

The sponsoring department is responsible for retaining this record. All parts of this form must be completed.

Part 1 – To be completed by student.		
Last Name	First Na	ime
9-Digit UID		
I give permission to release the	e specified information to the U0	CLA department listed below.
Student's signature		Date
Part 2 – To be completed by	an official representative from	n the sponsoring department.
Full name of the sponsoring de	epartment	
Complete description of the ed attachments):	ducation record and/or student ir	nformation to be released (you may include
Purpose of release:		
Received by (name and title of	f department representative):	
Last Name	First Na	me
9-Digit UID	Title	
Campus address		Campus phone number
Signature		 Date