Template

Retrospective

Use this framework to reflect on recent work. This simple structure is useful both alone and in groups.

Created in partnership with

Product School

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Reflect on the topic

Working silently and individually, have each person create a few sticky notes in all four quadrants below for about five minutes. With the remaining time, discuss notes in each quadrant.

TOPIC

A Comprehensive Analysis of financial performance:insights from a leading banks

Type your paragraph...

What went well?

What should we keep doing?
What should we celebrate?
Where did we make progress?

festivel
family
good person in the world
happy
bright
good person
good better
going government job

What went poorly?

Where did we have problems?
What was frustrating to us or others?
What held us back?

family
enemies
past life
unhappy
work
future
family situation
government job

What ideas do you have?

What ideas do you have for future work together?
Where do you see opportunities to improve?
What has untapped potential?

How should we take action?

What do you believe we should do next?
What specific things should we change?
What should extend beyond this meeting?

Need some inspiration?

See a finished version of this template to kickstart your work.

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