

# Tobi Samuel OJO

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+2348132782405 | Moniya Area, Ibadan | [tobisamuel197@gmail.com](mailto:tobisamuel197@gmail.com) | [www.linkedin.com/in/tobi-samuel](http://www.linkedin.com/in/tobi-samuel)

## SUMMARY

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Reliable, energetic, competent, resourceful, and detail conscious graduate of Management and Accounting who has keen interest in finance, and technology with over 3 years' experience in developing website applications. I am enthusiastic about learning and discovering new things, taking up new and challenging task(s) where the skills acquired will be applied, tested, and strengthened. Expertise in Website Programming, Book Keeping, Finance, Financial Reporting and Management.

## WORK EXPERIENCE

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**ICONSMS Developer** – <https://www.iconsms.com.ng>. (A VTU Web Application) November, 2020

**SwiftGeek Links** August, 2020

**Full Stack Web Developer** – <https://www.swiftgeek.com.ng>. (A VTU Web Application)

- Received satisfactory rating from customers and the manager after completing the website
- Effectively managed the company's website.

### **Nigeria Christian Corpers' Fellowship**

**State Media and Publicity Secretary & Caretaker (NCCF)** May 2019 – January, 2020

- Publication of the organization articles, newsletters, sending and receiving of emails on behalf of the organization
- Designed for the fellowship
- Maintained accurate records of the funds collected in concise, clear, and understandable manner.
- Effectively communicates with the stakeholders of the organization to ensure compliances with resolutions particularly as it concerns finance.

### **All Souls' Anglican Grammar School, Ado-Ekiti, Ekiti State**

**Economics Teacher (NYSC)** March 2019 – March 2020

- Prepared and delivered lessons to secondary students of different learning abilities.
- Accurately marked the students' assessments; maintained records of the students' progress, and give appropriate feedback.
- Effectively researched new topic areas and maintained up-to-date subject knowledge.

**Private (Holiday) Tutor, Ibadan** 2013

**Home Lesson Teacher-** *Ibadan, Oyo State*

(Quantitative and verbal reasoning, Math, Account, Commerce, Economics, Biology)

- Responsible for tutoring and mentoring of grade (primary) and high school students after I finished high school in **2013**

## EDUCATION

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- **Obafemi Awolowo University – B.SC. Management and Accounting** February 2018
  - Second Class(Hons)
- **Providence High School** 2013

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## SKILLS

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- Mastery of Microsoft Office Suites (Word, Excel, PowerPoint), and SPSS
- Intermediate in the use of SAGE50 (Peachtree)
- Digital skills such as Graphics, Video Editing, and Programming skills such as PHP, JavaScript, Angular, and Ionic.
- Excellent communication skills, inter and intra personal relationship skills with a focus on team-building and customer relations.
- Time management, outstanding organizational, multitasking, and problem-solving abilities.

## VOLUNTEER EXPERIENCE

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**Service Delivery** – *Community Development Service Group, NYSC.* May 2<sup>nd</sup>, 2019

*Motto: Service to Humanity*

**U- Report** – *News Organization* April, 2019

- Worked as a team to collect phone numbers from people and register them with U-Report in order for them to report any issue or complaints in their respective locality

## AWARDS AND HONORS

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**NCCF** – *Nigeria Christian Corpers' Fellowship*

**Ekiti State Media & Publicity Secretary** February 23<sup>rd</sup>, 2020

- Worked closely with my team to complete assigned tasks and activities.

**Digital Deepak Institute** - *Certified Digital Marketer* 2017

- Took an online Course on Digital Marketing

## PROFESSIONAL MEMBERSHIPS

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- Nigeria Institute of Management March 2020 – Present

## HOBBIES

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- Reading | Playing Ludo | Programming | Teaching | Basketball

## LANGUAGE COMPETENCIES

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- Yoruba: Native | English: Conversational | French: Basic (Writing, Reading, and Speaking).

## REFEREE

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Prof O. Adewoye,

- (Rt) Ex-Lecturer at University of Ibadan - 08051547800.

Mr. Ajide Oluwamayowa

- CEO Wisdom Hub Initiative
- Manager at SeedVest Ekiti State, Nigeria-(08153873721)