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Best Practices for

Reproducible Data Processing and Analysis using R and Quarto

Housekeeping

→ R and RStudio should be downloaded already

→ We have uploaded some example scripts to GitHub to help guide you here. We have also uploaded solution scripts - do not rely on those yet - make mistakes to learn!

→ We will respect breaks and will shift content around to do so

→ We will provide the slides after the workshop is complete

Overview - Day 1 Schedule

- → 14.00-14.30: Introduction
- → Break
- → 14.40-15.30: Getting Started with R and Quarto
- → Break
- → 16.00-17.00: How to Code Understandably

Overview - Day 2 Schedule

- → 14.00-14.50: How to Code Defensively
- → Break
- → 15.00-15.30: Publishing Reproducible Scripts
- → Break
- → 15.30-16.40: Hands-on Practice (*Break* included)
- → 16:40-17.00: Closing Remarks and Resources

Why are we here?

Because maybe ...

- → You studied the language
- → Learnt about all the libraries
- → Practiced (struggled with) coding for weeks
- → Value open science principles and practices
- → But your code still feels like a 7 headed apocalyptic monster?

No worries - this course is designed to help with exactly that!

Introduction and Aims

Gaining confidence and clarity on how and why to process data reproducibly in R and Quarto for easier analysis, better collaborations, and better quality research!"

Workshop Objectives and Learning Outcomes

Day 1: The "why" of reproducible data processing/analysis

Understanding the principles of computational reproducibility

Using free/open-source software to enhance reproducibility/accessibility.

Learning how to improve coding readability.

Day 2: the "how" of reproducible data processing/analysis

Practicing defensive coding techniques.

Understanding portability in coding practices

Reproducibility as the bedrock of Open Science

Open data is not enough.

If you want to be able to reproduce your data (for yourself or others), or to be transparent about your data - you need to go further.

What did you do to get to the point that your data looks so perfect and tidy in that key plot? How much polishing was done? What did that process look like?

To commit to openness and transparency in science is to commit to reproducible research practices including clear documentation of data processing and analysis.

Reproducibility in open data processing and analysis

Reproducible analytics:

When someone else can take your data and create a reproduction of your output values and plots from start to finish

How does someone else (or you in 5 years/months time) know what you did at each step unless it is fully recorded somewhere in detail?

Reproducibility in open data processing and analysis

In the past - point and click software:

SPSS or Excel - the "hidden" changes cannot be tracked, no idea of how did they get from the raw data to the output values?

Now open and reproducible approaches:

R as a free open-source and fully available programming language

The importance of minimising manual analysis steps

66 Manual procedures are not only inefficient and error-prone, they are also difficult to reproduce"

Sandve, Nekrutenko, Taylor & Hodvig (2013)

What could go wrong and how would we know?

Copy and paste - e.g. "sticking" together two datafiles

Changing single values - e.g. adjusting "NA" markers manually

Transforming a variable - e.g. log transformation of a column

Removing data - e.g. "weird" values, incomplete data, outliers

Relabelling data - e.g. changing scale values from 0-4 to 1-5

The solution to manual analysis and data processing?

Just don't do it - stop, please, now!

Instead use reproducible and traceable approaches that document your work - like R and/or Quarto!

If manual operations cannot be avoided, you should as a minimum note down which data files were modified or moved, and for what purpose.

(Shameless Plug: lab e-notebooks are great!)

Our main argument and takeaway

R and Quarto are excellent tools to increase your analysis reproducibility.

However, when used correctly:

- → They will also make your life easier (less headaches!)
- → They will also increase your ability to collaborate effectively (teamwork!)
- → They can also increase the quality of your work (low chance of error!)

BREAK

Getting started (again) in R and Quarto

AKA if you aren't ashamed of your old code you aren't growing

What is R? and What is Quarto?



Open-source software for analysis and data processing - a toolkit!

R - a programming language, usually interacted with via RStudio

Quarto - RMarkdown but with multi-language options and "easier" text formatting (less need for LaTeX knowledge).

What is R? and What is Quarto?



We want our work to be:

Reliable – error free and accurate, i.e. you can rely on it

Replicable – you can recreate the "clean" data again given the raw data

Ideally we want both: R and/or Quarto can help us achieve those goals!



