**Ushasree Kommanamanchi**

**Business Analyst**

**Professional Summary**

* 4+ years of working experience with multiple industry leaders like Debrown Solutions, Patra India BPO Services, HSBC Bank and KPCS SYSTEMS in multiple roles as Process Executive, Customer Service Executive, Project Manager, Business Analyst and Software Testing.
* Develop business architecture using requirements such as scope, processes, alternative and risks.
* Analyze client’s business requirements and processes through document analysis, interviews, workshops, and workflow analysis.
* Conduct 5+ levels of testing including functional, regression, user acceptance, integration, and performance to verify the client’s needs are met.
* Engage client to gather software requirements/business rules and ensure alignment with development teams.
* Translate stakeholder requirements into over 10 different tangible deliverables such as functional specifications, user cases, user stories, workflow/process diagrams, data flow/ data model diagrams.
* Knowledge in Java Programming, Python Basics, Selenium WebDriver, JUnit, TestNG and Maven Tool.
* Writing Test Cases using Element Locators, WebDriver methods, Java Programming features and TestNG Annotations.
* Expertise in implementation of Automation framework using Selenium.
* Extensive Experience in SDLC and Agile Testing Process.
* Proficient in Defect Life Cycle Management, including Defect creation, modification, tracking, and reporting using JIRA, Confluence and Monday.com.
* Involved in the Design and implemented different Automation frameworks like Data Driven Framework and POM Framework.
* Successfully performed Continuous Integration Test using Jenkins and solid background using Git for controlling the base code.
* Automated the Regression Test Cases, Smoke Test Cases, Functional Test Cases for Web Based Applications using the Selenium & TestNG, Selenium & JUnit.
* Flexible and able to work with multiple priorities and collaboratively with Development, Business and QA team in Agile Environment.
* Excellent written, interpersonal, and oral communication skills.
* Strong analytical, problem solving and decision-making skills.
* Self-motivated, energetic and highly ethical in all work-related assignments thus able to immediately contribute to corporate goals and objects.

**Career Objective**

To obtain a challenging position as Business Analyst that would increase business productivity of the organization and aspiring for challenging assignments in the field of testing and automation and I believe that I would be the most effective in an organization that trust me with responsibility and provides opportunity to learn and grow.

**TECHNICAL SKILLS:**

* **Automation & CI/CD : -** Selenium, Jenkins and GitHub
* **Cloud:** AWS, GCP
* **Operating Systems : -** Windows Server
* **Scripting Languages:** Python, PHP
* **Web Technologies: -** HTML
* **Database: -** MySQL and Oracle (basic understanding).
* **Test Management Tools: -** JIRA Administrator and Team Foundation Server.
* **Tools and Utilities: -** MS-Office, Outlook Express, Visual Studio 2015.

**PROFESSIONAL EXPERIENCE SUMMARY:**

**Project Name: Health Insurance for Benefits System Admin.**

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| **Benefits System Admin** | |
| **Client** | Get Hired, US |
| **Role** | Business Analyst, JIRA Administrator and Test Engineer |
| **Organization** | KPCS SYSTEMS, India |
| **Technologies** | Angular 4, Talend, PrimeNG, AWS |
| **Location** | Kakinada |
| **Duration** | April 2018 – Till date |

**Contribution:**

* Engage client to gather software requirements/business rules and ensure alignments with development teams.
* Identify the reconcile errors in client data to ensure accurate business requirements.
* Draft and maintain business requirements and align them with functional and technical requirements.
* Provide User Management and support local and remote users, manage system access across groups to ensure compliance, and maintain best practices.
* Assisting staff users with wiki design, integration and authoring.
* Preparing documentation plan, estimating work, and assigning work to the team.
* Expert in using creating stories and reports like JIRA and Confluence.
* Create customized dashboards for teams.
* Coordinated and participated in weekly estimated meetings to provide high-level estimates for backlog items.
* Facilitated Daily Scrum Meetings and Monthly Reviews meetings. Conducted sprint retrospective and followed up on action items for continuous improvement.
* Create and manage security schemes, permission schemes and configurations in JIRA.
* Manage and administer JIRA/Confluence and other reporting collaboration tools in the engineering environment.
* Developed the Automation Test Scripts in Selenium WebDriver using Java based on the design pattern Page Object Model for reusability.
* Maintain and manage Automation Build Environment such as Jenkins.
* Preparing User & Technical Specifications Guide for the automated process.
* Created Maven Project using Maven build automation tool to create dependencies like jars.
* Triggered POM.XML files using Jenkins, Continuous Integration Tool to generate reports and to trigger periodically.
* Used GitHub, source code management tool for code re-usage high portability extending scope of Automation Testing.
* Reviewing the Test Reports using TestNG Framework.
* Project is under Agile environment, I conducted and participated daily standup meetings, provided daily status on manual and automation test results.
* Supporting the Automated Process 24/7 over IM / Call / Mails.

