

[Your Company Letterhead]

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[Your Company Address]

[Email Address]

[Phone Number]

2024/04/11

Ronish Khatiwada

Kathmandu Nepal

Subject: Internship Completion Letter

Dear Ronish Khatiwada,

We are pleased to present this letter as a confirmation of your successful completion of the internship program at Hyberlab IT Solution. Throughout your internship period, which commenced on Oct 2023 and concluded on Mar 2024, you have demonstrated commendable dedication, enthusiasm, and a strong commitment to your assigned tasks.

During your tenure with us, you actively contributed to Data Analyst, showcasing not only your academic knowledge but also your ability to apply theoretical concepts to real-world situations. Your proactive approach, attention to detail, and effective collaboration with team members have been notable.

Hyberlab IT Solution wishes you continued success in your academic and professional endeavors. We hope that the experiences gained during your internship will serve as a solid foundation for your future career aspirations.

Should you need any further assistance or references in the future, please do not hesitate to reach out to us.

Congratulations once again on your successful completion of the internship program.

Sincerely,

Hyberlab IT Solution

[contact/email]

Kathmandu, Nepal