Side bar - the importance of version control

Combining use of R and Quarto with version control like GitHub can be invaluable.

Beyond the scope of today's session but consider the value of being bale to return to old (working) versions of your code if you made a lot of changes and now you decide you want to return to the original approach

GitHub docs "Hello World" tutorial a good place to start



Hands on exploration!

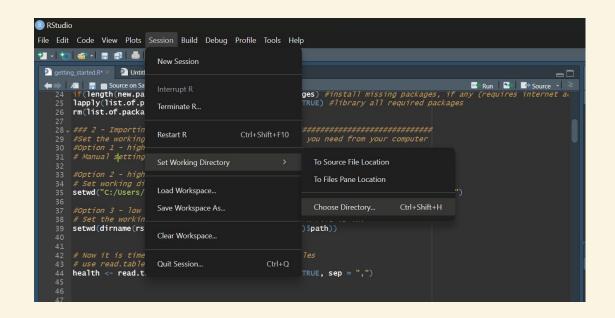




Getting started with data processing in R: setwd()

Option 1 - high friction and low reproducibility

Manual setting of the working directory using the menu settings



Getting started with data processing in R: setwd()

Option 2 - high friction and risk of error in collaboration

Set working directory with a manual file path to a specific folder in your computer, e.g.:

```
setwd("C:/Users/sa4422/OneDrive - Columbia University
Irving Medical Center/Documents")
```

Must be adjusted on each version of the script and for every file

Getting started with data processing in R: setwd()

Option 3 - low friction, high portability easy collaboration

Set the working directory to the folder that this R file is in:

setwd(dirname(rstudioapi::getActiveDocumentContext()\$path))

Getting started with data processing in R: packages

Option 1 - high friction, low editability, and little collaborative ease

Install and library each package across the script one by one, e.g.:

```
install.packages("tidyverse")
library(tidyverse)
```

Bonus points for no comments on what each package is used for in the script and if the are distributed across the whole script.

Getting started with data processing in R: packages

Option 2 - highly portable, flexible, and collaborator friendly

```
list.of.packages <- c(</pre>
    "tidyverse", # handles data wrangling
    "lavaan" # running the models )
new.packages <- list.of.packages[!(list.of.packages %in%]</pre>
installed.packages()[,"Package"])]
if(length(new.packages)) install.packages(new.packages)
lapply(list.of.packages, require, character.only = TRUE)
```

Option 1 - standard, but not immune to error!

```
data <- read.table(file = "data.csv", header = TRUE, sep = ",")
data <- read.csv("data.csv")</pre>
```

If your data is housed in the same folder as your script this should work smoothly. read.csv() works slightly more economically so more time efficient for large datasets

However - does your collaborator have that file in the right version?

Option 2 - download data directly, better?

Will need to have installed RCurl to do so - but consider this if your datafiles are updating regularly. Easier for collaboration and ensuring you are working with the right file each time.

Option 3 - save and use Rdata files, even better?

```
save(clean_dataframe, plot_data, file="data.RData")
load(file="data.RData")
OR-forsingle objects
write_rds(clean_dataframe, "data.rds")
data <- read_rds("data.rds")</pre>
```

Option 3 - save and use Rdata files, even better?

→ Preserves the data types (e.g. lose factor data types in readr)

→ Preserves metadata (e.g. factor levels and labels)

→ But - not transferable to Python for example.

The 80:20 Rule

66 80% of a data scientists valuable time is spent simply finding, cleansing, and organizing data, leaving only 20% to actually perform the analysis"

IBM Data Analytics

Data processing in R

Code allows you to automate repetitive tasks and while reducing errors that emerge during manual edits.

GUI-based alternatives (like Excel) don't offer the flexibility, transparency, reliability, and replicability that R does

Code tells you exactly how a piece of data was transformed and executing it will give you the same results every time.

Tidy dataset are all alike but every messy dataset is messy in its own way"

Hadley Wickham

Data processing in R

Even when your data is "structured," this doesn't mean it's "clean"

"clean": when data is structured, edited, and/or formatted such that the desired use/analysis can be performed on it without further preparation

We need to have this automated and clearly documented as this "clean" data is the foundation of our analysis and therefore our conclusions.

