SARAH CHAPMAN

Data Analyst | 8 Years' Experience

in sarah-marie-chapman | ⊙ sar-char | 🐦 @Chapman_SarahM

SKILLS

- Oracle SQL / SQL Server
- Business Intelligence PowerBI, SSRS
- Basic Python (Pandas, OS, Matplotlib)
- Data Management

- Leadership
- Teamwork
- Problem solving
- Communication

EMPLOYMENT HISTORY

Apr 2021 - Present   **Information Analyst, North West Ambulance Service**

Oct 2019 – Mar 2021   **Data Analyst, WSP UK**
- Engage with stakeholders from over 20 national infrastructure projects to scope and design bespoke land ownership reports in PowerBI and SSRS.
- Strong attention to detail by cleaning data in Excel and MS SQL to identify inconsistencies, completeness, resolve syntax errors to validate data.
- Manage and prioritise tasks on a daily basis by actively using tools e.g. Atlassian Jira (Kanban, AIO reports) and Confluence to manage effectively.
- Successfully designed a MS Forms User Survey to gauge client insight on the quality of data services offered and received a 30% response rate.
- Interim Data Team Leader (October 2020, January - March 2021) managed team of 6 (UK, India) to meet client deliverables; advising senior managers; supporting colleagues with training and problem-solving issues.

Jan 2017 - Sep 2019   **Data Scientist, British Oceanographic Data Centre**
- Confidently lead a small team to manage marine data from science grants collectively worth over £1 Million to comply with national policies.
- Excellent independent worker and capable of making decisions as demonstrated by advising data management best practice on marine expeditions to Arctic to monitor data quality, report issues to engineers. Designed and led training sessions and workshops to staff on-board.
- Received company recognition for delivering a 6-month training schedule to new staff, highlighting my strong verbal and written communication skills.
- Cleaned, transformed and standardised complex datasets in file formats (e.g. binary, excel, Matlab) to integrate into the Oracle relational database.

Apr 2016 - Nov 2016   **Exam Administrator, Cambridge Assessment**
Assisted coursework moderation operations for UK and international schools.

Jan 2015 - Mar 2016	**Data Manager (Maternity Cover), British Antarctic Survey**

Support data management of UK government funded polar science grants.

- Monitored support desk to respond to stakeholder data requests, sought assistance where necessary to resolve to the best of my ability.
- Assisted a development project to build a web data portal by collating user requirements with stakeholders and communicating to technical experts.
- Worked independently in a high-pressured environment whilst supporting data management onboard Antarctic research expeditions.

Jul – Nov 2014   **Fieldwork Assistant, University of Aberdeen**

Supported a dolphin study by assisting field surveys and processing data.

- Supported field survey's at sea within a small team and accurately recorded field metadata and inputted into MS Access Database.
- Co-ordinated public open day events with senior staff and communicated to members of the public to raise awareness of marine conservation.

Sep 2013 – Jun 2014   **Marine Data Assistant, British Antarctic Survey**

Responsible for the input of marine metadata into a marine database to improve data access.

Aug 2013 – Sep 2013   **Zookeeper, Colchester Zoo**

Responsible for the daily husbandry of hoof stock animals and to assist public conservation talks.

Sep 2012 – Jul 2013   **Checkout Operator, Asda**

Fundamental role which taught me the importance of customer service relations in business.

EDUCATION

2009 - 2012   **BSc (Hons) Environmental Science, University of Southampton**

Upper Second-Class (2:1) degree with honours

2007 – 2009   **A – Levels, Colchester Sixth Form College**

Geography (B), Environmental Science (B), Statistics (B), German (C)

2002 – 2007   **GCSES, The Gilberd School Colchester**

11 A*-C including English, Maths, Double Award Science

PROFESSIONAL MEMBERSHIP

Jan 2021 - Present   Registered IT Technician RITTech

Mar 2020 - Present   Professional MBCS Member, BCS Chartered Institute for IT