

Form No.HR/001

Dated:17/02/201

Ms. Sowjanya KeerthiPriya

SUBJECT: LETTER OF OFFER

With reference to your application and subsequent interview, we are happy to offer you the position of **IT Recruiter** stationed at Bangalore in our Organization.

POSITION:
IT Recruiter at Bangalore in our Organization.

JOINING:

Your joining date shall be 1/03/2021, as discussed, your annual CTC shall be 4.48 LPA.

You will be paid gross emoluments as detailed in Annexure – A.

You will be on payroll of WebMobil Staffing Solutions LLP.

You will be on probation for a period of 3 (Three) months. WebMobil Staffing Solutions LLP reserves the right to extend your probation period to another three months or part thereof if your performance and appraisal is found to be below the required level. You will not be entitled for any leave during this probation period.

Any leave availed will be considered as "Leave without pay". The leave earned during probation period will be credited into your leave account on confirmation of your services.

Your offer has been made based on information furnished by you. However, if there is a discrepancy in the copies of documents or certificates given by you as a proof of above, we retain the right to review our offer of employment. Employment as per this offer is subject to your being medically fit.

Regd. Office: F-305, IIIrd Floor, ACE Platinum, Sector-Zeta-1, Greater Noida, (U.P.) 201310, India

Branch Office: 45, 7th B main, 4th Block Jayanagar Bangalore (Karnataka) 560041, India

Please send certified true copies of your certificates of education and work experience for further process. Please send your confirmation along with evidence of resignation submitted to your current organization, if we do not receive your confirmation within 02 days, this offer would stand withdrawn. This appointment is subject to detailed Employment Policy of the Company. Kindly join on the above specified date and complete the joining formalities.

Anita Kharka
(Human Resource)
WebMobil Staffing Solutions LLP



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Annexure – A

WEBMOBRIL STAFFING SOLUTIONS LLP	
G-18, SECTOR-63, NOIDA	
ANNEXURE-A	
Salary Structure	
BASIC	21,180
HRA	14,120
TRAVEL ALLOWANCE	
WASHING ALLOWANCE	
SPECIAL ALLOWANCE	
OTHERS	-
GROSS SALARY	35,300
EMPLOYEE PF	1,800
EMPLOYEE ESIC	-
IN HAND	33,500
EMPLOYER PF	1,950
EMPLOYER ESIC	
EMPLOYER MEDICLAIM (ONE TIME YEARLY -2000-MEDICLAIM POLICY)	166
EMPLOYER LWF	
STAT. BONUS	
CTC	37,416