Proof of concept - outlier issues

You notice that 7 participants out of your 120 have a very long completion time. What do you do?

Remove their data?

Overwrite their completion times with the average?

Winsorise their times?

Flag their rows and perform the analysis with and without inclusion to understand analysis sensitivity?

If you don't automate this and record it nobody knows.

BREAK

Hands on demonstration!







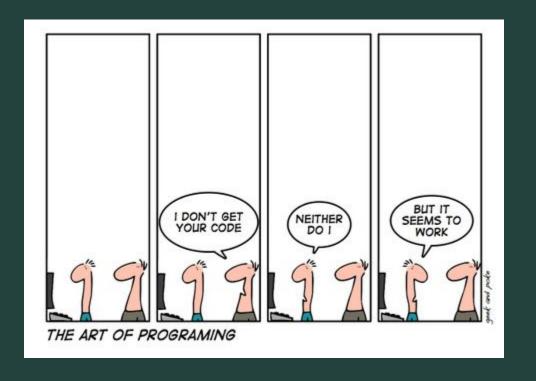
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Best Practices for

Reproducible Data Processing and Analysis using R and Quarto

Writing Clear and Comprehensible Code



→ Add clear comments that explain what each section of the code does.

→ Ensure that dependencies and the environment are well documented.

Use Meaningful Variable and Function Names.

Names should be long and descriptive but not too long (no more than ~20 characters).

Bad Examples:

```
x < -100
df <- read.csv("data.csv")</pre>
data <- read.csv("data_april.csv")</pre>
temp <- filter(data, var1 > 10)
regular_sessions_in_red_room <- ggplot(p)</pre>
Good Examples:
sample_size <- 100</pre>
raw_data <- read.csv("raw_data.csv")</pre>
filtered_data <- filter(raw_data, var1 > 10)
regular_sessions_red <- ggplot(var2)</pre>
```



Naming Conventions for Variables

Use snake_case (recommended in R!) instead of spaces or special characters

```
Yes: mean_age No: `Duration (in seconds)` Use janitor::clean_names(raw_data)
```

Be consistent. If you prefer camelCase, then use it throughout (e.g., responseTime).

Avoid using "." for variable names because R uses it in the background.

Avoid using certain R reserved words for built-in functions for variable names (e.g., mean, sum, true, false, filter).

Avoid numerals in names. For example, avoid file1 and file2, or total1 and total2.

Abbreviations Conventions for Variables

If you need to create abbreviations for **long variable names**, consider the following guidelines:

- Remove all nonleading vowels (e.g., computer becomes *cmptr*, screen becomes *scrn*, apple becomes *appl*, and integer becomes *intgr*).
- Remove articles: and, or, the, and so on.
- Remove useless suffixes: *ing*, *ed*, and so on.
- Abbreviate consistently.
- Create abbreviations that you can pronounce.

Each function and variable should have one clear purpose.

Avoid reusing variable names for different purposes, even if the original variable is deleted earlier in the script.

Bad example:

```
temp <- filter(data, age > 18)
rm(temp)

[...]

temp <- read.csv("identification.csv")</pre>
```

Follow a Consistent Coding Style

Use consistent indentation (two or four spaces per level). Never mix tabs and spaces.

Messy code:

```
if(mean(x)>10){print("High value")
} else{print("Low value")}
Clean code:
if (mean(x) > 10) {
   print("High value")
} else {
   print("Low value")
```

Use RStudio's

<u>Reindent Lines</u> tool

(Ctrl/Cmd + I)

to auto-format code!

Follow a Consistent Coding Style

Keep lines short (below 80 characters). If a line gets too long, break it.

Hard to read:

```
summary <- filter(raw_data, age > 18 & income > 50000 & gender == "male")
```

More readable:

```
summary <- filter(
  raw_data,
  age > 18 &
  income > 50000 &
  gender == "male"
)
```

Follow a Consistent Coding Style

Keep lines short (below 80 characters). If a line gets too long, break it.

```
# Initialize a matrix for Pearson correlation coefficients
cor_matrix 		 cor(dat_corr, use = "complete.obs", method = "pearson")

# Define color palette
color_palette 		 colorRampPalette(c("#ff2700", "#ff9b89", "#f8fcf8", "#9fd99e", "#44ab43"))
```

Follow a Consistent Coding Style

Place spaces around operators (=, +, -, ==, <-, etc.).