**Project Name: Electronic Health Record**

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| **Electronic Health Record** | |
| **Client** | EHR, US |
| **Role** | Business Analyst and JIRA Administrator |
| **Organization** | KPCS SYSTEMS, India |
| **Technologies** | Angular 4, Talend, PrimeNG, AWS |
| **Location** | Kakinada |
| **Duration** | July 2017 – April 2018 |

**Contribution:**

* Engage client to gather software requirements/business rules and ensure alignments with development teams.
* Identify the reconcile errors in client data to ensure accurate business requirements.
* Draft and maintain business requirements and align them with functional and technical requirements.
* Provide User Management and support local and remote users, manage system access across groups to ensure compliance, and maintain best practices.
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* Project is under Agile environment, I conducted and participated daily standup meetings, provided daily status on manual and automation test results.
* Supporting the Automated Process 24/7 over IM / Call / Mails.

**Project Name: Customer Due Diligence– Customer Service Executive**

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| **Customer Due Diligence – Customer Service Executive** | |
| **Client** | HSBC |
| **Role** | Executive Analyst and QC Analyst (KYC) |
| **Organization** | HSBC, India |
| **Location** | Visakhapatnam |
| **Duration** | March 2016 – Dec 2016 |

**Contribution:**

* As an Executive Analyst, worked in CDD (Customer Due Diligence) and KYC (Know Your Customer) for UK and floor support as well as QC(Quality Check) and trying to reach the expectations which we promised to the business area both in productions and quality.
* Maintaining business MIS (Management Information Systems) EOD on daily basis around my shift.
* Delivering coaching and feedback on time to the agents and discussing the errors in team meeting to minimize the repeated error.
* Deputizing my Team Leader in the absence of her.
* **UK Deployment**:

1. This deals with the reviewing NTB(New to Bank) & ETB(Existing to Bank) customers for their KYC (ID & VA) documents and employment details.
2. Screening the customer using different applications as (World Check, LexisNexis and RDC Regulatory Datacorp) for any negative news or negative facts.
3. Transaction Monitoring depending on the risk rating of the customer, if any transaction is suspicious checking for further details, if we are unable to justify the transaction a EUAR(Electronic Unusual Activity Report) is raised and AML (Anti-Money Laundering) based on their risk rating.
4. We risk rate the customer depending on the entire review and chase the customer if any further documents or information required.

**Project Name: ATLAS SUBMISSIONS**

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| **ATLAS Submissions** | |
| **Client** | Patra India |
| **Role** | Process Executive 2 |
| **Organization** | PATRA India PVT. LTD. , India |
| **Location** | Visakhapatnam |
| **Duration** | August 2014 – February 2016 |

**Contribution:**

* **ATLAS GENERAL**

1. Brokerage Company will send a proposal through email to Atlas General Insurance. A complete WC(Workers Compensation) proposal/submission request consists of Acord application, Supplemental Application and prior carrier Loss Runs History.
2. Our Submissions department will review all the attached documents, if any missed/not received then we will request to broker to provide the missing document.
3. Acord application consists of all insured details such as insured name, mailing address, location address, FEIN, Effective date, Rating information etc. Firstly, we will enter all the Acord information into the client application and send a confirmation email to broker stating that the proposal is cleared for them.
4. After that Risk Evaluations team will review last 5 years prior loss history reports and will enter into application. Loss History reports consists of policy #, claimant name, injury description, claim amount information.
5. Once we are done with entering all the submission information, it will be assigned to our Underwriter for reviewing that submission.
6. Based upon Atlas General Insurance market our underwriter will market our underwriter will decide whether a policy can be issued or not.
7. Worked in Submissions department and Risk Evaluations team as a Process Executive 2.

**Project Name: Debrown Solutions**

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| **Service Automation Practice** | |
| **Client** | Debrown Solutions |
| **Role** | Web Developer |
| **Organization** | Debrown Solutions, India |
| **Location** | Kakinada |
| **Duration** | November 2013 – May 2014 |

**Contribution:**

* Developed a website like [www.debrown.in](http://www.debrown.in) and [www.eliteengg.in](http://www.eliteengg.in) using HTML and PHP.

**Education:**

* Pursued Degree in Electronics & Communication Engineering from Pragati Engineering College, Kakinada(2009-2013).
* Pursued Intermediate in Math, Physics and Chemistry from Sri Chaitanya Junior College(2007-2009).
* Pursued SSC from New Century Public School(2007).

**PERSONAL DETAILS:**

**Date of Birth :** 14-July**-**1992

**Email ID :** [kvkn.sreelu**@**gmail.com](mailto:kvkn.sreelu@gmail.com)

**Relationship status :** Single

**Languages** : English, Telugu, Hindi

**Base location :** Hyderabad

**Current work Location :** Kakinada

**Mobile :** +91 9502197666

The above-mentioned information is true in my knowledge. I will be responsible to prove any of the statements mentioned here.

USHASREE KOMMANAMANCHI.