Review :

Team organisation

We've done 3 meetings at "moka3b"

Total of 5 hours (2 – 1 – 1)

All team members attended

1. *Kholoud Singab*
2. *Sarah Tarek*
3. *Esraa Shata*
4. *Saga Mohamed*
5. *Esraa Eid*
6. *Alaa Eid*

Other people attend the meeting

1. *Farah Mahmoud*
2. *Malak Ibrahim*
3. *Anas Ahmed*

Completed tasks:

* *Designed search bar*
* *Designed follow us*
* *Designed navigation bar*
* *Designed multiple choices properties*
* *Designed logo*
* *Complete coding home page*
* *Complete coding properties page*
* *Complete testing properties page*
* *Complete testing home page*
* *Complete coding search bar*
* *Complete testing search bar*

Delayed tasks:

* *The logo design hasn't finished yet and shifted for the next sprint*

Good Politices :

* *Deadline for team members to finish their tasks before the actual Deadline .*
* *One member have to collect the data from all team member before each meeting.*
* *Invited people not in our team to have another opinion about our work.*
* *Searching is required before doing any task.*
* *Reviewing the task before submitting it*

Bad politices :

* *The estimated time for sprint wasn't enough*
* *Fudge factor was midterm exams*
* *Exams are delayed more than one time*