Hard to read:

```
mean(x,na.rm=TRUE)
df<-data.frame(x=1:10,y=runif(10))</pre>
```

More readable:

```
mean(x, na.rm = TRUE)
df <- data.frame(x = 1:10, y = runif(10))</pre>
```

Do you prefer
Letsgoeatgrandma
or
Let's go eat, Grandma!
?

Follow a Consistent Coding Style

Avoid long scripts with repetitive code. Instead, define functions or use piping (%>%).

Bad example:

```
data_cleaned <- filter(data, age > 18)
data_cleaned <- select(data_cleaned, age, income, gender, country)
data_cleaned <- arrange(data_cleaned, desc(income))</pre>
```

Good example:

```
data_cleaned <- data %>%
  filter(age > 18) %>%
  select(age, income, gender, country) %>%
  arrange(desc(income))
```

Cleaning the Enviroment

If you know which variables you no longer need, you can remove them using rm()

Bad example:

```
# Remove all variables except raw_data and filtered_data
rm(list = setdiff(ls(), c("raw_data", "filtered_data")))
```

Good example:

```
# Remove var1 and var2
rm(var1, var2)

# Remove all starting with "t_"
rm(list = ls(pattern = "^t_"))
```

Don't leave commented code.

They are dead code since they don't compile or run.

Bad example:

Disable scientific notation for easier readability of large and small numbers.

Bad example:

```
[1] 1.234568e+08
[1] 1.23e-05
```

Good example:

```
options(scipen = 999)
[1] 123456789
[1] 0.0000123
```

Tip:

Use **Lintr** package to check if your script follows these guidelines (lintr.r-lib.org).

```
install.packages("lintr")
library("lintr")
lint("location/my_script.qmd")
```



```
Console Terminal × Markers × Background Jobs ×

lintr -

~/Desktop/workshop/analysis.qmd

$ Line 49 [commented_code_linter] Remove commented code.

$ Line 52 [object_name_linter] Variable and function name style should match snake_case or symbols.

$ Line 109 [object_name_linter] Variable and function name style should match snake_case or symbols.

$ Line 113 [line_length_linter] Lines should not be more than 80 characters. This line is 82 characters.
```

Write comments to explain **why** something is done.

Comments should not duplicate the code (watch out for GenAI-generated comments).

Bad comments:

```
# Compute the mean of x
mean(x)
```



Good comments:

```
# Removing participants who did not complete at least 80% of questions
cleaned_data <- filter(survey_data, completion_rate >= 0.8)
```

Avoid writing unnecessary or overly detailed explanations. TIP: Put yourself in the readers' shoes,

Keep comments brief and meaningful.

Bad comments:

```
# The following line of code will take the variable "temperature"
# and apply a function called "mean()" to it, which will compute
# the arithmetic average of all the numbers contained in this variable.
mean_temperature <- mean(temperature)</pre>
```

to imagine what they will need to

Good comments:

```
# Calculate the mean temperature for the standardization
mean_temperature <- mean(temperature)</pre>
```

Use comments to break down **complex logic**.

Write comments at the same time you're writing the code.

```
cleaned data <- data %>%
 # Step 1: Remove missing values from key variables
 filter(!is.na(age) & !is.na(income) & !is.na(gender)) %>%
 # Step 2: Exclude participants under 18
  filter(age >= 18) %>%
 # Step 3: Create an income category variable
 mutate(
   income_bracket = case_when(
      income < 30000 ~ "Low",
      income >= 30000 & income <= 70000 ~ "Middle",
      income > 70000 ~ "High"
```

Place the comment **above** the code block. Be consistent.

Bad comments:

```
filtered_data <- filter(data, age > 18)
# Keep only adults

filtered_data <- filter(data, age > 18)  # Keep only adults

Good comments:
# Keep only adults
filtered_data <- filter(data, age > 18)
```

When working with large scripts, use block comments to **separate sections**.

