Team Charter: reverse vending machine project

Purpose: The purpose of this team is to design and implement a machine to allow customer to recycle the plastic and cans in order to get vouchers

Objectives:

Develop a good user experience machine that customer love to use

Collaborate with participating stores and businesses to show ads on the machine and allow users to get vouchers and discounts

Launch machine to the market .

Scope:

Collaborate with participating stores and businesses to add discounts and promotions to the machine users .

Make partnership with the companies and institutions

Ensure that the application complies with all relevant laws and regulations.

Provide customer support and maintenance after launch.

Roles and Responsibilities:

Project Manager: Oversees the project, manages the team, and ensures that the project is completed within scope, timeline, and budget.

Business Analyst: Conducts research on customer needs and market trends and provides recommendations for features and functionalities of the application.

Developer: Develops the software of the application

Quality Assurance Specialist: Tests the machine to ensure that it meets quality standards and is free of bugs and errors.

Marketing Specialist: Develops a marketing plan for the launch of the machine.

Communication Plan:

Regular team meetings will be held every Sunday at 11am.

Project updates will be shared through a project management tool on a weekly basis.

Decision Making:

Decisions will be made through consensus by the team.

In the event of a deadlock, the Project Manager will make the final decision.

Constraints:

The project must be completed within a budget of $50000.

The project must be completed within 3 months.

Steps of Creation

I searched google   ١-

Asked someone for guidance   ٢-

Wrote charter based on previous experience   ٣-