



جامعة سليمان الراجحي
SULAIMAN ALRAJHI UNIVERSITY

SRU LIBRARY USER GUIDE



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SRU LIBRARY

The library is the heart of learning and teaching processes at SRU. It provide access to a variety of high-quality academic databases, e-Journals, e-Books, and print resources. These research materials are developed to support the curriculum and research needs of our faculty and students.



Library Vision

To make the library of Sulaiman Al-Rajhi University an attractive environment for researchers and learners.

Library Mission

Contribute to achieving the university's educational and research mission by providing various learning resources and helping researchers and learners to access information.

The library collections:

The library consist of two major parts:

1. Paper Books
2. Digital Library

o Printed Books

The library contain more than 3000 Books and journals are available in Arabic and English languages.

Dewey Decimal Classification

SRU libraries are using the Dewey Decimal Classification (DDC).

The Dewey Decimal system organized all knowledge into subject categories. Here are the ten main classes, or subject areas:

List of Dewey Decimal Classification (DDC)

000 – Computer science, Information & general works

100 – Philosophy & psychology

200 – Religion

300 – Social sciences

400 – Language

500 – Pure Science

600 – Technology

700 – Arts & recreation

800 – Literature

900 – History & geography

610 Medical sciences; Medicine

611 Human anatomy, cytology, histology

612 Human physiology

613 Promotion of health

615 Pharmacology & therapeutics,

617 Surgery & Orthopedics

618 Gynecology & Obstetrics

619 Experimental medicine

WHAT IS THE CALL NUMBER?

Each item in the library (EX: books, journals, DVD, etc.) has a unique call number.

The screenshot shows a library catalog interface. At the top, there's a logo for Sulaiman Alrahi Colleges and a navigation bar with links to Home, News, Announcement, Sitemap, Contact Us, Book Bag, and Login. A shopping cart icon indicates 0 items. Below the navigation is a search bar with placeholder text 'Please enter your query'. To the right of the search bar are buttons for 'Collection' and a magnifying glass icon. The main content area displays a collection search result for 'Pathophysiology'. It includes a thumbnail image of the book cover, which features a blue and white design with the title 'PATHOPHYSIOLOGY' and the subtitle 'A Clinical Approach'. Below the thumbnail, there are links to purchase the book on various platforms: Barnes & Noble, Amazon.com, Library Link, and Google Play. The book details are listed in a table:

Identification No.	0000000086
Title	Pathophysiology
Author	Lee-Ellen C. Copstead, Jacquelyn L. Banasik
Classification No.	616.07
Author Code	CLP
ISBN	9781416055433
Language	English
Publish	St. Louis, Mo.: Saunders Elsevier, c2010
Edition	4th ed
Subject	1. Physiology Pathological 2. Physiology Pathological 3. Disease 4. Pathology 5. Disease 6. Pathology 7. CD-ROMs
Description	xxix, 1362 p. : ill. (chiefly col.) 59; 29 cm. + 1 CD-ROM (4

Below the table, there is a detailed description of the book's content, mentioning topics such as homeostasis and adaptive responses to stressors, cell structure and function, cell injury, aging, and death, molecular genetics and tissue differentiation, genetic and developmental disorders, neoplasia, infectious processes, inflammation and immunity, alterations in immune function, malignant disorders of white blood cells, HIV disease and AIDS, alterations in oxygen transport, alterations in hemostasis and blood coagulation, alterations in blood flow, alterations in blood pressure, cardiac function, alterations in cardiac function, heart failure and dysrhythmias, common sequelae of cardiac diseases, shock, respiratory function, and alterations in gas exchange, obstructive pulmonary disorders, restrictive pulmonary disorders, fluid and electrolyte homeostasis and imbalances, acid-base homeostasis and imbalances, renal function, intrarenal disorders, acute renal failure, and chronic kidney disease.

The call number is taped to the front or side of an item and is also shown in SRU catalog, See OPAC.

What do call number mean?

Dewey Decimal Classification (DDC) made up of ten classes, each divided into ten divisions, each having ten section.

Each call number has three letters and numbers. The 3 letters mean the following:

Author Code

First letter: first letter of the author's last name

Second letter: first letter of the author's first name

Third letter: first letter of the item's title.

Identification No.	0000000086
Title	Pathophysiology
Author	Lee-Ellen C. Copstead, Jacquelyn L. Banasik
Classification No.	616.07
Author Code	CLP
ISBN	9781416055433
Language	English
Publish	St. Louis, Mo.: Saunders Elsevier, c2010
Edition	4th ed
Subject	1. Physiology Pathological 2. Physiology Pathological 3. Disease 4. Pathology 5.
Description	xxix, 1362 p. : ill. (chiefly col.) 59; 29 cm. + 1 CD-ROM (4

We use the call No to know the place of the book in the Shelves

Not secure | lib.sr.edu.sa/opac/90/forms/bibliography/book_detail.aspx

Collection > Collection Search Results > Collection Information

FIND COLLECTION RANKING JOURNAL SEARCH

Material Type: Book

	Identification No. 000000048
	Title Human anatomy & physiology
	Author Elaine N. Marieb, Katja Hoehn
	Classification No. 612
	Author Code MEP
	ISBN 9780321602619
	Language English
	Publish San Francisco : Benjamin Cummings, c2010
	Edition 8th ed
	Subject I. Human physiology. II. Human anatomy. III. Anatomy. IV. Physiology.
	Description xxii, 1114, 28, 23, 3, 61 p. : col. ill. 59; 28 cm + 1 comp.
	Notes Includes index

Search results 5 records(s).

