

ARUN NAIR

PROJECT MANAGER

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MANAGEMENT CONSULTANT | PROJECT MANAGER | BUSINESS ANALYST | PRODUCT OWNER

Irish-born Program Manager with extensive expertise in data analysis and intelligent automation. Committed to spearheading success in dynamic B2B environments, maximizing customer benefits, and leading transformative initiatives to ensure enduring success. Proven leadership in complex project management, utilizing best practices for informed decision-making and operational efficiency. Looking for opportunities in project/product/program management.

AREAS OF EXPERTISE

Technical

MS Project
MS 365
Atlassian Suite
UiPath
Tableau

Functional

Program Strategist
End-to-End Product Delivery
Waterfall & Agile
Data Analysis & Reporting
Process Improvement

Soft

Adaptability & Self-Motivation
Leadership
Effective Communicator
Problem-Solving
Stakeholder Management

CAREER SUMMARY

Senior Associate | Consulting – Org Design & Model | July 2022 – July 2023

PricewaterhouseCoopers LLP. (PwC), Manhattan, New York, USA

- **Project: Data and File Migration for US Bank**

Client: US Bank

Role: Lead Project Manager (PM)

Tools Used: MS Project

Technical Accomplishment: Successfully managed the migration of over 60 critical B2B client data files during a strategic acquisition with 100% accuracy and zero client downtime.

Business Acumen: Ensured project timelines and quality standards were consistently met, adhering to SLA requirements.

Technical Implementation: Utilized MS Project for project scheduling and resource allocation, ensuring efficient project progression. Employed Tableau to analyze and visualize data migration outcomes, enabling real-time decision-making and stakeholder reporting.

- **Project: PMO Dashboards for Meta's Tax and Treasury Department**

Client: Meta

Role: Project Manager

Technical Tools Used: Asana, Tableau

Technical Accomplishment: Developed and implemented PMO dashboards, leveraging Asana for project management and Tableau for data analytics and visualization, synthesizing complex data sets into actionable insights.

Business Acumen: Enhanced decision-making efficiency by 30%, providing Meta's leadership with real-time visibility into project status, financial health, and operational risks.

Technical Implementation: Employed Asana for comprehensive project tracking and coordination, ensuring seamless communication and task management among team members. Utilized Tableau to create impactful dashboards that distilled critical financial and operational data into digestible formats for Meta's leadership.

Business Impact: This initiative not only streamlined Meta's decision-making processes but also significantly contributed to the organization's goals of digital transformation and achieving operational excellence, underlining the strategic value of integrating technical tools with project execution.

Senior Consultant | Digital Transformation | July 2019 – July 2022

Ernst & Young LLP. (EY), Denver, Colorado, USA

- **Project: Financial Forecasting Tool Deployment at Merck Pharmaceuticals**

Client: Merck Pharmaceuticals

Role: Lead Business Analyst (BA) and Project Manager (PM)

Technical Tools Used: Atlassian Suite

Technical Accomplishment: Achieved a 75% tool adoption rate across multiple divisions within six months, significantly improving strategic planning and financial precision.

Business Acumen: Led product ownership and managed a team of 50+ members to meet and exceed key performance indicators.

Technical Implementation: Utilized the Atlassian Suite to enhance project transparency and collaboration. The strategic use of Jira and Confluence was pivotal in aligning project milestones with Merck's financial goals, demonstrating how technical tool mastery can drive business strategies and operational efficiencies.

- **Project: Robotic Process Automation for Toyota**

Client: Toyota

Role: UiPath Developer

Technical Tools Used: UiPath

Technical Accomplishment: Developed and implemented robotic process automation, enhancing system efficiency, and reducing operational costs by 15%.

Business Acumen: Spearheaded cross-functional collaboration, strategically leveraging automation to achieve system improvements.

Technical Implementation: As a UiPath Developer, I engineered automation solutions that directly addressed Toyota's efficiency challenges. My role involved not only technical development but also strategic planning, ensuring that the automation projects aligned with Toyota's business objectives and delivered measurable value.

- **Project: RPA Pilot Program for ADT**

Client: ADT

Role: Lead Business Analyst (BA) and Project Manager (PM)

Technical Tools Used: UiPath

Technical Accomplishment: Led the pilot program for implementing robotic process automation (RPA) processes, focusing on automating various invoicing forms and HR timesheets.

Business Acumen: Managed a team of 4-6 offshore developers, overseeing the project from inception to completion. Ensured that the project aligned with ADT's strategic objectives by improving operational efficiency and reducing manual workload.

Technical Implementation: As the Lead BA and PM, I conducted end-to-end analysis, from identifying automation opportunities to defining the scope and requirements for the UiPath RPA solutions. My role encompassed mapping out processes, developing and testing the bots, and overseeing their deployment.

Business Impact: The successful implementation of RPA in invoicing and HR timesheets under my leadership not only demonstrated a direct reduction in processing time and errors but also served as a benchmark for scaling RPA initiatives across the organization.

Project Manager | January 2015 – January 2017

Dhuqan.com, Al Ain, UAE

- **Project: Service Launch and Process Enhancement**

Client: Internal Project at Dhuqan.com

Technical Tools Used: MS 365

Technical Accomplishment: Led new service launches and process enhancements, leading to a 25% increase in customer engagement and a 15% uplift in average order value.

Business Acumen: Enhanced operational efficiency and executed impactful sales and marketing strategies.

Technical Implementation: Applied MS 365 tools for project management and operational analysis, enabling a data-driven approach to service improvement and customer engagement strategies.

QUALIFICATIONS

Master of Engineering, Engineering Management, University of Colorado, 2017 - 2018

Bachelor of Engineering (Hons.), Mechanical Engineering, Heriot-Watt University, 2011 - 2015

CERTIFICATIONS & PROFESSIONAL DEVELOPMENT

Project Management Professional, PMI

AWS Certified Cloud Practitioner, AWS

Certified Customer Success Manager, Success Coaching

Lean Six Sigma Green Belt, IASSC (In-Progress)

AWS Solutions Architect Associate, AWS (In-Progress)
