M. C. A. ENTRANCE   **TEST PAPER: COMPUTER AWARENESS TEST-VII**   **Total Questions: 10**
Max. Time: 15 Min.

1. Which one of the special keys of control center specified below displays data, toggles Browse/Edit?
(a) F1
(b) Ctrl-X
(c) F2
(d) Alt C

2. The maximum number of function that can be assigned to the function keys in dBASE IV is
(a) 10
(b) 20
(c) 30
(d) 60

3. Which one of the following listed methods of quitting dBASE IV may result in loss of files?
(a) Rebooting outside the Exit menu and quit ENTER
(b) Quit ENTER
(c) By Exit menu
(d) None of the above

4. Which of the following items of the control center listed below simplifies data entry?
(a) Queries
(b) Data
(c) Forms
(d) Reports

5. Which one of the following in not considered to be a feature of the spreadsheet?
(a) Single view of data
(b) Limited access to external data
(c) Data tied to the model
(d) Difficult to do what-if projections

6. Four features of Lotus DBMS have been given below. One feature has been wrongly stated. The incorrect feature is
(a) transport access to multiple source of data
(b) tight links to lotus spreadsheet
(c) powerful SQL relational database system
(d) lacks graphical tools and database server

7. The number of worksheets a user can keep in a file under Lotus 1-2-3 release 3.0 is
(a) 32
(b) 256
(c) 16
(d) 8

8. The maximum number of rows that can be defined in Lotus 1-2-3 is
(a) 8192
(b) 512
(c) 2000
(d) 1024

9. In Lotus 1-2-3
(a) an individual cell can store a combination of data and text
(b) an individual cell can store either a data item or text
(c) an individual cell can be used only to store a single item of data. It cannot be used for storing text
(d) None of the above

10. While starting the lotus 1-2-3, the current cell reference is shown at

(a) centre of the screen
(b) top left hand corner of the screen
(c) top right hand corner of the screen
(d) None of these