Select	Acc. No.	Location	Call Number	Shelf Location	Content	e-File	Status	Due Date	Reservation Counts	Loan Counts
<input type="checkbox"/>	00000191	Female library	612 .MEP / 2010 / c.1				Available		0	0
<input type="checkbox"/>	00000192	Main Library	612 .MEP / 2010 / c.2				For Library Use Only (Loan unavailable)		0	0
<input type="checkbox"/>	00000193	Female library	612 .MEP / 2010 / c.3				Available		0	0
<input type="checkbox"/>	00001000	Female library	612 .MEP / 2010 / c.4				Available		0	1
<input type="checkbox"/>	00001249	Main Library	612 .MEP / 2010 / c.5				On Loan	2018/10/18	0	2

Items display per page: 30 ▾



For more detail about DDC refer to link:

http://bpeck.com/references/DDC/ddc_mine600.htm

HOW TO ACCESS TEXTBOOK IN THE LIBRARY

1. ENTER TO SRU WEBSITE

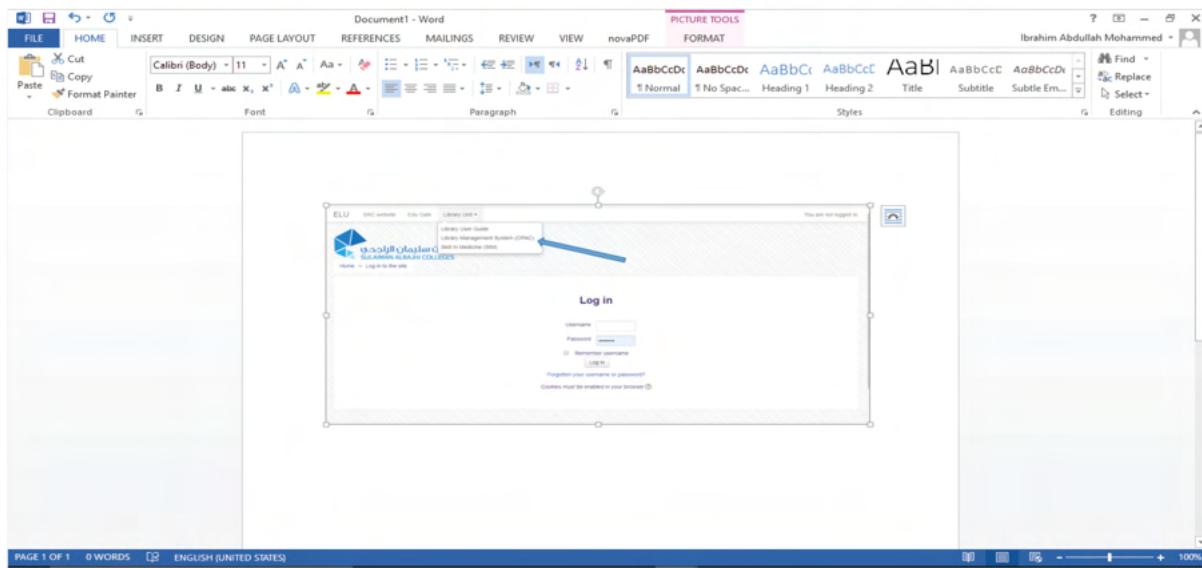
<https://sr.edu.sa/site/>



2. ENTER TO E -LEARNING

A screenshot of the SRU E-Learning login page. The top navigation bar includes links for ELU, SRC website, Edu Gate, Library Unit, and a log-in status message "You are not logged in.". The main content area features the college's logo and name. Below it is a "Log in" form with fields for "Username" and "Password", a "Remember username" checkbox, and a "Log in" button. Below the form are links for "Forgotten your username or password?" and "Cookies must be enabled in your browser".

3. ENTER TO OPAC LIBRARY SYSTEM



4. OPAC HOME PAGE

A screenshot of the Sulaiman Alrajhi Colleges Online Public Access Catalogue (OPAC) home page. The page has a header with the college's name and a search bar. On the left, there are three main navigation buttons: "Find Collection", "Ranking", and "Journal Search". The "Find Collection" button is currently active. The "Ranking" button has sub-options: "By Book", "By Patron", and "By Department". The "Journal Search" button has sub-options: "Journal" and "Journal New Arrival". The main content area shows a grid of book covers and links to "News", "New Books", "Ranking", "New Journals", and "JournalsRanking". At the bottom, there is a footer with copyright information and a "Powered by BookTec" note.

5. USE THE SEARCH ENGINE

Online Public Access Catalogue
SULAIMAN ALRAJHI COLLEGES

News | Announcement | Sitemap | Contact Us | Book Bag | Login
Blue | Counter : 011860

Find Collection
Collection
Classification
New Books
Collection Contents
Class Books

Ranking
By Book
By Patron
By Department

Journal Search
Journal
Journal New Arrival

Human anatomy & physiol Collection

News | New Books | Ranking | New Journals | JournalsRanking

SULAIMAN ALRAJHI COLLEGES © 1989 - 2018 Powered by BookTec
Updated: 20171006 Version: OPAC890 Online : 2

6. CLICK THE TITLE OF THE BOOK

For Example: if you need to search about the textbook human anatomy & physiology?