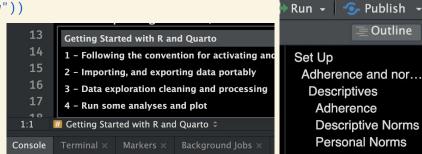
R Scripts (minimum four # each side):

```
##### Load Libraries #####
library(dplyr)
##### Load Data #####
data <- read.csv("survey_results.csv")</pre>
##### Data Cleaning #####
data <- data %>%
 # Remove rows with missing age
  filter(!is.na(age)) %>%
  # Categorize income
 mutate(income_bracket = ifelse(income > 50000, "High", "Low"))
##### Data Visualization #####
ggplot(data, aes(x = income_bracket, fill = gender)) +
  geom_bar() +
  labs(title = "Income Distribution by Gender")
```

Quarto Scripts:

```
# Set Up
```{r}
#| output: false
library(dplyr)
Adherence and norms
```{r}
#| output: false
data <- read.csv("survey_results.csv")</pre>
```

■ Outline



When working with large scripts, use block comments to **separate sections**.

You can also use the **ARTofR** package for R Scripts:

```
Title
## ~ Title ----
##~~~~~~~~~
  I used ARTofR everyday and it makes my R script so neat. I used ARTofR
  everyday and it makes my R script so neat. I used ARTofR everyday and it
  makes my R script so neat.
```

Documenting dependencies and environment settings

It's crucial to document your environment because in about 10 years

- some of the packages you used may be deprecated,
- 2) the software as we know it may go through drastic changes.

Example:

```
Warning message:
funs() is soft deprecated as of dplyr 0.8.0
please use list() instead
```



At the start of the script...

Are You What You Emoji?

How Skin Tone Emojis and Profile Pictures Shape Attention and Social Inference Processing



PUBLISHED
6 November 2024

At the end of the script...

sessionInfo()

```
R version 4.3.2 (2023-10-31)
```

Platform: aarch64-apple-darwin20 (64-bit)

Running under: macOS 15.1

Matrix products: default

BLAS: /Library/Frameworks/R.framework/Versions/4.3-arm64/Resources/lib/libRblas.0.dylib

LAPACK: /Library/Frameworks/R.framework/Versions/4.3-arm64/Resources/lib/libRlapack.dylib; LAPACK version 3.11.0

locale:

[1] en_US.UTF-8/en_US.UTF-8/en_US.UTF-8/C/en_US.UTF-8/en_US.UTF-8

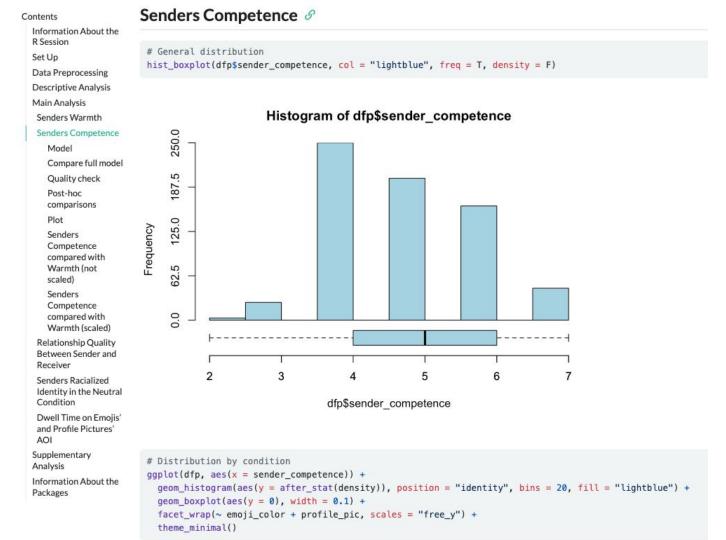
time zone: Europe/Amsterdam tzcode source: internal

attached base packages:

[1] parallel splines stats graphics grDevices utils datasets methods base

other attached packages:

