



SOUTH INDIAN HISTORY CONGRESS

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South Indian History Congress, Madurai: Rules and Bye - Laws of the Congress

Author(s):

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SOUTH INDIAN HISTORY CONGRESS MADURAI

RULES AND BYE - LAWS OF THE CONGRESS

1. The Association shall be called " The South Indian History Congress ", Madurai.
 2. The South Indian History Congress has been founded at the School of Historical Studies, Madurai-Kamaraj University, in a meeting of the College and University history teachers of South India on December 7, 1978.
 3. The Registered Office of the Association will be at the School of Historical Studies, Madurai Kamaraj University, Madurai-625021. This office will be within the jurisdiction of the Registrar of Madurai district.
 4. The business hours of the Congress Office is from 10-30 a.m. to 4 p.m. on all official working days.

The objectives of the Congress are :

 - a) To promote historical studies on South India.
 - b) To co-ordinate the research on different aspects of South Indian History.
 - c) To serve as a forum for the exchange of views through annual Conferences.
 - d) To bring out a journal.
 - e) To honour historians of eminence on South India.
 - f) To help in the preservation of historical relics and records.
 - g) To receive and administer funds for the promotion of above-said objects.
- ### 5. Membership and subscription
- a) Membership is open to all those who are interested in South Indian Historical Studies.

The Members shall be of four categories.

Ordinary members	- Rs. 20/- per annum.
Life Member	- Rs. 250/-
Representative Institution	- Rs. 500/-
Donors	- Rs. 1,000/-
 - b) Any person whether to become member or life member shall apply in the prescribed form to the General Secretary and pay an admission fee of Rs. 5/- (Rupees five only) and the annual subscription to the treasurer. However, representative institutions and donors need not pay any admission fee.
 - c) Year is reckoned with calendar year. (January to December.)
- ### 6. Executive Committee
- a) The affairs of the Association shall be administered by an executive committee. It shall consist of a President, five Vice-Presidents, a Secretary, two joint-Secretaries, a Treasurer and

an Editor and 21 members, all of them elected from the General Body.

- b) The General Secretary, the two joint-Secretaries, the Treasurer and the Editor shall hold office for three years.
- c) The President, the five Vice Presidents and the eleven members of the Executive Committee will hold office for only one year.
- d) The elections will be conducted during the annual conference of the Association when members of the General Body will be present.
- e) The General Secretary shall appoint the Returning Officer/Officers with approval of the Executive Committee. The Returning Officer shall be responsible for conducting the elections.
- f) The elections shall be by single direct and secret vote. No postal ballot will be allowed.
- g) The newly elected Executive Committee shall take charge from 1st January.
- h) Any interim vacancy/vacancies in the Executive Committee shall be filled in through co-option by nomination by the General Secretary.

7. Duties

i) The President :

- a) The President shall preside over all meetings of the General Body and the Executive Committee.
- b) All questions arising at any meeting shall be decided by majority vote.
- c) In case of equality of votes, the President or the presiding member shall have the casting vote.

ii) The Vice-Presidents :

- a) The five Vice-presidents shall assist the President.
- b) One among them will act for the President in his absence. The President shall nominate one of the Vice-Presidents to act on his behalf.

iii) The General Secretary :

- a) The General Secretary shall be in charge of the working of the Congress.
- b) He shall represent the Congress in all its legal and official transactions.
- c) He shall be responsible for the implementation of the policies, programmes and decisions of the Executive Committee.
- d) He shall be responsible for convening meetings and recording the minutes.
- e) He shall maintain the records of the Congress and attend to all correspondence.
- f) He shall file the authenticated balance sheet, Annual list of names, address and occupation of the members in roll and the details of the functioning of the Congress during the financial year to the Registrar, Madurai District regularly.
- g) He shall present and report the activities of the Congress for the year.
- h) The General Secretary shall during his absence entrust the duties to one of the Joint-Secretaries after informing the President.

iv) The Joint Secretaries :

- a) The two Joint-Secretaries shall assist the General Secretary in all his duties for the smooth conduct of the Congress.
- b) One of them will perform the duties of the General Secretary in his absence and help the General Secretary in regard to organisational matters.
- c) The other will help the General Secretary in regard to holding of conferences.

v) Treasurer :

- a) The treasurer shall be in charge of the finance of the Congress and maintain proper accounts.
- b) He shall collect the membership fees and issue receipts.
- c) He shall disperse money as authorised by the Executive Committee with the approval of the General Secretary.
- d) He shall present the annual budget and the audited report to the General Body.
- e) The funds of the Congress shall be deposited in the State Bank of India Palkalainagar Branch in the name of the "South Indian History Congress" and operated by the Treasurer.
- f) He shall have an impressed amount of not more than Rs. 1,000/- at any time to be recouped periodically.

vi) Executive Committee :

- a) The Executive committee shall discharge all the functions of the Association and shall be responsible for imple-

menting the policies, programmes and directives of the General Body.

