

# SARAH SHULTZ

609-372-8180 || Los Angeles, CA  
smeishultz.com || smeishultz@gmail.com

---

## **Assistant to Director – Rachel Lee Goldenberg**

January 2017 – Present

*Assist with pre-production, production, and post production for **Valley Girl**, create visual decks, screen auditions, script coverage, table-read transcription and overall schedule management.*

## **Valley Girl [feature]**

May 2017 – June 2017 – Set PA || Assistant to Director

1<sup>st</sup> Assistant Director: *Cassandra Laymon* || 2<sup>nd</sup> Assistant Director: *Marc Newland*

## **Cold As Balls [television]**

June 2017 – Set PA

Producer: *Susan Herbert* || Production Supervisor: *Andy Mininger*

## **LA Philharmonic [commercial]**

June 2017 – Set PA

Production Supervisor: *Noah Smith* || Production Coordinator: *Jack Dahlin*

## **I'm Sorry [television]**

April 2017 – Set PA

1<sup>st</sup> Assistant Director: *Cassandra Laymon* || 2<sup>nd</sup> Assistant Director: *Kevin Zelman*

## **Amazon Pick Ups [commercial]**

March 2017 – Set PA

Production Supervisor: *Noah Smith* || Production Coordinator: *Andy Mininger*

## **Park Productions**

Sept. 2014 – Dec. 2016 - Producer, Production Office Coordinator

*Oversaw projects, coordinated logistics, and supervised preproduction of IC Beyond Body*

## **Jane Street Entertainment**

May 2015 – Aug. 2015 *Development Intern*

## **Rachael Ray's Kids Cook Off**

July 2015 – *Culinary Production Assistant*

---

## **SKILLS**

**Adobe:** *Lightroom || Illustrator || Premiere Pro || Photoshop || After Effects*

**Programming:** *MM Budgeting & Scheduling || HTML5 || CSS3 || JavaScript || Final Draft*

---

## **EDUCATION**

*Ithaca College Class of 2017 || Roy H. Park School of Communications*

*Emerging Media major || Web Programming minor*

*GPA: 3.64 || Dean's List || IC Rod Serling scholarship || IC ALANA scholarship*