Online Public Access Catalogue
SULAIMAN ALRAJHI COLLEGES

Home | News | Announcement | Sitemap | Contact Us | Book Bag | Login
Blue | Counter : 011860

FIND COLLECTION RANKING JOURNAL SEARCH

Collection > Collection Search Results

Collection Search Rules :Condition 1 :Title(Including Series, Subject) Contains Human physiology

Search results 13 record(s). Items display per page: 30 Go to page 1

1. Fundamentals of medical physiology
Material Type: Book
Author: edited by Joel Michael 59; based on the work of Sabyasachi Sircar
Publisher: Thieme
Publish Year: c2011

2. Guyton and Hall textbook of medical physiology
Material Type: Book
Author: John E. Hall
Publisher: Saunders/Elsevier
Publish Year: c2011

3. Human anatomy & physiology ←
Material Type: Book
Author: Elaine N. Marieb, Katja Hoehn
Publisher: Benjamin Cummings
Publish Year: c2010

7. TO KNOW THE LOCATION

Is the book found in the main library or female library?

The screenshot shows the OPAC interface for Sulaiman Alrajhi Colleges. At the top, there's a banner with the college logo and navigation links like Home, News, Announcement, Sitemap, Contact Us, Book Bag, and Login. A shopping cart icon shows 0 items. Below the banner, the page title is "Online Public Access Catalogue" and "SULAIMAN ALRAJHI COLLEGES". The main content area shows a book record for "Human Anatomy & Physiology" by Elaine N. Marieb, Katja Hoehn, with classification 612, ISBN 9780321602619, published by San Francisco: Benjamin Cummings, c2010. The record includes a thumbnail image of the book cover, star ratings, and links to Barnes & Noble, Amazon, LibraryThing, and Google Preview. Below the record, a table lists five search results for the book, with one row circled in blue.

Select	Acc. No.	Location	Call Number	Shelf Location	Content	e-File	Status	Due Date	Reservation Counts	Loan Counts
<input type="checkbox"/>	00000191	Female library	612 / MEP / 2010 / c.1				Available		0	0
<input type="checkbox"/>	00000192	Main Library	R / 612 / MEP / 2010 / c.2				For Library Use Only (Loan unavailable)		0	0
<input type="checkbox"/>	00000193	Female library	612 / MEP / 2010 / c.3				Available		0	0
<input type="checkbox"/>	00001000	Female library	612 / MEP / 2010 / c.4				Available		0	1
<input type="checkbox"/>	00001249	Main Library	612 / MEP / 2010 / c.5				On Loan	2018/10/18	0	2

8. CHECK THE STATUS:

To Know if the Book Available or not

This screenshot is identical to the one above, showing the same book record and location search results. A blue circle highlights the "Status" column in the search results table, which shows "Available" for most records and "For Library Use Only (Loan unavailable)" for one record.

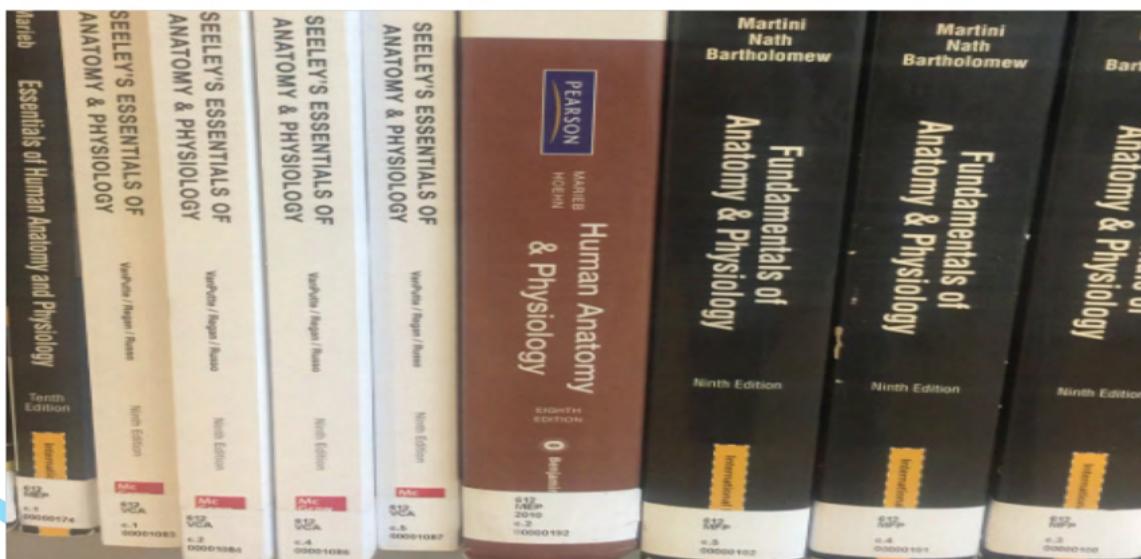
Select	Acc. No.	Location	Call Number	Shelf Location	Content	e-File	Status	Due Date	Reservation Counts	Loan Counts
<input type="checkbox"/>	00000191	Female library	612 / MEP / 2010 / c.1				Available		0	0
<input type="checkbox"/>	00000192	Main Library	R / 612 / MEP / 2010 / c.2				For Library Use Only (Loan unavailable)		0	0
<input type="checkbox"/>	00000193	Female library	612 / MEP / 2010 / c.3				Available		0	0
<input type="checkbox"/>	00001000	Female library	612 / MEP / 2010 / c.4				Available		0	1
<input type="checkbox"/>	00001249	Main Library	612 / MEP / 2010 / c.5				On Loan	2018/10/18	0	2

9. CHECK THE CALL NO:

To know the place of the book in the Shelves.

