

SARA IMAM

STUDENT AT UC BERKELEY

📍 Berkeley, CA

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🌐 in/saraimam/

✉ sara.imam@berkeley.edu

📁 JOB EXPERIENCES

STUDENT ASSISTANT

August 2019 -Present

COLLEGE WRITING PROGRAM

Moderate online course through EdX platform, perform data analytics using Python, Machine Learning Libraries, and analytics libraries, create and Maintain a website, create and maintain course content with HTML

IT MENTORS ASSISTANT

June 2019 - August 2019

PROJECT PULL - PUBLIC UTILITIES

Worked with IT division to solve over 200 problems, handled customer service and computer services, created scripts to increase efficiency, and mentored highschool youth to introduce them to the public sector.

STUDENT ASSISTANT II

August 2018 - Sept 2019

BOALT SCHOOL OF LAW

Handled marketing, networking, and communications, created graphics for conference and webpage, maintained wordpress website, lead conference organization, and maintained numerous records/files.

INSTRUCTOR

March 2014 -June 2018

KUMON MATH AND READING

Tutored in math and reading, evaluated student work, planned student work schedule and goals, trained new hires, handled front desk and administrative work, and assisted in data entry/file management

🎓 EDUCATION

B.A APPLIED MATH + DATA SCIENCE

2018-2022

UNIVERSITY OF CALIFORNIA, BERKELEY

Focus: computer science and business.
Minor: computer science

HIGH SCHOOL DEGREE + PRE-IB

2014-2018

MARJORY STONEMAN DOUGLAS HIGH

Completion of several AP courses. PRE-IB completed in Glenforest High School

👤 LEADERSHIP 2019

500 SERVICE HOURS

AS OF AUGUST 2018

TREASURER/WEBDEV

WOMXN IN MATHEMATICS

MEMBER/PRESENTER

DATA SCIENCE SOCIETY

BOARD MEMBER

MARCH FOR OUR LIVES

PROCTOR

BERKELEY MATH TOURNAMENT

RESEARCHER

WITH PROFESSOR SMITH AT UCB
MATH

💻 HARD SKILLS

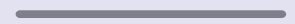
JAVA



PYTHON



MICROSOFT
OFFICE



ADOBE CC



HTML/CSS/
JAVASCRIPT



SQL



POWERSHELL



TYPING SPEED: 90 WPM

🌟 CERTIFICATES

MICROSOFT OFFICE CERTIFIED

SERVSAFE SPECIALIZED

AMERICAN HOTEL AND LODGING
ASSOCIATION

🗣 LANGUAGES

ENGLISH



FRENCH



BENGALI



🏆 AWARDS

DEAN'S LIST

Berkeley College of Letters and Sciences -
2019

PRESEDENTIAL VOLUNTEER SERVICE AWARD

Gold Tier - 2018

TOP 10%

Class of 2018 - Marjory Stoneman Douglas

AP SCHOLAR WITH DISTINCTION

2018 - College Board