



Office of Student Financial Aid

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V1 Dependent 2019-2020 Verification Worksheet

Your 2019–2020 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, the Office of Student Financial Aid (OSFA) may ask you to confirm the information you and your parent(s) reported on your FAFSA. To verify that you provided correct information, the OSFA will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and at least one parent whose information was submitted on the FAFSA, must complete and sign this worksheet, attach any required documents, and submit this form and the required documents to the OSFA. After a review of the information you submit, the OSFA may still ask for additional information. If you have questions about verification, contact the OSFA as soon as possible so that the processing of your financial aid will not be delayed.

A. Student's Information

Student's Last Name

Student's First Name

Middle Initial

Student's G Number

Student's Email Address

B. Student's Parent(s)' Family Information

List the members of *your* parent(s)' household below. If your parents (biological and/or adoptive) are not married to each other, separated or divorced and are living together, you must list both parents below and provide information about both of them, regardless of their gender. Be sure to include:

- Yourself
- Your parent(s) (including a stepparent) even if you do not live with your parent(s).
- Your parent(s)' other children if your parent(s) will provide more than half of their support from July 1, 2019 through June 30, 2020, or if the other children would be required to provide parental information if they were completing a FAFSA for 2019–2020. Include children who meet either of these standards, even if they do not live with your parent(s).
- Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2020.

If more space is needed, attach a separate sheet of paper with the student's name and Mason G number in the upper right-hand corner.

First and last name of family member	Relationship to student	Age	Name of COLLEGE the person will attend at least half-time between 07/01/19 - 06/30/20 (if applicable):
1.	Self		George Mason University
2.	Parent		N/A
3.	Parent or Stepparent		N/A
4.			
5.			
6.			
7.			

Note: The OSFA may require additional documentation if there is reason to believe that the information regarding the household members enrolled in eligible post secondary educational institutions is inaccurate.

Student Name: _____ Student G Number: _____

C. Student's Income Information to Be Verified

TAX RETURN FILERS

Important: If the student filed, or will file, an extension, an amended or foreign 2017 IRS tax return, please refer to the Tax Information Sheet for Individuals with Unusual Circumstances, which can be downloaded from the OSFA's website, before completing this section.

Instructions: Complete this section if the student, filed or will file a 2017 income tax return with the IRS.

Check the box that applies to you, the Student:

- ☐ I have used the IRS Data Retrieval Tool in the FAFSA to retrieve and transfer 2017 IRS income information into my 2019-2020 FAFSA.
- ☐ I have not yet used the IRS Data Retrieval Tool in the FAFSA but will use the tool to transfer 2017 IRS income information into my 2019-2020 FAFSA.
- ☐ I will submit to the OSFA a 2017 IRS Tax Return Transcript. *To obtain a 2016 IRS Tax Return Transcript, go to www.irs.gov and click the "Get my Tax Record" link. Make sure to request the "IRS Tax Return Transcript" and not the "IRS Tax Account Transcript." You must include the student's name and G number on the transcript before it is submitted to the Financial Aid Office.*

TAX RETURN NON FILERS ONLY

Complete this section if the student will not file and is not required to file a 2017 income tax return with the IRS.

Check the box that applies:

- ☐ The student was not employed and had no income earned from work in 2017.
- ☐ The student was employed in 2017.

If you checked this box, you must submit copies of all 2017 IRS W-2 forms issued to you or a 2017 IRS Wage and Income Transcript.

List below every 2017 employer even if they did not issue a W-2 form:

Employer's Name	2017 Amount Earned
Total Amount of Income Earned from Work:	

If more space is needed, attach a separate page with the student's name and Mason G number in the upper right-hand corner.

Note: The OSFA may request additional documentation if there is reason to believe that the income information being reported is inaccurate.

Student Name: _____ Student G Number: _____

D. Parent's Income Information to Be Verified

Note: If two parents were reported in Section B of this worksheet, the instructions and certifications below refer and apply to both parents.

TAX RETURN FILERS

Important: If the parent(s) filed, or will file, an extension, an amended or foreign 2017 IRS tax return, please refer to the [Tax Information Sheet for Individuals with Unusual Circumstances](#), which can be downloaded from the OSFA's website, before completing this section.

Instructions: Complete this section if the parent(s), filed or will file a 2017 income tax return with the IRS.

Check the box that applies:

- ☐ The student's parent has used the IRS Data Retrieval Tool in the FAFSA to transfer 2017 IRS income information into the student's 2019-2020 FAFSA.
- ☐ The parent(s) have not yet used the IRS Data Retrieval Tool in the FAFSA but will use the tool to transfer 2017 IRS income information into the 2019-2020 FAFSA.
- ☐ The parent(s) will submit to the OSFA a 2017 IRS Tax Return Transcript. *To obtain a 2017 IRS Tax Return Transcript, go to www.irs.gov and click the "Get my Tax Record" link. Make sure to request the "IRS Tax Return Transcript" and not the "IRS Tax Account Transcript." You must include the student's name and G number on the transcript before it is submitted to the Financial Aid Office.*

TAX RETURN NON FILERS ONLY

Complete this section if the student's parent(s) will not file and is not required to file a 2017 income tax return with the IRS.

Check the box that applies:

- ☐ The student's parent(s) was not employed and had no income earned from work in 2017.
- ☐ The student's parent(s) was employed in 2017.

If you checked this box, the parent(s) must submit copies of all 2017 IRS W-2 forms issued or an 2017 IRS Wage and Income Transcript.

The parent(s) must list below every 2017 employer even if they did not issue a W-2 form:

Employer's Name	2017 Amount Earned	Name of Parent
Total Amount of Income Earned from Work:		

If more space is needed, attach a separate page with the student's name and Mason G number in the upper right-hand corner.

TAX RETURN NON FILERS MUST ALSO PROVIDE TO THE OSFA:

1. A 2017 IRS Verification of Non-Filing Letter, dated on or after October 1, 2018. Instructions to request this letter can be found on the OSFA website under *Forms, All Students, Verification of Non-Filing Status Instructions*.

AND

2. A 2019-2020 Parent Income Certification form, which can be found on the OSFA website under *Forms, Dependent Students*.

Note: The OSFA may request additional documentation if there is reason to believe that the income information being reported is inaccurate.

Student Name: _____ Student G Number: _____

E. Certification and Signatures

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Each person signing this worksheet certifies that all of the information reported on this form is complete and correct.

The student and one parent whose information was reported on the FAFSA must sign and date below:

Student's Signature

Date

Parent's Signature

Date

Sign by hand – do not type or sign electronically.

*Submit this worksheet to the OSFA.
You should make a copy of this worksheet for your records.*