

SM-5000-0011-A01-002, QFS, QTS, QL



#### **Document Information**

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AUTHOR / REVISOR:	Laurent Marguerat (LaMa)
COMPANY:	QIAGEN
DEPARTMENT:	Global Product Support (GPS)

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Adaptations and updates of the present document are a consequence of technical improvements and amendments of QIAlink. Any changes within this document are to be controlled.

# **Document History**

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002	SM-5000-0011-A01-001, QFS, QTS, QL	Release of QIAlink 1.1	LaMa	2014.02.04
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#### **Trademarks**

Trademarks: QIAGEN®, QIAsymphony® SP/AS, Rotor-Gene® Q MDx, and the Rotor-Gene AssayManager®, Adobe®, Reader® (Adobe Systems Incorporated); Microsoft®, Windows®, (Microsoft Corporation); Pentium®, (Intel Corporation)

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# 1 QIAlink Licensing

## 1.1 Logging in to the iNTERFACEWARE QIAGEN account

iNTERFACEWARE is the company we buy our LIMS interface from. This interface called "Iguana" needs to be activated with a license code. The license code can only be requested from iFW (iNTERFACEWARE) when the installation on the PC used for the LIMS conneciton has been done. This is because the license ID is "calculated" based on the MAC ID of the PC.

#### **INFORMATION**



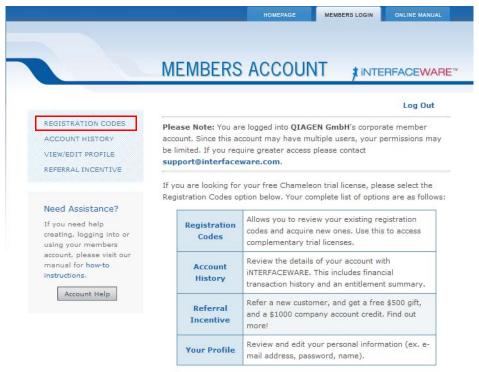
The **login information** will be communicated to you once you have successfully attended the training session about QIAlink Licensing. **This information is highly confidential** and may not be transmitted even to QIAGEN colleagues without agreement of the Manager of the Dispatch group.

To access the member account direct your navigator to the following URL:

http://members.interfaceware.com/myInterfaceware

## 1.2 Viewing all QIAGEN Registration codes

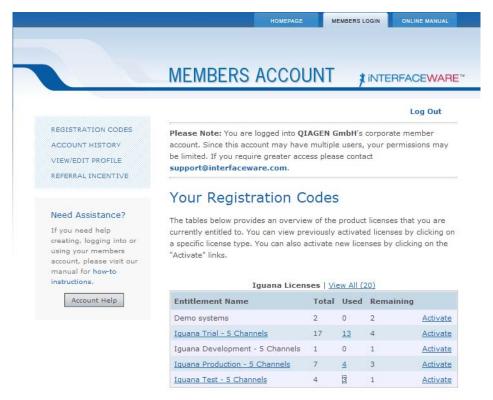
Once logged in click the "REGISTRATION CODES" in the menu on the left hand side.



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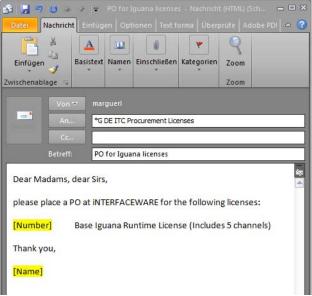
The table below provides an overview of the product licenses that QIAGEN is currently entitled to. You can view previously activated licenses by clicking on a specific license type. You can also activate new licenses by clicking on the "**Activate**" links.



