

To

The Head of Department

Department of Information Technology

Vishwakarma Institute of Technology

Pune

Date: 04 August 2025

Subject: Request for Change of EDI Guide

Respected Sir,

We are writing this Application to formally request a change in our assigned guide for the EDI project. Currently, my guide is Prof. Ganesh Jadhav Sir.

However, our team has taken up a sponsored project under the guidance of Prof. Chaitali Shewale Ma'am, and we have already begun initial work under her supervision.

I kindly request you to consider my application and approve the change of guide at your earliest convenience.

Thank you for your time and consideration.

Sincerely,

Group 14 T.Y. IT-C

Team Leader- Sanyog Jadhav

+91 8600596593