Select	Acc. No.	Location	Call Number	Shelf Location	Content	e-File	Status	Due Date	Reservation Counts	Loan Counts
<input type="checkbox"/>	00000191	Female library	612 / MEP / 2010 / c.1				Available		0	0
<input type="checkbox"/>	00000192	Main Library	R / 612 / MEP / 2010 / c.2				For Library Use Only (Loan unavailable)		0	0
<input type="checkbox"/>	00000193	Female library	612 / MEP / 2010 / c.3				Available		0	0
<input type="checkbox"/>	00001000	Female library	612 / MEP / 2010 / c.4				Available		0	1
<input type="checkbox"/>	00001249	Main Library	612 / MEP / 2010 / c.5				On Loan	2018/10/18	0	2

10. USE THE CALL NUMBER TO FIND THE BOOK ON SHELF.



If you need help please ask the Librarian

Digital Library

The Digital Library provides digital information resources in various forms, and making it accessible to faculty staff, researchers and students



We have subscriptions in the Saudi digital library (SDL):

SDL Include:

1. E-Books
2. E-Journal

E- Books	E- Journal
Jaypee	EBSCO host
Ovid Books	Clinical key
Mc Graw-hill	BMJ Journals
Wiley	Emerald
Clinical key	Gale Reference Complete
Sag	

* Databases are changeable

HOW TO USE THE DIGITAL LIBRARY

Steps used to log in to the digital library:

1. Enter to SRU website:

<https://sr.edu.sa/site/>



2. Log in to E Learning : To Enter to E Learning you will first need to have account

A screenshot of the E-Learning login page. The top navigation bar includes links for ELU, SRC website, Edu Gate, Library Unit, and a user status message. The main content area has a "Log in" heading. It features input fields for "Username" and "Password", a "Remember username" checkbox, and a "Log in" button. Below the form are links for "Forgotten your username or password?" and "Cookies must be enabled in your browser".

3. Enter to SDL library

The screenshot shows the 'Courses' section of the Sulaiman AlRajhi Colleges website. On the left, there's a sidebar with 'LATEST ANNOUNCEMENTS' containing various notices about student lectures, portfolio deadlines, and admission details. The main content area lists several course categories: Medicine, Applied Medical Sciences, General Courses, PYP 1438, School of Business, and Activities. A search bar at the bottom allows users to search for specific courses. The right side features a navigation menu with links to Home, Dashboard, Site pages, and My courses, along with a calendar showing March 2017.

4. Use the search engine of the SDL HOME PAGE

You have two options:

1. Global search

The screenshot shows the main homepage of the SDL (Sulaiman AlRajhi) library. At the top, there's a navigation bar with links to Home, About SDL, Training, Upload Theses, Media Center, and Policy. Below the navigation is a search bar with the placeholder 'Global search...'. To the right of the search bar is a green 'Search' button. Underneath the search bar, there's a link to 'Advanced Search'. The main content area features a 'Home / eBooks' breadcrumb. Below this are several navigation icons: Arabic Databases, English Databases, Books (highlighted in blue), University Theses, Archives, Categories, and Trial Databases. At the bottom, there's a section for 'ClinicalKey - eBooks' with a brief description and search filters for 'Full text' and 'Coverage'.

2. Advance search

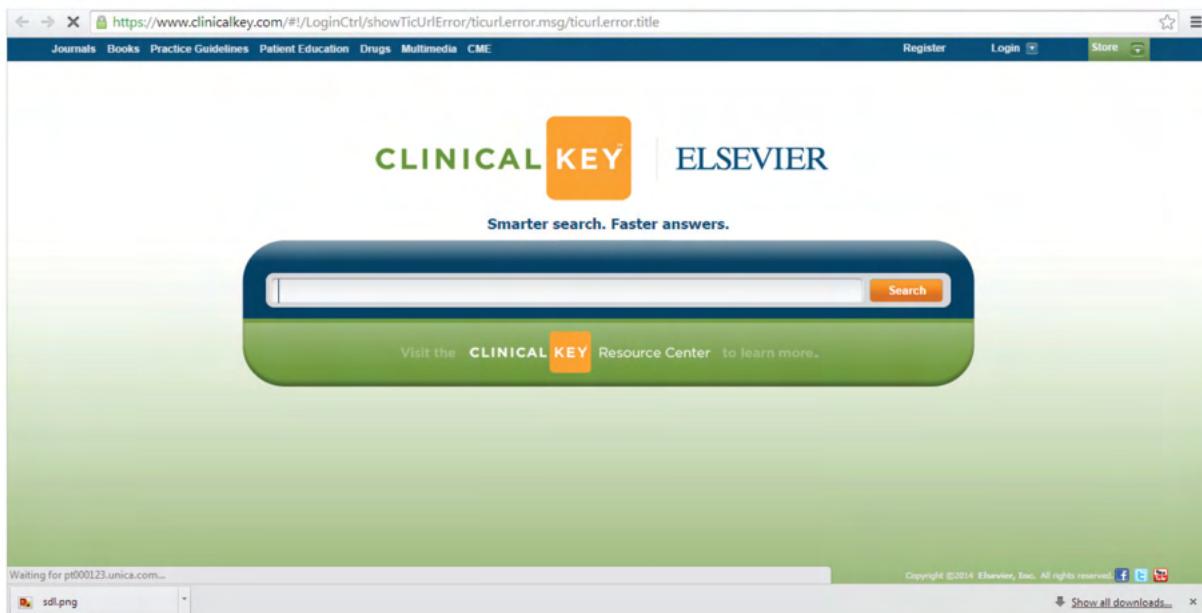
The screenshot shows the Sri Lanka Digital Library (SSDL) advanced search interface. At the top, the SSDL logo is displayed with the text "S D L" and "Sri Lanka Digital Library". Below the logo, a heading reads "Easily discover the world of library content". The search form is titled "Basic Search" and contains the following fields:

