

## Re-Checking of Papers

1. Fill out the re-checking application form completely.
2. Deposit re-checking fee amounting to Rs 500/- per paper and enclose original deposit slip along with the application form.
3. Clearly mention the subject/paper required to be re-checked.
4. An application form shall be entertained only if it is complete in all respects and is received in the office along with the prescribed fee within 15 days after the declaration of the relevant result.
5. Incomplete and incorrect forms shall be returned to the candidate for completion and if it is not submitted within the prescribed time limit, no action shall be taken on them.
6. Time-barred applications shall not be entertained.
7. Re-checking does not mean re-assessment or re-evaluation of the answer-book. Following is the procedure for rechecking of papers:

It is ensured that:

- a. there is no mistake in the grand total on the title page of the answer book;
- b. the total of various parts of a question has been correctly made at the end of each question;
- c. all totals have been correctly brought forward on the title page of the answer book;
- d. no portion of the answer book has been left un-marked;
- e. the total number of questions attempted does not exceed the limit allowed in the Question Paper;
- f. total marks in the answer-book tally with the marks sheet;
- g. viva/practical and internal assessment marks are not re-tabulated;
- h. the student or anybody on his/her behalf has no right to see or examine the answer-book for any purpose;
- i. increase/decrease in the final marks of the student will be decided according to the results of re-checking.

## National University of Sciences and Technology Islamabad

### Application Form for Re-Checking of Answer-Book/Paper

1. Name of the Candidate: \_\_\_\_\_
2. Father's \_\_\_\_\_ Name: \_\_\_\_\_
3. Roll \_\_\_\_\_ No. \_\_\_\_\_
4. Year/Semester: \_\_\_\_\_
5. Paper(s) to be re-checked: \_\_\_\_\_
  - a. \_\_\_\_\_
  - b. \_\_\_\_\_
  - c. \_\_\_\_\_
  - d. \_\_\_\_\_
  - e. \_\_\_\_\_
  - f. \_\_\_\_\_
  - g. \_\_\_\_\_
6. Fee Paid: Rs. \_\_\_\_\_ invoice/draft No. \_\_\_\_\_  
Bank Branch: \_\_\_\_\_ dated: \_\_\_\_\_
7. I have read the instructions given overleaf and undertake to abide by the rules and regulations of NUST:  
  
\_\_\_\_\_ Date: \_\_\_\_\_  
Signature of Applicant

Postal Address:

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Telephone No. \_\_\_\_\_

**Annex B**  
**to Para 9 e (1) to Chapter 5**