

Ananya Sharma

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Objective:

To secure an entry-level position in Human Resources where I can apply my knowledge and grow professionally.

Education:

MBA in Human Resource Management, Delhi University, 2024

B.Com, Punjab University, 2022

Skills:

- Recruitment & Selection
- Payroll Basics
- Employee Engagement Activities
- MS Excel, MS Word, HRMS Software

Internship:

HR Intern, XYZ Pvt Ltd, June 2023 – August 2023

- Assisted in screening and scheduling interviews.
- Helped organize employee onboarding sessions.