- "With these terms:" input field with placeholder "e.g. Fitzgerald"
- "Written/created by:" input field with placeholder "e.g. Fitzgerald"
- "With these words in the title:" input field with placeholder "e.g. The Great Gatsby"
- "ISBN:" input field with placeholder "e.g. 9780684830421" and "ISSN:" input field with placeholder "e.g. 0022-0795"
- "From this publication:" input field with placeholder "e.g. Journal Of Endocrinology"
- "Volume:" input field and "Issue:" input field
- "Dates published from:" dropdown menus for year, month, day, to year, month, day
- "Show content type:" dropdown menu set to "Any Type"
- "Show Only:" checkboxes for "Items with full text online", "Scholarly materials, including peer-reviewed", and "Items in the library catalog (mostly print and physical material)"

Some information about E-Journal & E-Book Databases:

1. Clinical Key

Clinical Key is not just a conventional clinical search engine, but a clinical insight engine designed specifically to address physicians'



3 Key search requirements:

1. Comprehensive:
2. Trusted:
3. Speed to answer:

Comprehensive:

ClinicalKey includes various content types, covering more medical and surgical specialties than Access Medicine:

- 900 + Reference books
- 500 + Journals
- 2,800 + Drug Monographs from Gold Standard
- 800 + First Consult Monographs for Point-of-Care
- Guidelines
- 13,000+ Medical & Surgical Videos, including all content from Procedures Consult
- 15,000+ Patient Education Handouts
- Fully Indexed MEDLINE
- More than 5 Million Images
- Clinical Trials from ClinicalTrials.gov database

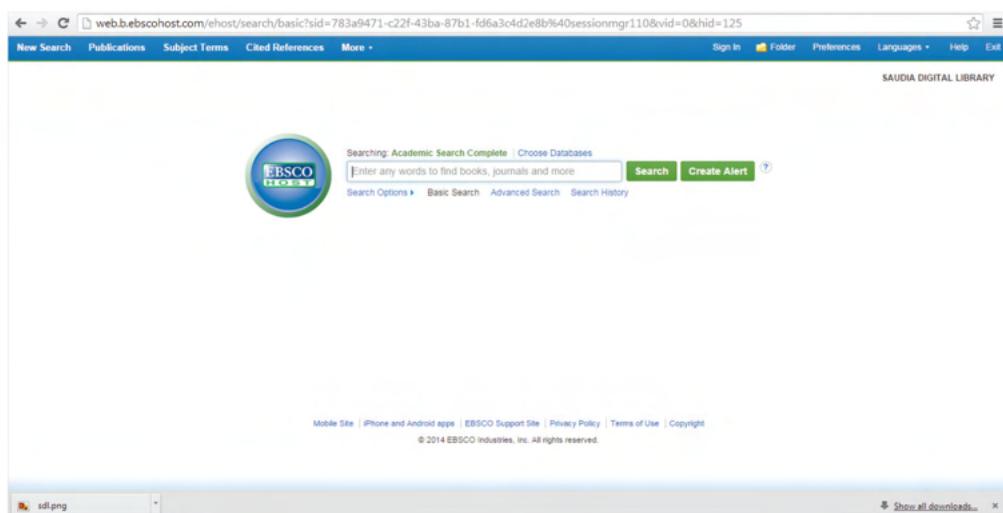
Trusted:

As the leading medical publisher in the world, Elsevier offers world-class, trusted content written by key opinion leaders in all specialties

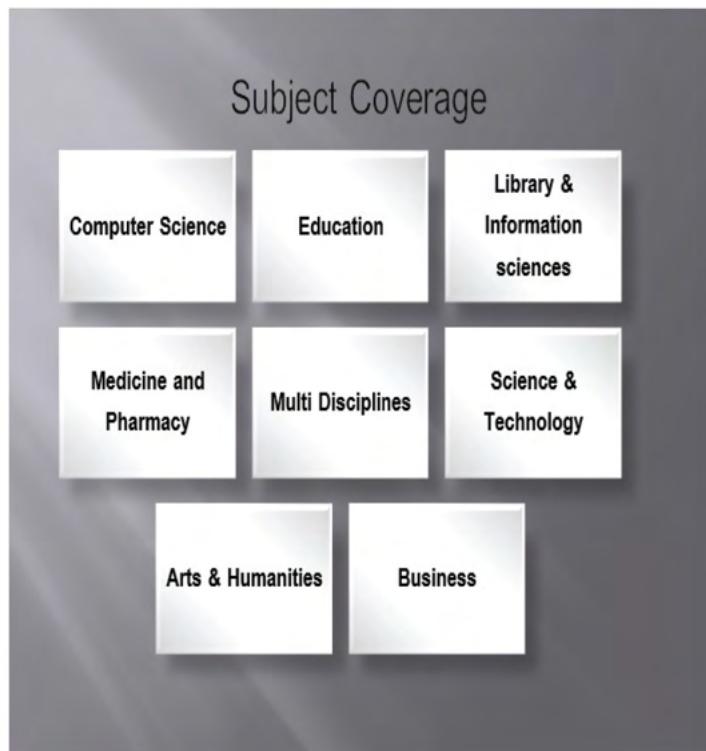
Speed to answer

ClinicalKey is the only clinical tool with Smart Content. This allows physicians to retrieve the most relevant answers faster

