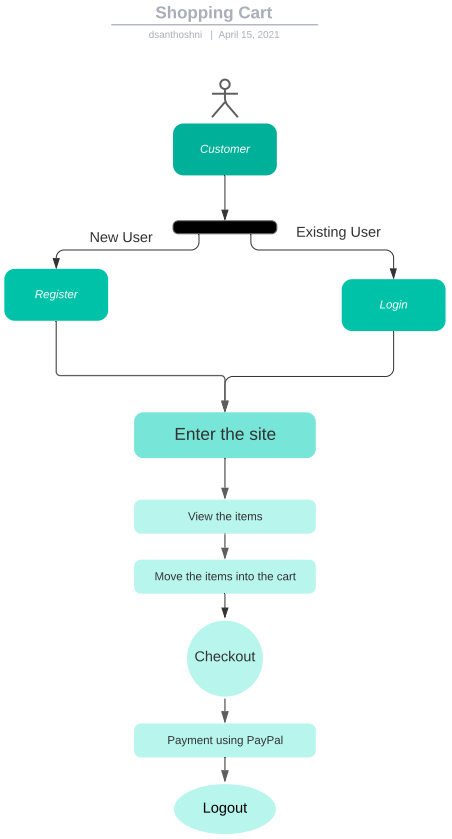

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1. ***Add text to a shape*** *by selecting it and typing.*
2. ***Add and remove shapes*** *on the canvas.*
3. *To **format shapes** as you'd like, click on a shape and then click "Shape Options" , "Fill Color" , and "Line Color" on the properties bar at the top of the canvas.*
4. *Hover over a shape and click on any red circle to **add lines**.*
5. ***Add text to a line*** *by double-clicking the text or anywhere on the line and typing.*
6. *To **format lines**, click on a line and then click "Line Color" , "Line Style," "Line Width," and "Line Options" on the properties bar at the top of the canvas.*

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