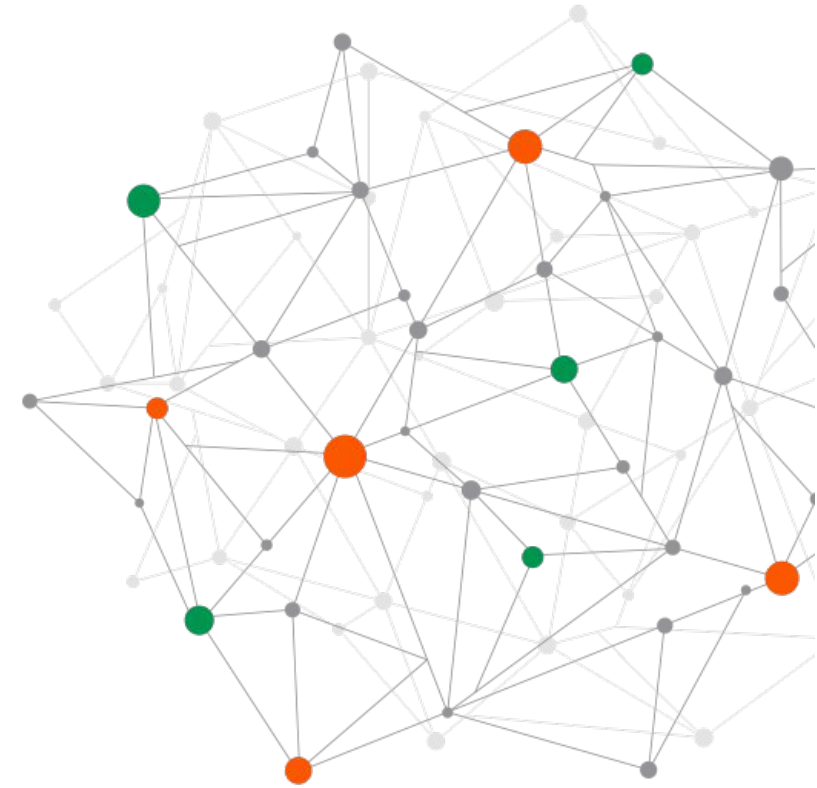


Interview Readiness Session 2:

Interview Readiness in the Age of ChatGPT

Presented By: Kunisha Reddy
May 2023





Imagine

*Ashish and Sabarni are two fresh college graduates. They are job hunting and decide to help each other through the process. So far, they have identified prospective jobs. What must they do to sail through the recruitment process and land the job?
How do you recommend they go about this process?*



A man is only as good as his tools.
- Emmert Wolf



A man is only as good as his tools, but a tool is only as good as the person using it.



WIIFM

- Preparation for the Fresher role
- Resume building using AI
- Interview preparation using Chat GPT
- HR rounds and behavioral questions
- Asking the right questions



Step 1: Research and Preparation

What To Do	How To Do It
Analyse the Job Description	Check the Job Posting
Learn about the Company	Search the company website, social media pages
Familiarise yourself with the organizational structure and teams	Using LinkedIn, browse through leadership and figure out the hierarchy of reporting
Create a plan of action	Note deadlines and things to do



Resume Building Using AI: ChatGPT

K

can you generate a resume for me?



Certainly! To generate a resume, I'll need some information from you. Please provide me with the following details:

1. Full name:
2. Contact information (phone number, email address):
3. Address (optional):
4. Professional Summary/Objective:
5. Work Experience (include job titles, company names, locations, employment dates, key responsibilities, and achievements):
6. Education (include degrees, institution names, locations, graduation dates, and any relevant coursework or honors):
7. Skills (both hard and soft skills):
8. Certifications and Training:

🔄 Regenerate response



Resume Building Using AI: Zety and Resume.io

Title, industry, keyword

Associate Consultant

Related job titles

- Consultant
- Sales Consultant
- Leasing Consultant
- Travel Consultant
- Technical Consultant
- + See more

Showing results for Associate Consultant

- Expert Recommended**
Planning and execution
- Expert Recommended**
Search Engine Optimization
- Expert Recommended**
Consultancy and advisory
- Expert Recommended**
Mastery of PowerPoint
- Mathematics proficiency
- Sales skills

Skills

- Lesson Planning
- Mentorship
- Public speaking
- Training program development
- Online training experience
- Classroom expertise

Preview | Tips

Zety



resume.io



30% Resume score

+25% Add employment history

Country: India

City: Hyderabad

Edit additional details

Professional Summary

Write 2-4 short & energetic sentences to interest the reader! Mention your role, experience & most importantly - your biggest achievements, best qualities and skills.