[1] parameters_0.21.6 nortest_1.0-4



```
DHA
Contents
                                0.2
 Information About the
  R Session
                                          Outlier test: p= 0.1544
                                                                              0.00
                                          Deviation n.s.
 Set Up
                                 0.0
 Data Preprocessing
 Descriptive Analysis
                                         0.2 0.4 0.6
                                                         0.8
                                                              1.0
                                                                                      0.2 0.4 0.6 0.8 1.0
 Main Analysis
                                               Expected
                                                                              Model predictions (rank transformed)
  Senders Warmth
  Senders Competence
  Relationship Quality
  Between Sender and
  Receiver
                         # Generalized Linear Mixed-Effects Model
  Senders Racialized
  Identity in the Neutral
                         ## Base model without interaction
  Condition
                         dwell emoji base <-
  Dwell Time on Emojis'
                           glmmTMB(ia_dwell_time ~ 1 + emoji_color + profile_pic + emoji_hand_type + texting_usage_s + (1|id),
  and Profile Pictures'
                                    family = Gamma(link = "log"),
  AOI
                                    data = dfe)
    Emojis' AOI
       Model
                         ## Check effects
      Compare full
                         Anova(dwell_emoji_base, type = "2")
      model
      Quality check
                        Analysis of Deviance Table (Type II Wald chisquare tests)
       Post-hoc
      comparisons
                        Response: ia_dwell_time
      Plot
                                            Chisq Df Pr(>Chisq)
     Profile Pictures'
                        emoji_color
                                         15.2986 2 0.0004764 ***
     AOI
                        profile pic
                                          0.6368 2 0.7273097
     Emojis and Profile
                        emoji_hand_type 2.0089 2 0.3662443
     Pictures' AOI
                        texting_usage_s 5.6920 1 0.0170429 *
    compared
 Supplementary
                        Signif. codes: 0 '***' 0.001 '**' 0.01 '*' 0.05 '.' 0.1 ' ' 1
 Analysis
```

```
# General distribution
1094
1095
     hist boxplot(
       dfp$sender_competence,
1096
       col = "lightblue",
1097
       freq = T,
1098
       density = F
1099
1100
1101
1102
      # Distribution by condition
      ggplot(dfp, aes(x = sender_competence)) +
1103
       geom_histogram(
1104
          aes(y = after_stat(density)),
1105
1106
          position = "identity",
         bins = 20.
1107
          fill = "lightblue"
1108
        ) +
1109
        geom_boxplot(aes(y = 0), width = 0.1) +
1110
        facet_wrap( ~ emoji_color + profile_pic, scales = "free_y") +
1111
        theme minimal()
1112
1113
1114
      # ANOVA model fails the assumption of normally distributed residuals
1115
      anova_model ←
1116
       aov(
1117
          sender_competence ~ profile_pic * emoji_color + emoji_hand_type + texting_usage_s
          data = dfp
1118
```

Leverage Quarto capabilities to increase readability

Avoid printing unnecessary content when using Quarto.

Output: False runs the code but hides the results.

Echo: False runs the code but hides the code while displaying the results.

Code-fold: Hides the code but allows it to be accessed when unfolded.

```
```{r}

b Show the code

#| code-fold: true

IDN
HKG
AGO
EGY

IDN
HKG

IDN
HK
```

Avoid using **warning: false**. Instead, explain why the warning message is not relevant.

# Leverage Quarto capabilities to increase readability

Use **tabset panels** to allow users to switch between different visualizations without cluttering the report.

```
::: {.panel-tabset}
 Sorted by values
 Sorted by display
Sorted by values
 Descriptive Norms
```{r}
plot_values
                                                                                     hw defecating
                                                                                       hw urinating
                                                                                   snee pub present
## Sorted by display
```{r}
 Geom bar by item
 Geom line by country
 Geom point by country
 Table
plot_display
:::
```

We consider a paper to be an advertisement, and for the associated code, data, and environment to be the actual work."

**Buckheit and Donoho (1995)** 

# Have a break!



# **Approaches to Error-Resistant Coding**

**Defensive Coding** is very similar to Defensive Driving:

- An approach that emphasizes
   safety to reduce the risk of errors.
- It goes beyond basic guidelines and focuses on unforeseen code behaviors.
- Writing code with the awareness that unexpected errors may occur unnoticed.



because it didn't give a warning message and looks right.

just

Don't assume your code is correct

**Expect the Unexpected and Be Prepared for the Illogical** 

# More than 70% of researchers have failed to reproduce another scientist's experiments

(in a total of 1,576 researchers)

# More than 50% of researchers have failed to reproduce their own experiments

(in a total of 1,576 researchers)

# More than 40% of the retracted papers were due to honest errors and problems with reproducibility

(in a total of 10,500 retracted papers)

A **sanity check** is a <u>quick</u>, <u>basic test</u> to ensure that a piece of code or a characteristic of the data makes sense and meets with expectations.

The goal is to do perform it <u>continuously</u> as you work, especially during preprocessing.

Don't remove the sanity checks from your script. They add credibility.

Sanity check: ALWAYS check the unique values of the variables of interest.

Manually reviewing the full data is not viable in large datasets. However, this small test able us to have complete overview of the variables you are interested in.

