



SARAH AULIA AZZAHRAH

HUMAN CAPITAL STAF

WORK EXPERIENCE

Human Capital Staff

Perum DAMRI | Augst 2019 - present

- Responsible to recruitment process (screening, interviewing, conduct Psychological test, and make psychogram) both in head and branch office
- Support training staf (concepting weekly sharing session, moderator in weekly sharing session and online training, and make training invitation)
- Administrative function (letter, database recruitment and employee)

Human Capital Internship

Perum DAMRI | Feb 2019 - August 2019

- Support Human Capital staf (especially in recruitment and employee adminstration)

Assistant Lecturer in Basic Assesment Class

Gadjah Mada University | Augst 2018 - December 2018

Assistant Student Graphic Designer

Unit Pengembangan Teknologi Belajar Faculty of Psychology
UGM | Augst 2018 - December 2018

Assistant Lecturer in Integration Psychology Class

Gadjah Mada University | Feb 2018 - June 2018

Assistant Lecturer in Projective Psychology Class

Gadjah Mada University | Feb 2018 - June 2018

EDUCATIONAL HISTORY

Gadjah Mada University

Psychology | August 2015 - Jan 2019

- GPA: 3,56

ORGANIZATIONAL HISTORY

Head of "Desain dan Produksi" Division

Badan Penerbitan Pers Mahasiswa (BPPM) Psikomedia |
Jan 2017 - Dec 2017

Secretary

UKM Kempo UGM | Jan 2016 - Dec 2016

Finance

Pengprov Perkemi DIY | 2016 - 2019

SUMMARY

23 year old girl who liked reading and watching film. Have a dream as Human Resources specialist and Industrial Psychologist. Never get tired to explore and learning something new.

SKILLS:

Proficient in Ms. Office (Word, Excel, Power Point)
Conducting and make report of Psychological Test
Interviewing
Experienced in Graphic Design

LANGUAGE

Indonesia (fluent)
English (Toefl ITP 518)
Japanese (JLPT N5)

CONTACT ME:

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