

# Sara Sosa

Cell: 469-964-2154 Email - [saraarisosa@gmail.com](mailto:saraarisosa@gmail.com)

## WORK EXPERIENCE

### Liberty Software

July 2018 – November 2021

#### **Regional Lead Software Implementation and Training Specialist**

- Onsite/virtual training and implementation of software solutions.
- Primary contact for all team members within the Midwest region.
- Subject matter expert for hardware configuration and software integrations.
- Utilize WinForms to create ad hoc reporting and labels.
- Create and refine training materials, utilizing Microsoft office and other platforms such as Lessonly and Zendesk.
- Maintain educational and licensing requirements for the healthcare and technical industry.

### Walgreens

#### **Senior Technician**

October 2016 – September 2017

- Data entry specialist
- Practice exceptional teamwork and multi-tasking skills by assisting in fulfillment operations as well as frontend responsibilities.
- Strong communications skills with out of state locations along with the ability to work timely on mutual tasks and projects.
- Able to resolve more complex issues and monitor workloads, distributing and assisting with tasks as needed

### AmerisourceBergen

April 2014 – October 2016

#### **Pharmacy Care Coordinator**

- Practice superior communication skills via phone, email, and meetings
- Collaborated with internal and external sources to ensure the providence of exceptional patient care and customer service
- Superior organization and prioritization skills to accomplish department goals, client expectations, and patient care

## VOLUNTEER WORK

Radiology Clerk at Denton Regional Hospital

June 2012 – December 2012

## Skills

- |                                 |                             |
|---------------------------------|-----------------------------|
| • Software Implementation       | • HTML5                     |
| • Hardware Configuration        | • CSS                       |
| • Training and team development | • JavaScript                |
| • Healthcare Operations         | • SQL                       |
| • Microsoft Office              | • Zendesk, Lessonly         |
| • Data Validation               | • Windows Policy Management |

## Professional licenses

National certified and state registered Pharmacy Technician

Expiration: 11/2023

## EDUCATION

Brookhaven College 2009-2012

Tarrant County College 2019-2020