#### 1.3 "Ordering" a License code

Whenever a QIAlink installation is ordered, proceed as follows to order a license code:

1. Send an Email to "\*G DE ITC Procurement Licenses" containing the needed information (see below).

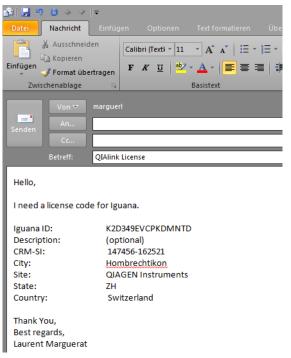


2. The license procurement group will then place P.O. at iNTERFACEWARE, once iNTERFACEWARE has received the P.O. they will add one "**Iguana Production - 5 Channels**" license to our QIAGEN account, so that a valid license is purchased for each QIAlink installation.

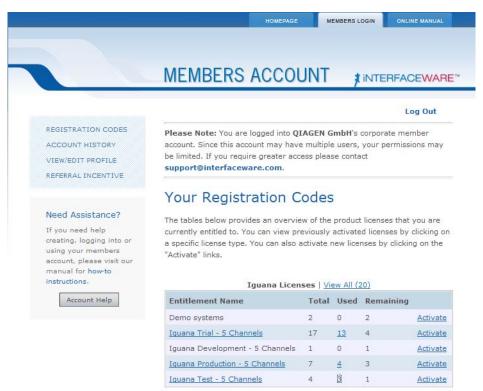
1

## 1.4 During the installation

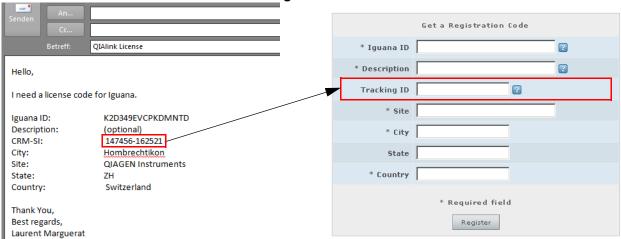
1. During the field installation of QIAlink the FSS in charge of the installation will contact the dispatch via email with the following input:



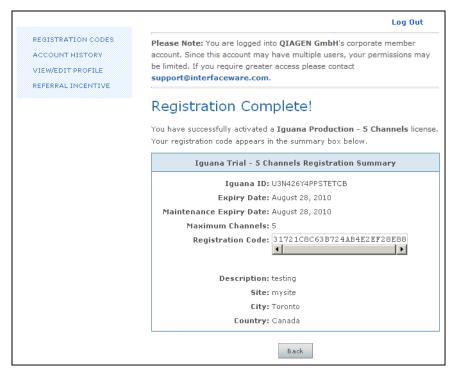
- 2. Go to: http://members.interfaceware.com/myInterfaceware and login using the credentials communicated by your line manager/GPS.
- 3. Click "REGISTRATION CODES".



4. Click "Activate", next to "Iguana Production - 5 Channels" to activate a permanent license. Enter the Installation SI number as "Tracking ID".



5. Enter the data from the FSS email into the appropriate fields and click "Register"



- 6. Copy the "**Registration Code**" field, a single click on the field will highlight its complete content, then paste the code in an email to the FSS.
- 7. Click "Back".
- 8. Click "Log Out".

#### 1.4.1 Transferring a licence to another computer

Customers sometimes need to transfer an installation of Iguana to another computer such as a laptop. You can easily do this by providing iNTERFACEWARE with the Iguana IDs of both the old and new installations, so that the license may be transferred accordingly.

The FSS in charge of the new installation will contact the group in charge of the licensing and will provide both the Iguana ID for the old and new installations. Once you have this information forward it to:

support @interfaceware.com

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once your email is received by iNTERFACEWARE Support, the QIAGEN Account will be updated to reflect the change and a new registration code will be emailed to you, simply forward the email to the FSS.

## 1.5 Password policy

The QIAGEN account's password must be changed every 2 months and/or whenever someone leaves the "licensing function", in this case the line managers must communicate changes in their teams to GPS, to trigger a password change.

It is the responsibility of GPS to perform this change and communicate it to the concerned people.

#### 1.6 FAQ

For more information about Iguana a FAQ is available at: http://wiki.interfaceware.com/480.html