- b) It shall have the right to consider applications for membership, pass the expenditure incurred and allocate funds for which demands are made by the General Secretary.
- c) It shall consider representations from any member or member of the Congress and take suitable action.
- d) It shall have the power to appoint sub-committees to go into any matter requiring detailed examination. Such sub-committee shall submit their reports to the Executive Committee.
- e) It shall appoint an auditor to audit the accounts of the Congress annually.
- f) It shall have the authority to consider and decide any other matter that may arise from time to time.

vii) General Body :

- a) The General Body shall comprise of ordinary members, life members and one representative of each of the institutional members.
- b) It shall be the competent authority to take important decisions affecting policy matters.
- c) It shall elect the members of the Executive Committee and Office-bearers of the Congress.
- d) It shall approve the annual report and the annual budget.
- e) It will have the authority to approve the proposal of the Executive Committee and ratify the decisions of the

Executive Committee regarding all professional matters of the Congress.

- f) It shall have the power to remove any member/members of the Executive Committee or office-bearers by a two-thirds majority of the members of the Association present at the meeting.
- g) Any addition, alteration, deletion, or variation to the rules and by-laws shall be done only by the General Body by atleast two-thirds majority of the members present.

8. General Body Meetings

- a) The General Body shall meet annually during the annual Conference of the Congress. The Annual Conference shall be held in the month of February.
- b) For all General Body meetings one tenth of the numbers on rolls of the Congress shall form the quorum.
- c) Resolutions may be moved in the meeting with atleast one day's previous notice and also with the permission of the chair.
- d) The members shall be given a notice 21 days in advance about the conduct of the Annual General Body Meeting.
- e) Any change in the name of the Congress, amendment of the bye-law and memorandum shall be done by specially convened General-Body Meeting with 21 days prior notice and with majority of the members present.

9. Executive Committee Meeting

- a) The Executive Committee shall normally meet during the annual conference of the Congress.

- b) In case of emergency the Committee may pass resolutions by circulation and place the same at the next meeting for approval.
- c) The quorum for the Executive Committee meetings shall be half the number of its members.

10. Funds

- a) The funds of the Congress shall be made up of the subscription collected from the members.
- b) It shall be open to the Executive Committee to raise funds for the Congress by collecting donations and approaching agencies for aid.
- c) The funds shall be deposited in the State Bank of India, Palkalainagar Branch in the name of the Congress and operated by the Treasurer.

11. Auditor

Mr. K. V. Padmanabhan, B. Com., A.C.A.,

N.G.O. Colony, Nagamalai, Madurai-625 019 will audit the accounts of the Congress.

12. Membership Privilege

They may be given access to the records such as balance sheet bye-laws, Register of members at free of charge. If they require the copy of it, each items shall be charged with a fee of rupee one only (Rs. 1/-).

13. Dissolution

- a) The Congress shall not be dissolved except by a motion passed by a three-

fourths majority of all the members on rolls at a General Body Meeting of the Congress expressly convened for the purpose.

- b) The funds of the Congress after meeting all the liabilities shall be disposed off in accordance with the decision of the dissolution meeting. We the undersigned promise that the above rules and bye-laws are the correct copy of the rules and bye laws of the South Indian History Congress.

No.	Signature	Post
4.	S. Manickam	Editor
5.	S. Jeyapragasam	Life Member
6.	D. Daniel	„ „
7.	Y. Subbarayalu	„ „

Witnessess

1	S. Selvin Kumar	Lecturer in Medieval History Madurai-Kamaraj-University
2.	R. Shunmugam	Clerk, School of Historical Studies.

No.	Signature	Post
1.	K. Rajayyan	Secretary
2.	R. Venkatraman	Joint-Secretary
3.	K.R. Hanumanthan	Member Executive Committee