2. EBSCO host



- Established in 1944
- Served the libraries for around 70 years
- By providing more than 375 full-text and secondary research databases
- Covering all subject areas, levels of research
- From Journals, eBooks and Audio Books.
- From that we found EBSCO is that the world's leading information agent



3. BMJ Journals

- BMJ Journals are at the forefront of cutting-edge research, the latest thinking, expert opinion and news. Many are world leaders in their field such as Gut, Thorax, Heart, Emergency Medicine Journal, and many more.
- Our journals cover subjects from ophthalmology to sports medicine and from healthcare management to neurology. Underpinning all our products is the belief that learning should be driven by the needs of healthcare professionals and their patients, with higher quality and safer healthcare as its explicit purpose.

The screenshot shows the homepage of BMJ Journals. At the top, there is a navigation bar with links for 'Log In', 'Basket', 'search', and 'Advanced search'. Below the navigation bar, the title 'BMJ Journals' is displayed, followed by the subtitle 'High-quality content for researchers, clinicians and healthcare professionals'. There are six colored boxes representing different user groups: 'Over 60 peer-reviewed journals' (blue), 'Librarians' (teal), 'Authors & reviewers' (green), 'Open Access' (orange), 'Societies' (pink), and 'Jobs' (purple). A 'feedback' link is located on the right side of the page. Below these sections, there are two main promotional areas: 'What's new' on the left and 'Featured journal' on the right. The 'What's new' section includes a link to the press releases archive for all BMJ journals. The 'Featured journal' section highlights 'BMJ Nutrition, Prevention & Health'.

E Books

The screenshot shows a web-based e-book platform interface. At the top, there is a navigation bar with various links and a search bar. Below the navigation bar, there are several categories represented by icons: 'Arabic Databases', 'English Databases', 'eBooks' (which is highlighted in blue), 'University Theses', 'Archives', 'Categories', and 'Trial Databases'. The main content area is divided into two columns. The left column features a 'Jaypee' section with a logo and a brief description: 'Jaypee has over 2200 medical books in the backlist. Jaypee's key textbooks sell over a 100,000 copies each year. It endeavours to create a community of excellent healthcare professionals by providing the students with best text and reference books on its online platform.' The right column features a 'Mc Graw-Hill' section with a logo and a brief description: 'McGraw-Hill Education partners around the world with students, educators, administrators and other professionals to deliver engaging, adaptive and personalized solutions that improve performance and results. We combine proven, research-based content with the best emerging digital technologies to guide assessment, teaching and learning to achieve the best possible outcome for students, instructors and institutions. McGraw-Hill Education employs more than 6,000 people in'. Both sections include dropdown menus for 'Full text' and 'Coverage'.

1. Jaypee

The screenshot shows the homepage of Jaypee Digital. At the top, there is a navigation bar with links for Home, FAQs, Feedback, Ask for a Trial, Contact Us, Events, Need help (with a question mark icon), Log off, and SubUser Login. The Jaypee logo is on the left, featuring a stylized figure and the text "JAYPEE" and "Explore Health Science". A search bar with the placeholder "Enter Search String Here ..." is in the center. To the right is the Saudi Digital Library (SDL) logo with the text "SDL المكتبة الرقمية السعودية" and "Welcome Saudi Digital Library!". Below the search bar are links for Books, Videos, Journals, Reviews, Speciality, Partners, Librarian, e-Alert, and Subscribed Content. A large banner on the right side of the header displays statistics: "2548 eBooks", "36 eJournals", and "3000+ Videos". Below the banner, there are filters for Speciality (Anatomy, Anesthesiology, Biochemistry) and Categories (Medicine, Dentistry, Nursing), each accompanied by a small icon.

2. Mc Graw-Hill

McGraw-Hill Education partners around the world with students, educators, administrators and other professionals to deliver engaging, adaptive and personalized solutions that improve performance and results. We combine proven, research-based content with the best emerging digital technologies to guide assessment, teaching and learning to achieve the best possible outcome for students, instructors and institutions. McGraw-Hill Education employs more than 6,000 people in 44 countries and publishes in more than 60 languages.

The screenshot shows the homepage of MyiLibrary, part of the Saudi Digital Library. At the top, there are links for Help, My Account, Home, and Logout. The SDL logo is on the left, and a search bar with a magnifying glass icon and an "Advanced Search" link is on the right. Below the search bar, a welcome message reads "Welcome to MyiLibrary, Saudi Digital Library tailored eContent resource library." A grid of book covers from various subjects like Social Sciences, Language and Literature, Technology, and Medicine is displayed. Below the grid, there are links for New Titles, Recently Viewed, Most Popular, and Browse by Subject.

3. Wiley

Wiley-Blackwell is the international scientific, technical, medical, and scholarly publishing business of John Wiley & Sons, with strengths in every major academic and professional field and partnerships with many of the world's leading societies. Wiley-Blackwell publishes nearly 1,500 peer-reviewed journals and 1,500+ new books annually in print and online, as well as databases, major reference works and laboratory protocols.

