



Shri. Govindrao Sitaramji Tompe Mahavidyalaya Public Trust's (E-182 Amravati)

## Sumatidevi Tompe Institute of Pharmaceutical Science & Research

(Approved by PCI & Govt. of Maharashtra, Affiliated to MSBTE)  
“developing good minds”

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### COLLEGE DEVELOPMENTS COMMITTEE

#### Preamble:

The Sumatidevi Institute of Pharmaceutical Science and Research has set up a Collage Developments Committee (CDC) to monitor and help with the institute's growth, development, and expansion. The CDC is committed to keeping the Institute's values and purpose while also promoting growth and new ideas through strategic planning and working together with all partners. The CDC will work closely with the institute's management, leadership, and staff to make sure that all of its new projects are successful. The CDC will also put sustainability, accessibility, and cost at the top of its list when making decisions, with the goal of having a positive effect on the growth of the institute. Transparency, responsibility, and communication are important to the CDC. They will keep Sumatidevi Institute of Pharmaceutical Science and Research stakeholders up to date on their actions and successes on a frequent basis.

#### Aim:

The College Development Committee (CDC) is a statutory committee formed for the monitoring of academic administration and expansion at the institute.

#### Objective:

The primary aim of the College Development Committee (CDC) is to annually formulate a comprehensive development plan for the institution, encompassing areas such as admissions, academics, placements, infrastructure, and administration.

#### Role and Responsibility:

- Develop a comprehensive teaching schedule or academic calendar for the institute.
- Recommend to management the implementation of new add-on modules and extra features in collaboration with the heads of the departments.
- Provide precise suggestions to the administration about research and consultancy endeavors inside the institute.
- Suggest and implement the use of efficient computer-aided tools.
- Organize a Faculty Development Program (FDP) to enhance teaching skills.



- Develop and approve the institute's financial budget.
- Organize welfare initiatives for students and employees inside the institute.
- Review the findings from the IQAC and provide appropriate suggestions.
- Monitor and record all instances of misconduct or any other actions that are detrimental to the institution, carried out by both students and staff.

### **Functions:**

- Create a comprehensive development strategy for the institution that encompasses academic, administrative, and infrastructure expansion. This plan should aim to promote excellence in curricular, co-curricular, and extracurricular activities.
- Determine the comprehensive educational programs or yearly schedule of the college.
- Suggest to the management the implementation of new academic courses and the establishment of extra teaching and administrative positions.
- Provide suggestions to the administration to foster and enhance the research culture, consultancy, and extension activities inside the college.
- Provide precise suggestions to the administration on how to promote academic cooperation in order to enhance teaching and research.
- Provide suggestions to the management to promote the utilization of information and communication technologies in the teaching and learning process.
- Provide suggestions for enhancing the teaching quality and implementing appropriate training programs for the college staff.
- Compile the yearly financial reports of the institution and propose them to the management for endorsement.
- Generate recommendations for additional spending that is not included in the yearly budget.
- Provide suggestions about the welfare initiatives for both students and workers inside the institute.
- Analyze the IQAC results and provide appropriate recommendations.
- Develop appropriate admission procedures for various programs.
- Organize prominent yearly Institute activities, including the annual day celebration, sports competitions, cultural festivities, and more.
- Advise the administration on the necessary measures to address disciplinary, safety, and security concerns at the Institute.
- Analyze and provide suitable suggestions for inspection reports, local inquiry reports, and audit reports.



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- Compile the annual report detailing the committee's activities for the fiscal year and deliver it to management.
- Carry out additional responsibilities and wield additional authority as assigned by the administration and the institution.

#### **Constitution of Committee Members:**

SN	Name of the Member	Designation of the Member	Position of the Member in CDC
1	Mr. Bhaskar K. Tompe	President, G. S. Tompe Mahavidyalaya Public Trust	Chairman
2	Dr. Vijay K. Tompe	Secretary, G. S. Tompe Mahavidyalaya Public Trust	Management Representative
3	Prof. Rahul Vilas Jodh	Principal, STIPSR	Secretary
4	Gayatri M. Polakhare	Senior Faculty	Member
5	Sangam Nimkar	Faculty	Member
6	Reshma Chaudhari	Faculty	Woman Representative
7	Kanchan Maske	Office Superintendent	Member
8	Dr. R. S. Ramteke	Principal from another field	Member
9	Miss. Snehal Chaudhary	Industry Representative	Member
10	Mr. Nilesh Thakare	Social Worker	Member
11	Bhaskar Ingole	Research Representative	Member

Committee formation Date 20/10/2024 & Update Date 20/12/2024

