthly magazine guides
- Worked closely with business partners and online sales team to ensure consistency with the brand
- Responsible for brand development and brand building in Singapore and Shanghai
- Responsible for the release of new products and combine the new products with the current fashion trend

CAMPUS ACTIVITIES

University of New South Wales Shanghai Student Society

02/2018 – 11/2019

Vice-President

- Responsible for on-campus activities and recruitment of society members
- Assisting president to plan the future opportunity and society management

CERTIFICATE ATTAINED

CFA Level 1 Candidate

Diploma of Interpreting (NAATI) Candidate

LANGUAGE SKILL

Superior in Mandarin and English IELTS: 7 (L6.5/R6.5/W6.0/S7.5)

PROFICIENT IN OPERATING

Proficient in Microsoft Office Word, Microsoft Excel (VLOOKUP), Word, PowerPoint; MYOB