

Terms and conditions of the EIT Digital Master School Portal

Version, status and fields of application

Version 1.2 as from 2015-11-14

Status: preliminary version

Released on 2015-11-14 by Prof. Carl-Gustaf Jansson, KTH

The terms and conditions apply to the following web platform

<https://msapplication.eitdigital.eu>

1. Name and address of the body responsible

EIT Digital

Master School Action Line

Lead

Prof. Carl-Gustaf Jansson, KTH

Director, EIT Digital Master School

Address:

Master School Office

KTH Stockholm

Isafjordsgatan 26

164 40 Kista, Stockholm

Sweden

2. Preamble

The EIT Digital Master's Programme is a two-year full-time programme, created and coordinated by the EIT Digital Master School Action Line. Admission to the programme, common activities, general monitoring and student mobility as well as general student counselling are handled by the Master School Office, a central administrative body, located in Stockholm, Sweden. Students of the programme are building a curriculum based on their skills and interests. Twenty European top universities, renowned researchers and leading businesses are partnered with EIT ICT Labs to provide technical excellence and hands-on experience leading to two master's degrees and an EIT Digital Master's Certificate.

3. Specific function of data collection, data handling and use of data

The personal information data submitted by the applicants is used for evaluation by committee members of the 20 European universities that are part of the Master School Programme. The gathered data will also be analysed and act as a statistical indicator helping to distribute the applicants to the universities in an optimized manner. The

information submitted in this portal will be accessed by the EIT Digital Master School office and selection committee personnel for the admission process purposes only.

4. Description of data types and user groups concerned

During the registration, information about the data handling is already provided and a proactive acceptance of the terms presented (Opt-In) is mandatory to continue. Every single acceptance process will be saved and contains the date and the version number of the current terms and conditions. In case of a contentwise change or supplement of the terms and conditions, a mandatory and renewed acceptance will be demanded after the next login of the user. To enable the specific functions mentioned in 3., the following personal data is raised, processed and used:

Applicants:

- First name/last name,
- Address data,
- Date of birth,
- Country/Citizenship,
- Gender,
- Phone number,
- Email address
- Curriculum Vitae and previous, education data, criteria of excellence
- Evaluation data gathered within the evaluation process through the committee members

5. Recipients of personal data

Recipients will be the dedicated Master School personnel and the appointed selection committees.

6. Logging

The platform uses standard IIS methods and logs the following information:

- date (date)
- time (time)
- Client-IP-address (c-ip)
- username (cs-username)
- Server-IP-address (s-ip)
- Serverport (s-port)
- Method (cs-method)
- URI-stem (cs-uri-stem)
- URI-query (cs-uri-query)
- Logstatus (sc-status)
- Logsubstatus (sc-substatus)

- Win32-status (sc-win32-status)
- Timeframe (time-taken)
- User-agent (cs-User-Agent)
- Acceptance of Terms and Conditions