To

Professor Megan Hazen

The Department of Data Science

University of Washington

Seattle, Washington

Subject: Request for Graduate Assistantship in Data Science program

Dear Professor Hazen,

I trust this email finds you well. My name is Sapna Baniya, and I am currently in the process of applying for admission to the Master's program in Data Science at University of Washington. I am writing to express my deep interest in your research and to inquire about the possibility of securing a graduate assistantship under your esteemed guidance.

I am particularly fascinated by the groundbreaking research conducted by the faculty at University of Washington, especially in your area of expertise. Your work on intelligent systems aligns perfectly with my academic and professional interests. I am eager to contribute to and learn from the innovative research being carried out in your lab.

I am pleased to provide you with some additional details that highlight my qualifications and dedication to academic and extracurricular pursuits. I have completed my **Bachelor's in Computer Application** with a remarkable **CGPA of 3.88** and was honored with the **Dean's Award**, which underscores my commitment to academic excellence.

Furthermore, I have extensive experience in both leadership and software development roles. I served as a Project Leader for the "**MindMend**" project in 2023, where I successfully led a team in developing innovative solutions. In addition to the "MindMend" project, I also had the privilege of working as a Project Leader for the "**JobMinis**" project in 2022.  Additionally, I worked as a **Software Developer** for **two years**, gaining practical experience in software engineering and data-driven technologies. These experiences have not only honed my technical skills but have also instilled in me a deep passion for data science and its potential to drive positive change.

In addition to my professional experiences, I have actively contributed to my graduate program's extracurricular activities, including participating in sports and achieving recognition through multiple awards. These experiences have taught me the value of teamwork, discipline, and determination, all of which are essential qualities in the field of data science.

Moreover, I have participated in the **Hissan Table Tennis Competition** and a Coding Competition during the **GCES IT EXPO 2023**, which provided me with opportunities to enhance my problem-solving and analytical skills. These experiences underscore my commitment to both academic and extracurricular pursuits and reinforce my readiness to excel in the Data Science program.

I would like to inform you that I have recently taken the GRE exam, and while the scores are pending publication, I am confident that my performance will be reflective of my dedication to academic success. I will promptly provide the official scores as soon as they become available.

A graduate assistantship not only offers essential financial support but also presents an opportunity for me to apply my skills in a research-intensive environment. I am convinced that my academic achievements, coupled with my industry experience, make me a strong candidate for a graduate assistantship in your esteemed research team.

I have attached my CV, transcripts, and, once available, I will promptly forward my official GRE scores to provide a comprehensive overview of my academic and professional qualifications. Additionally, I am more than willing to provide any further information or documentation you may require.

Understanding the competitive nature of graduate assistantship positions, I am enthusiastic about the prospect of discussing how my skills and background align with the needs of your research team.

Thank you very much for considering my request. I look forward to the possibility of contributing to the exciting research environment at University of Washington.

Sincerely,

Sapna Baniya

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