The screenshot shows the Wiley Online Library website. At the top, there is a navigation bar with links for Publications, Browse By Subject, Resources, and About Us. The main header features the text "WILEY ENABLES DISCOVERY" and the subtext "Share knowledge across disciplines, professions and borders". Below this is a search bar with options for "All content" and "Publication titles", along with links for Advanced search and Saved search. To the right of the search bar is a "BROWSE" section listing various academic fields such as Agriculture, Aquaculture & Food Science, Architecture & Planning, Art & Applied Arts, Business, Economics, Finance & Accounting, Chemistry, Computer Science & Information Technology, Earth, Space & Environmental Sciences, Humanities, Law & Criminology, Life Sciences, Mathematics & Statistics, and Medicine. Further down the page are sections for "RESOURCES", "TRAINING AND TUTORIALS", "REGISTER FOR ALERTS", and "OPEN ACCESS". The "RESOURCES" section includes links for Training (Tutorials, webinars and user guides), For researchers (Personalization options and email alerts), For librarians (Product and access information), For societies (Get the most out of publishing with us), For authors (Resources and online services), and Open Access (Publish open access in our subscription journals with the OnlineOpen option or choose from our fully open access program: Wiley Open Access). The "TRAINING AND TUTORIALS" section offers self-paced tutorials available 24/7. The "REGISTER FOR ALERTS" section provides links for RSS and email. The "OPEN ACCESS" section features a lock icon.

4. Ovid Books - Wolters Kluwer

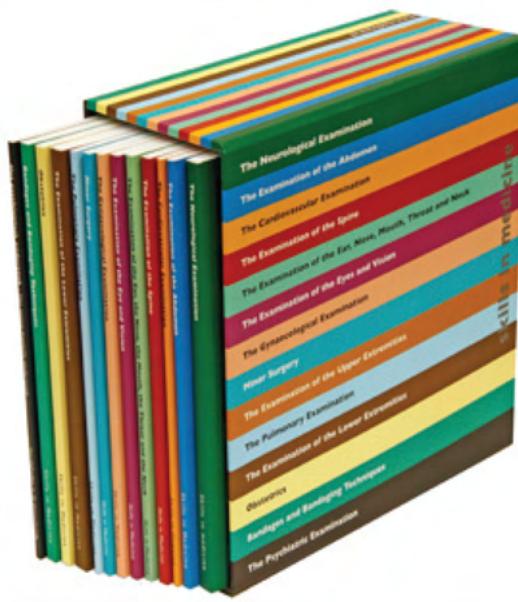
Ovid helps researchers, librarians, clinicians, and other healthcare professionals find important medical information so that they can make critical decisions to improve patient

The screenshot shows the Ovid Books - Wolters Kluwer search interface. The top navigation bar includes links for My Account, My PayPerView, Support & Training, Help, and Logoff. Below the navigation is a search bar with a "Search History" dropdown showing "(0 searches) (expand)", a "Remove Duplicates" button, and a "View Saved" button. The main search area contains links for Basic Search, Find Citation, Search Tools, Search Fields, Advanced Search, and Multi-Field Search. A list of 13 selected resources is displayed, including Books@Ovid, Journals@Ovid, EBM Reviews, and various MEDLINE databases. Below the search bar are buttons for "Limits (expand)", "Include Multimedia", and "Include Related Terms". At the bottom of the page, there are language links for English, Français, Deutsch, 日本語, 繁體中文, Español, 简体中文, and 한국어, along with links for About Us, Contact Us, and Terms of Use. A copyright notice at the bottom states "© 2015 Ovid Technologies, Inc. All rights reserved. OvidSP_UI03.16.00.110, SourceID 67436".

Note:

The library provide on campus access to the Skills In Medicine (SIM Book)

Skills In Medicine



How to access SIM Book:

You can use the link of the Skills In Medicine (SIM Book) is:

<http://src-sa.mediviewprojects.org/sim-src/>

A. ENTER TO SRU WEBSITE

<https://sr.edu.sa/site/>



B. ENTER TO E -LEARNING

The screenshot shows the login interface for the Sulaiman Alrajhi Colleges e-Learning system. At the top, there are navigation links: ELU, SRC website, Edu Gate, Library Unit, and a message indicating 'You are not logged in.' The main header features the college's logo and name in both Arabic and English. Below the header, a breadcrumb trail shows 'Home > Log in to the site'. The central part of the page is titled 'Log in' and contains fields for 'Username' and 'Password', a 'Remember username' checkbox, and a 'Log in' button. Below these fields are links for 'Forgotten your username or password?' and 'Cookies must be enabled in your browser'.

C. ENTER TO SIM local connection.

This screenshot displays the login page for the Skill In Medicine (SIM) local connection. The layout is identical to the e-Learning login page, with the same header, navigation links, and breadcrumb trail. The main title is 'Log in', followed by input fields for 'Username' and 'Password', a 'Remember username' checkbox, and a 'Log in' button. Below the input fields are the same forgot password and cookie enablement links.

The following are some useful you tube links for How can you do Basic search in Clinical key & EBSCO Data Bases:

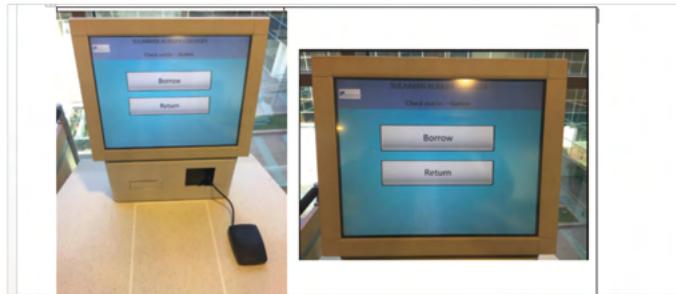
- <http://www.youtube.com/watch?v=NFLmPcoosU4>
- http://www.youtube.com/watch?v=TM17jvS9v38&list=UUEq_U0CFvIK-tRLvrtpPAUtQ
- http://www.youtube.com/watch?v=0eE4-el4wZE&list=UUEq_U0CFvIK-tRLvrtpPAUtQ

Library services:

The library provides different services in response to the needs of users.