B I U S | | | | | Pre-written phrases

e.g. Passionate science teacher with 8+ years of experience and a track record of ...

Saved 1/1

Revathi Rajesh

Sales Associate

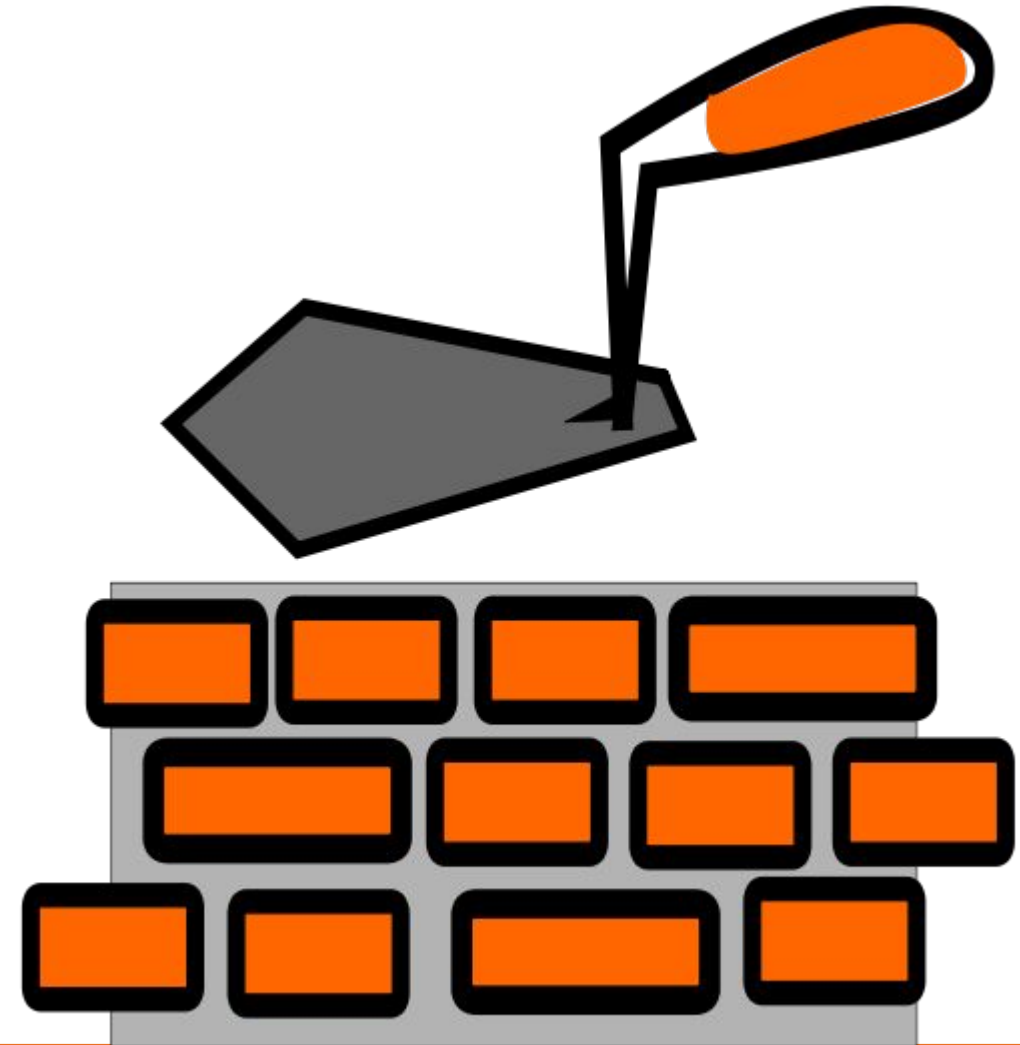
MOST POPULAR

- Experienced and self-motivated **Sales Manager** with five years of industry experience overseeing **sales** figures and new account developments. • Bringing forth a proven track record of working collaboratively with **sales** teams to achieve goals, increase revenue gains, and advance the **sales** cycle of the company. • A strong leader with the ability to increase sales and develop strategies to retain customers.
- Experienced and driven Sales Representative with a proven track record of exceeding goals and increasing sales volume and company presence. • Results driven individual with a niche for increasing revenue streams and developing long lasting and effective client relationships. • Bringing forth



Despite AI, You Need To...

