

Effective from 1st February, 2016

DRESS CODE

At PARKAR, it is recognized that comfort is as much important as projecting a professional image. As a result, PARKAR offers a liberal, casual dress code to Associates for enhanced workplace comfort, while not diluting the norms of decency and professional image.

Attire Guidelines for Men

Acceptable: Business & Contemporary Business Casual

1. Polo Shirt or Collared Shirt with trousers or Jeans
2. Sports and other casual shoes are acceptable
3. Clothing should be neat, clean and free of excessive wrinkles
4. Make-up and the grooming of beards and mustaches are left to the discretion of Associates. However, please keep in mind that personal grooming should contribute to a clean and neat appearance

Not Acceptable:

1. Slippers and men's sandals
2. Torn Jeans, Shorts,.

Attire Guidelines for Women

Acceptable: Business & Contemporary Business Casual

1. Indian wear – Salwar Kameez, Saree
2. Dressy tops, Collared Shirts, Polo Shirt with Trousers or Jeans
3. Closed toe slip-ons, stilettos

Not Acceptable

1. Shorts, Torn Jeans, inappropriate tops short skirts
2. Informal slippers

Version Control

Date	Prepared by	Reviewed by	Action
1 st March, 2016	Kiran Satpute	Gaurav Singh	Created Policy