```
table(raw_data$fses1)

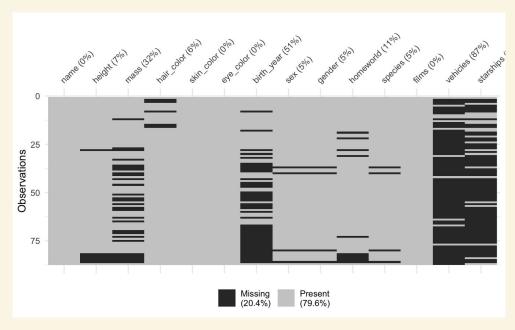
1 2 3 4 5 6 7

130 109 105 108 110 117 112
```

#### Sanity check: Missing values.

Even if you believe you configured all items as forced responses in Qualtrics, errors can still occur.

vis\_miss(raw\_data)



#### Sanity check: Reversing variables.

Even if you believe the code executed as expected, always verify if the changes were applied correctly.

```
table(raw_data$freq_emoji_usage)
 1 2 3 4 5 6 7 8
108 92 92 90 89 104 105 111

raw_data$freq_emoji_usage <- 9 - raw_data$freq_emoji_usage
table(raw_data$freq_emoji_usage)
 1 2 3 4 5 6 7 8
111 105 104 89 90 92 92 108</pre>
```

#### Sanity check: Computing indices.

When calculating indices across multiple columns, **ALWAYS use the column names** and never their index positions.

#### Bad example:

```
data$fses_avg <- rowMeans(data[, 24:29])</pre>
```

To verify the code, manually compute the index for one participant and compare it.

#### Good example:

```
raw_data$ires_avg <- rowMeans(raw_data[, c("ires1", "ires2", "ires3")], na.rm = TRUE)
(raw_data$ires1[1] + raw_data$ires2[1] + raw_data$ires3[1])/3
[1] 4.666667
raw_data$ires_avg[1]
[1] 4.666667</pre>
```

#### Sanity check: Merge dataframes

```
data_merged <- raw_data_a %>%
 full_join(raw_data_b) %>%
 full_join(raw_data_c)

Calculate the row sum of the individual dataframes.
If the values are the same, the sanity check passed.
nrow(data_merged)
nrow(raw_data_a) + nrow(raw_data_b) + nrow(raw_data_c)
```

#### **Sanity check: Merge dataframes**