- Write your own material
- Consolidate a list of your skills
- Enter your personal details
- Quantify your work and achievements
- Build your resume from scratch
- Customise text to match your style



A Tool for Inspiration: Canva

The screenshot displays the Canva website interface. At the top, there's a navigation bar with 'Home', 'File', 'Resize', and a search bar. The main header shows the selected template 'Grey & White Minimal Resume'. On the left, a sidebar contains icons for 'Design', 'Elements', 'Brand Hub', 'Uploads', 'Text', 'Draw', 'Projects', and 'Apps'. The central area features a search bar 'Search A4 templates' and a grid of template categories: 'Resume', 'CV', 'Cover letter', and 'Simple'. Below this, there's a 'Recently used' section showing three resume templates. The right side of the interface shows a preview of the 'Grey & White Minimal Resume' template, which includes sections for 'WORK EXPERIENCE', 'PROJECT MANAGER', 'EDUCATION HISTORY', 'PROFILE', and 'SKILLS'. A search bar is also present on the right side of the interface, with a dropdown menu showing 'Recommended actions' like 'Magic Write™', 'Text', and 'Share', and 'Graphics to match your design'.

WE Expects: LaTeX

Menu
Home
Upgrade
RusselResume
Review
Share
Submit
History
Layout
Chat

Code Editor
Visual Editor
Recompile

CV
fonts
profile.png
resume.tex
russell.cls

File outline
We can't find any sections or subsections in this file. Find out more about the file outline

```

1 %-----
2 % CONFIGURATIONS
3 %-----
4 % A4 paper size by default, use 'letterpaper' for US letter
5 \documentclass[11pt, a4paper]{russell}
6
7 % Configure page margins with geometry
8 \geometry{left=1.4cm, top=.8cm, right=1.4cm, bottom=1.8cm,
9 footskip=.5cm}
10
11 % Specify the location of the included fonts
12 \fontdir[fonts/]
13
14 % Color for highlights
15 % russell Colors: russell-emerald, russell-skyblue, russell-red,
16 russell-pink, russell-orange
17 % russell-nephritis, russell-concrete, russell-
18 darknight, russell-purple
19 \colorlet{russell}{russell-black}
20
21 % Uncomment if you would like to specify your own color
22 % \definecolor{russell}{HTML}{CA63A8}
23
24 % Colors for text
25 % Uncomment if you would like to specify your own color
26 % \definecolor{darktext}{HTML}{414141}
27 % \definecolor{text}{HTML}{333333}
28 % \definecolor{graytext}{HTML}{5D5D5D}

```

Doe John
YOUR ADDRESS
000000000000 | email@fakemail.com | github.com/themagicalrussell | linkedin.com/in/themagicalrussell

Personal Profile

A University of Leeds graduate student who is enrolled in the Data Science and Analytics programme. Dedicated to software engineering, having two or more years of expertise, and specialising in full stack web development, algorithms, and machine learning. Searching mostly for Machine Learning, Data Engineer, and Python Development positions.

Education

University of Leeds MSc in Data Science and Analytics • Head of School International Excellence Scholar • Working as a PwI Mentor • Courses: Data Science, Programming for Data Science, Knowledge Representation and Reasoning, Statistical Theory and Methods, Learning Skills through Case Studies, Artificial Intelligence, Machine Learning, Statistical Learning	Leeds, UK Sept 2021 - Current
Madhav Institute of Technology and Science BTech in Information Technology • Graduated with Distinction • Selected for Industrial Visit among the top of the class	Gwalior, India May 2016 - May 2020
Atomic Energy Central School High School • Passed with Distinction • Specialized in Physics, Chemistry, and Maths with Computer Science	Indore, India Apr 2014 - Apr 2016

