

PRAVIN SHIVRAM JADHAV  
Mobile No: - 9922273622  
Mail id: - [jadhav.pravin132@gmail.com](mailto:jadhav.pravin132@gmail.com)

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**OBJECTIVE: -**

To build up career in fast growing Organization, working in a lively, pulsating professional environment. To face new challenges and achieve new targets in banking field by making use of my Banking experience.

**PROFESSIONAL SUMMARY: -**

- 23 Years of Experience in Banking.
- Knowledge of principle and importance of Credit monitoring and Control.
- Experience in Business Development, Marketing as well as Customer Relationship Management.
- Good interpersonal skills, committed, hardworking and learn new technologies.

**DOMAIN KNOWLEDGE: -**

- Retail and Core Banking.
- ALM (Asset Liability Management).

**TECHNICAL SKILLS: -**

Operating Systems	Windows/OMNI/Fin core
Knowledge of MSCIT	

**EDUCATIONAL QUALIFICATION: -**

Degree	Name of University	Year of Passing
B.Com.	Pune University	1989-1990
LLB	Pune University	1994-1995
ADCCSSA(Appeared)	Wadia College, Pune	1990-1991

**WORK EXPERIENCE: -**

ORGANISATION	DESIGNATION	DURATION
RUPEE CO-OP BANK LTD	CLERK-CASHER	1 <sup>ST</sup> JUNE 1996– 31 <sup>ST</sup> JAN 2012
HDFC BANK LTD	DEPUTY-MANAGER	1 <sup>ST</sup> FEB 2012 – 31 <sup>ST</sup> JULY 2012
THE VAIDYANATH URBAN CO-OP BANK LTD	ASSISTANT-MANAGER	6 <sup>TH</sup> DEC 2012 – 31 <sup>ST</sup> JAN 2015
SHRI VEERSHAIV CO-OP BANK LTD	OFFICER AND BRANCH MANAGER	5 <sup>TH</sup> FEB 2015 - 16 <sup>TH</sup> APRIL 2018
THE BARAMATI CO-OP BANK LTD	BRANCH MANAGER	23 <sup>TH</sup> JULY 2018 –15 <sup>TH</sup> NOV 2019

**RUPEE CO-OP BANK LTD: -**

- A scheduled co-op bank reputed in Maharashtra doing business through its 33 branches and 3 extension Counters from Pune, Mumbai, Thane, Nagpur, Aurangabad, Nashik, Kolhapur.
- Exposure in banking related day to day work such as Savings, Current, Cash-credit, Over-draft Hypothecation Loan etc. also marketing our various schemes regarding Deposits and Advances.
- I have worked in all section for last 15 years and 8 months.

**THE VAIDYANATH URBAN CO-OP BANK LTD**

- I have worked in Head office and Chandan-nagar Branch as ASSISTANT-MANAGER.
- The nature of work includes handling, maintenance and operations of Hypothecation mortgage and personal Surety loan accounts with renewal of working capital Limits.
- Handle documentation and disbursement of the said loans. Scrutinizing the renewal and new proposal right from loan application from to Balance sheet analysis and comment on strength regarding the strength and weakness of the proposal for putting before Higher Authority for review and sanction. To keep track of post sanction monitoring of loans. Issue notice or letters whenever discrepancies are observed. Analysis of credit Rating system as designed by bank as per credit policy.

**SHRI VEERSHAIV CO-OP BANK LTD: -**

- Worked as OFFICER Handling Bank Payment and Bank receipts and Bank receipts and preparing monthly bank Reconciliation Statement, weekly review of advances involved in finalization of accounts until Balance sheet. Checking cash balances excess cash as per branch limit transfer to head office for investment of funds and received interest on investment to earn profit for branch.
- Worked as a BRANCH MANAGER responsible for supervising and managing a bank branch. Creating implementing and evaluating the branch Business plan and designing and implementing financial performance plans strategy and other operational activity. Providing excellent service to customers and sending monthly weekly reports to Head Office and Coordinate with HO and Branch and increase the branch business day to day.

**THE BARAMATI CO-OP BANK LTD: -**

- Working as a Branch Manager from 23<sup>rd</sup> July 2018 Supervising and Managing a branch and providing excellent service to the Costumers, Achieving the targets of deposits and loans asper HO instruction.
- Increasing branch business day to day and communication with the head office with letter writing.

**PERSONAL INFORMATION: -**

**Name: - Pravin Shivram Jadhav**

**Address: - Sr no.39/4/2, Jai Bhawani Nagar,  
Vadgaonsheri, Pune-411014.**

**Date of Birth: - 29<sup>th</sup> Oct 1968**

**Marital status: - Married**

**Language Known: - English, Marathi, Hindi.**

**Date: -**

**Yours Faithfully,**



**Place: - Pune**

**(Pravin S Jadhav)**