```
data_merged <- raw_data_a %>%
 full_join(raw_data_b) %>%
 full_join(raw_data_c)
Compare columns' names from the individual dataframes with the columns' names from data_merged
data_merged_columns <- names(data_merged)</pre>
all_columns <- unique(c(names(raw_data_uni_a),</pre>
 names(raw_data_uni_b),
 names(raw_data_uni_c))
Columns missing in data_merged_columns. If empty, the sanity check passed.
setdiff(all_columns, data_merged_columns)
Columns in excess in data_merged_columns. If empty, the sanity check passed.
setdiff(data_merged_columns, all_columns)
```

**Save and publish your data in both CSV and RDA formats**. CSV is a universal format, but when imported into RStudio it often requires transformations, which can introduce errors. RDA files preserve data properties without requiring transformations when reloading the data.

For example, a CSV file might use a comma as a decimal separator, while RStudio expects a period. As a result, RStudio may misinterpret the comma as a thousands separator, leading to an error that you might not notice.

**ALWAYS keep the original ResponseID** in all version of your data to avoid attribution errors and ensure you can trace the responses back to the survey platform.

#### Bad example:

StartDate	ID	consent	intro	happiness1	age
2025-02-23 12:21:09	1	1	1	6	34
2025-03-01 08:14:39	2	1	1	3	21

#### Good example:

StartDate	ResponseId	consent	intro	happiness1	age
2025-02-23 12:21:09	R_8xJmtpXpLsqMyfB	1	1	6	34
2025-03-01 08:14:39	R_3rBKeC9Sq8djSYf	1	1	3	21

Consider publishing both a **cleaned data version** and a **public data version**.

The public version should remain **as close to the raw data as possible** but is in compliance with ethical codes of conduct. For example, in an adults-only study, rows for underage participants are retained but anonymized, with all data except Responseld and an "underage" identifier removed.

#### Public data:

StartDate	ResponseId	consent	intro	happiness1	age	identifier
2025-02-23 12:21:09	R_8xJmtpXpLsqMyfB	1	1	6	34	
	R_5oNJhFVJFoSdqKc					underage
2025-03-01 08:14:39	R_3rBKeC9Sq8djSYf	1	1	3	21	

**ALWAYS publish a codebook** along your data. It should be regarding the data version you publish that is more close to the raw state. It acts as a user manual for your data, making it easier for both you and others to understand, use, and interpret the data correctly.

#### Codebook (usually presented in a table format):

Name	Variable	Description	Value	Type	Note
Response ID	ResponseId	A unique identifier assigned		categorical	
		to each participant's response			
Political	politic_left_right	In politics people sometimes	1 (Left)	numerical	
orientation		talk of 'left' and 'right'.	to		
		Where would you place yourself	10 (Right)		
		on this scale, in general?			

**Publish your files in an organized structure**. Use numbers at the beginning of file names to define their order, rather than relying on alphabetical sorting. Name the files in a sequence that prioritizes the most important ones first.

#### Good Example:

├─ 01\_main\_script.html

├─ 01\_main\_script.qmd

— 01\_public\_data.Rda

— 01\_public\_data.csv

— 02\_cleaned\_data.Rda

— 02\_cleaned\_data.csv

— 03\_codebook.xlsx

|—— 📂 04\_materials/

Download the files you published as **if you were an outsider to the project**, and run the script to ensure you can execute it completely without needing to make any changes.

If you have **multiple scripts**, consider adding a **README.txt** file to specify which data files each script requires.

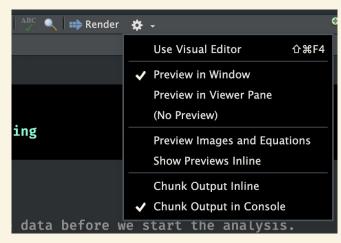
You don't know which **license** to choose? Use this tool to help you make a decision <a href="https://chooser-beta.creativecommons.org/">https://chooser-beta.creativecommons.org/</a>

# Have a break!

### **Hands-on Practice**

- 1. Go to our repository <a href="https://github.com/sarahajones/KLIworkshop2025">https://github.com/sarahajones/KLIworkshop2025</a>
- Place the files practice.qmd, practice\_data\_us.csv and practice\_data\_uk.csv in the same folder.
- 3. Open *practice.qmd*
- 4. Restart the R session
- 5. Configure your settings

We suggest these settings:



# **Closing remarks**

- Defensive coding isn't about perfection, it's about reducing errors and preventing them from going unnoticed.
- Have a black-box script to check the ethical compliance of the raw data. After removing underaged participants, hateful content, or identifiable information from text entries, save the data as the public data version. Then, create a master script that starts with the public data (that you will share) and proceed through preprocessing, analysis, etc.
- To make sure basic reproducible functions are in place, **ask a friend to run your script** and data in their computer.

#### Resources

- Consider **extracting data from Qualtrics directly into RStudio** and saving it as an .Rda file, rather than downloading it as a .csv file (see <u>tutorial</u>). You can find your Qualtrics API token in your Account Settings. If you don't have one, ask your lab manager.
- Consider using Github Copilot to save time (see <u>tutorial</u>).
- Consider using Version Control with Git from RStudio (see <u>tutorial</u>) to easily revert to a
  previous working state if needed.
- Learn more about clean code with the book Martin, R. C. (2008). Clean Code: A
  handbook of agile software craftsmanship. Pearson.

Every year, Sarah seeks PhD students and Postdocs to develop their independent research projects and supervise small groups of BSc and MSc students in a cross-cultural setting.

If you are interested in gaining more experience as supervisor, follow us on LinkedIn, Instagram, or Bluesky.