Work Experience

Indian Institute of Technology Software Engineer • Collaborated with a four person team to develop a CNN model that utilised YOLO as a foundation to improve the accuracy of ambient lighting conditions in the Mobile net architecture. • Automated and optimised the data handling process for traffic signs, working with Ubuntu 20.04 did shell scripting, and employed other Linux tools. • Significantly boosted the model's accuracy by 60%, which was yielding an accuracy of 70-78% under Indian street light. The older models had an accuracy of 10-15%. • Technical Skills: Python with Pytorch, NumPy, Matplotlib, Pandas, Scikit learn, C++, Ubuntu Linux, Linux tools, Apt, Scripting, Git. • Soft Skills: Teamwork, Time Management, Communication, Presentation skills.	Indore, India Sept 2020 - Aug 2021
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University Projects

The Relation between GDP and IMR University of Leeds • Analysing data from 1960 to 2020 and discover patterns in the data that show trends between Gross domestic product per capita, Infant Mortality rate, Literacy Rate, and Industrial Development. • Study cross sectional, longitudinal, and among various countries to find variations in trends and get the historical data to back up the change in the trend of our data.	Leeds, UK Feb 2022 - Apr 2022
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Interview preparation using ChatGPT

K

can you conduct a mock interview for me?



Absolutely! I can conduct a mock interview for you. Mock interviews are a great way to practice and refine your interview skills. Let's begin:

1. Interview Preparation:

Please provide me with some details about the job you're interviewing for, including the company, position, and any specific job requirements or qualifications.

2. Interview Format:

Let me know if you prefer a specific interview format, such as a phone interview, video interview, or in-person interview simulation.

3. Interview Questions:

I will ask you a series of common interview questions based on the job you're applying for and your background. Please keep in mind that the questions are for practice purposes and may not be exactly the same as those asked in a real interview. I will provide feedback on your responses to help you improve.

Regenerate response

4. Interview Simulation:

K

I'm applying for a job as a Corporate skills trainer at a company called TalentSprint. The job requires me to train college freshmen corporate skills and communication skills. I'd like to prepare for a video interview. Can we begin?



Certainly! Let's proceed with the mock interview for the position of Corporate Skills Trainer at TalentSprint. We will simulate a video interview scenario. Please keep in mind that the questions are for practice purposes, and my feedback will help you improve your interview skills.

Mock Interview - Corporate Skills Trainer at TalentSprint:

[Interviewer]: Welcome, Kunisha! Thank you for taking the time to interview with TalentSprint. Let's begin.

1. Why are you interested in the role of a Corporate Skills Trainer at TalentSprint?
2. Can you provide an overview of your experience in training college freshmen in corporate skills and communication skills?

Regenerate response



Interview preparation using ChatGPT: Hard Skills

K

How do I tell an interviewer about my recent ML project?



When discussing your recent Machine Learning (ML) project in an interview, it's essential to effectively communicate your work and its significance. Here's a suggested approach to share information about your ML project:

1. **Provide a brief overview:** Start by giving a concise overview of your ML project. Mention the objective, the problem it aimed to solve, and any relevant context about the project's scope or application.
2. **Explain your role and responsibilities:** Describe your specific role and responsibilities within the ML project. Highlight your contribution and the tasks you undertook, such as data collection, preprocessing, model selection, feature engineering, or evaluation.
3. **Discuss the techniques and methodologies used:** Explain the ML techniques, algorithms, or methodologies you employed. Discuss any specific frameworks,



Regenerate response

Discuss any specific frameworks,



Interview preparation using ChatGPT: HR Questions

K how do you answer the question, "what is your biggest weakness?"



When answering the question, "What is your biggest weakness?" during a job interview, it's important to approach it strategically. Here's a suggested framework to respond to this question effectively:



1. Be honest, but choose a relevant and minor weakness: Select a genuine weakness that is not directly related to a crucial skill required for the job. You want to demonstrate self-awareness while assuring the interviewer that your weakness won't hinder your ability to excel in the role.
2. Show proactive steps for improvement: Discuss the steps you have taken or are taking to address your weakness. This demonstrates your commitment to personal and professional growth.
3. Highlight examples of progress: Share examples of how you have made progress in overcoming or managing your weakness. This shows that you are actively working on self-improvement and can effectively address challenges.

🔄 Regenerate response

Remember: Clarity is Everything





To Summarise: Be Intelligent with AI

DO	DON'T
Use AI to prepare	Have the “I don’t know” excuse
Simulate Interviews	Read generated text off your screen
Evaluate your responses	Be overconfident/underconfident
Check your grammar	Ignore red lines

Thank You



talentsprint.com

