

# **Bangladesh for Micro, Small and Medium Enterprises: Subsidy for Work Force Welfare Assistance (WWAS)**

## **Details (Bangladesh for Micro, Small and Medium Enterprises: Subsidy for Work Force Welfare Assistance (WWAS))**

The scheme "State Capital Investment Subsidy" is a sub-scheme under the "Bangladesh for Micro, Small and Medium Enterprises" scheme. It was launched on 1st April 2020 by the Department of Micro, Small and Medium Enterprises and Textiles, Government of West Bengal, and shall remain in force till 31st March 2025. Objectives of the "Bangladesh for MSME" Scheme: The objective of the scheme is to extend fiscal incentives to encourage entrepreneurs to set up Micro, Small and Medium Enterprises with a view to focusing on the balanced development of MSMEs across the State and creating a sustainable ecosystem in the MSME sector which can maximize the utilization of resource, generate new employment and widen the area of operation to make the State emerge as the MSME leader in the country. Objectives of the "Subsidy for Work Force Welfare Assistance (WWAS)" Scheme: Through this incentive, eligible micro or small enterprises shall receive reimbursement of expenditure incurred by it for paying its contribution towards Employees State Insurance (ESI) and Employees Provident Fund (EPF) if at least 50% of the employees in the enterprise are recruited from amongst the persons registered with the Employment Bank of the State.

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## **Important Features (Bangladesh for Micro, Small and Medium Enterprises: Subsidy for Work Force Welfare Assistance (WWAS))**

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## **Benefits (Bangladesh for Micro, Small and Medium Enterprises: Subsidy for Work Force Welfare Assistance (WWAS))**

- Pattern Of Assistance: An eligible micro, small or medium enterprise for its approved project will be entitled to a reimbursement of 100% in first year and 75% in the remaining years of expenditure incurred by it for paying its contribution towards Employees State Insurance (ESI) and Employees Provident Fund (EPF) if at least 50% of the employees in the enterprise are recruited from amongst the persons registered with Employment Bank of the State. The period of assistance will be as follows:
  - Zone
  - B: 5 years. Zone
  - C: 7 years. Zone
  - D & E:
  - 9 years. NOTE: The reimbursement of expenditure specified above will be payable annually based on a minimum statutory limit subject to the condition that the enterprise has paid its contribution towards ESI and EPF on due dates. 'Employee' will have the same meaning as defined under "Employees' Provident Fund Act, 1952" and "Employees' State Insurance Act, 1948". ■■■■■■■■■■

## **Eligibility (Bangladeshree for Micro, Small and Medium Enterprises: Subsidy for Work Force Welfare Assistance (WWAS))**

- The business/organization should be a Micro/ Small/ Medium Enterprise.
- The business/organization should belong to the manufacturing sector.
- The business/organization should have started production on or after 1st April 2019.
- The business/organization should be in the private sector/ cooperative sector/ joint sector undertaking or should be a company/ undertaking owned and managed by the State Government or the Industrial SHGs.
- The Date of Commencement of Commercial Production (DOCCP) should be between 1st April 2020 to 31st March 2025.
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## **Application Process (Bangladeshree for Micro, Small and Medium Enterprises: Subsidy for Work Force Welfare Assistance (WWAS))**

- Registration Process: Step 1: Visit the Shilpasathi Portal and click 'Apply Online'. On the next screen, click 'Create New' for new registration. Step 2: Select the Applicant Type (Industry /Business /Commercial /Charitable Society/ Govt. entity) and enter the Registration Number. Step 3: On the 'User Registration' page, fill in all the mandatory fields and click 'Register'. Application Process: Step 1: Visit the Shilpasathi Portal and click 'Apply Online' . Step 2: Login to the portal using your username & password or via OTP using your registered mobile number. Step 3: You will be directed to the user dashboard. Click 'ALL SERVICES' and then select 'MSME Incentive' from the list of services. Step 4: Click 'Create CAF'. Your CAF ID will be created. Click 'Apply Online' to proceed. Step 5: Fill in the "eligibility form" and click "Save and Continue" to get redirected to the common application form (CAF). Step 6: In the CAF, fill in all the mandatory fields, and click "Update and Continue" to preview the form. Step 7: After the form gets submitted, you will be taken to the "Dashboard" to view the application status. Step 8: From the Dashboard, continue with the application by clicking "Click to Proceed". When done click "Save" to save the updated information. Step 9: Click "Preview" to preview the form before the final submission. Step 10: On the next screen, click "Go to Application" to fill out the "Online Form - A" application. Step 11: You will be taken to the "APPLY SUBSIDY" section to check year-wise subsidy items of the respective application you intend to apply for. Once complete, click "SAVE". Step 12: You will be taken to the "FILL UP SUBSIDY" tab. Provide the year-wise subsidy details for the incentive, and click "Add More" to see the multiple-year or year-wise breakup. Step 13: Upload the relevant documents, preview the details, click "VERIFY & SUBMIT", check the declaration box and click "Submit Application". Step 14: On final submission of Form-A application, you will be provided an application reference number. Use this number to check the status of your application. Date of submission of first application: Within 12 months from the DOCCP or within 12 months from the date of notification of Bangladeshree, whichever is later. Helpdesk: Protiti, 23, Abanindranath Tagore Sarani (Camac Street), Kolkata - 700017, West Bengal, India
- Phone: +91 33 2255 3700
- Fax: +91 33 2255 3737
- Email: [silpa.sathi@wbidc.com](mailto:silpa.sathi@wbidc.com). For any technical query or any critical issues faced while applying please mail to our Quick Response Team at: [qrt.silpasathiwb@gmail.com](mailto:qrt.silpasathiwb@gmail.com) Silpa Sathi Single Window

Cell - Helpline Number (Toll-free): 1800-345-5562 ■

## **Documents Required (Bangashree for Micro, Small and Medium Enterprises: Subsidy for Work Force Welfare Assistance (WWAS))**

- Copy of the Memorandum of Association and Articles of Association authenticated by the Registrar of Companies / partnership deed (wherever applicable). A statement on the name and address of the Directors / Partners / Owners of the enterprise / Members of Cooperative or Self Help Groups
- as applicable. Copy of approved project report. A copy of loan sanctions letter and disbursement letter issued by financial institutions / banks. A copy of the audited balance sheet for the last 2 years wherever applicable. A list of plants and machinery with original value along with copies of the bills
- money receipts. Existing manufacturing activities in West Bengal stating items
- annual approved capacity
- annual production during the last three years (in quantity and value in Rs. Lakh)
- if applicable. Copy of the land deed (wherever applicable). In case of rented /leasehold land / buildings
- copy of rent agreement and receipt /lease agreement. Copy of mutation & conversion certificate of land/ building. Copy of valid consent to operate certificate from the WBPCB. Copies regarding SGST. Copy of trade licence. Copy of first electricity bill (wherever applicable) Copy of acknowledgement of Udyog Aadhaar Registration Copy of SC / ST certificate wherever applicable. Copy of other statutory licenses/certificates
- if necessary. Self declaration as per para 7.1(vi) of the Scheme . Copies of documents regarding contributions made to EST/EPF A statement showing the names of workers
- their age
- date of appointment
- nature of appointment and nature of work. Certificate from the Regional Provident Fund Commission as per Annexure - III. ■ Certificate from the Director
- ESI as per Annexure-III. ■ Documents showing the recruitment from the Employment Bank of the State. ■

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