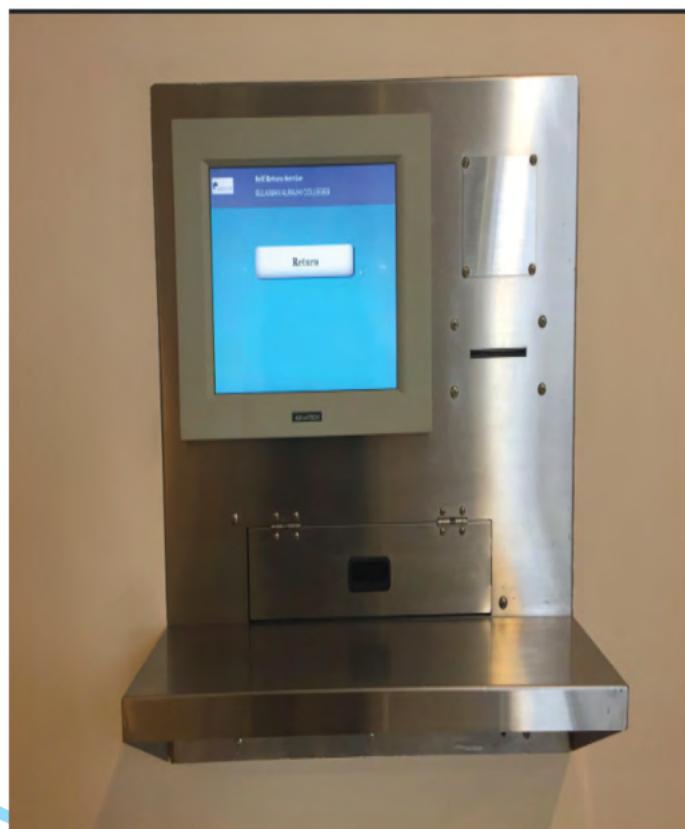
Borrowing & Return Books

- The Library Management System provides the self-service device to borrow books or return them by using magnetic students ID card.
- Self-Check system is for the patrons to borrow and return the books by themselves.



Following is the procedure

- A. A patron will pick the book from shelf
 - B. He will come to the self-check system
 - C. Click on the Borrow/ Return
 - D. Put his patron card on the machine
 - E. Put the book on the machine
 - F. Print the receipt
- Book Drop is available for return book from outside the library



How to return

- A. When return the books; please return one book at one time.
 - B. Press Check In button on the screen, then open the drawer and place the book in to depository. Make sure the door is closed.
- Number of Books Allowed, Loan Periods & Eligible Borrowers:

Category	Books Allowed	Period
Faculty	5	One Month
Students	2	Two Weeks
SRC Staff	2	Two weeks

Books can be extended once provided they are not on demand by others.

- Computer lab**

Library has 26 computers for the use of students connect to a photocopying facility

- Discussion rooms**

Library also has 2 discussion rooms for students to conduct group learning sessions. There is system of reservation for using these rooms managed by the library

- Support for Users**

- Train library users to effectively search the Library catalogue, Internet and other electronic resources
- Assisting researchers with literature searches using databases, printed resources and the internet.

- Wireless Internet** available for the students to inter their laptops or smart phone.

General Rules & Regulations:

Users are expected to observe the following rules while using the library services; any violation of these rules will incur appropriate disciplinary action.

- ❖ All Beneficiaries must present their college ID before borrowing any library materials.
- ❖ All users must observe total silence in the library and its environs at all times.
- ❖ Use of mobile phones is strictly prohibited in the library
- ❖ Use of sound equipment's like radios, cell phones etc. is strictly prohibited in the library and its environs

- ❖ Good order must be observed in the library at all times for example placing of feet on the furniture, eating and drinking, smoking, sleeping etc. will not be allowed
- ❖ No library equipment may be moved, modified or tampered with without permission from the librarian
- ❖ All borrowed materials must be returned on or before the due date.
- ❖ Students are not allowed to borrow books on behalf of others or transfer borrowed materials to other students
- ❖ Students with overdue materials and overdue fines will not be allowed to use the library services
- ❖ Anyone caught marking, defacing or mutilating books or any other library material will be expected to pay for the material with the most current edition of the same
- ❖ Entering the bags is strictly prohibited in the library (all bags, cases, folders etc. must be left in the luggage area).
- ❖ Users are not allowed to leave their baggage overnight in the library. The library shall not take any responsibility for loss of personal property or books already signed out to a user .

Library Hours:

From Sunday to Thursday: 7.30 AM to 4.00 PM.

for more details see the library rule and regulation in E-Learning:

The screenshot shows the ELU website's navigation bar with links for ELU, SRC website, Edu Gate, Library Unit, and a dropdown menu. The 'Library Unit' dropdown is open, showing links for Library User Guide, Library Management System (OPAC), Skill In Medicine (SIM), and Library Rules and Regulations. A large blue arrow points to the 'Library Rules and Regulations' link. Below the navigation bar is a 'Log in' form with fields for Username and Password, a 'Remember username' checkbox, and a 'Log in' button. There are also links for forgotten username/password and cookie settings.

