

From: Separationsupport chennai/OU=CHN/O=TCS
Sent by: Alamelumangai K/CHN/TCS
To: Sarat Babu/CHN/TCS@TCS
Cc: Bdeepa Lakshmi/CHN/TCS@TCS

Date: Monday, September 25, 2017 12:39PM
Subject: Name - MR. Sarath Babu S Emp no - 1253064 Resignation Acknowledgement

History:  This message has been forwarded.

Dear **MR. Sarath Babu S,**

The Company is in receipt of your resignation dated **20-September-2017**.

This is to acknowledge the receipt of your resignation. You are hereby informed that acceptance of your resignation is subject to final approval from your project, this mail should not be considered as acceptance of your resignation.

You would be notified further on this in due course of time. This is for your cognizance and information only.

We take this opportunity to remind you of the obligations of the confidentiality and non-disclosure agreement which you had signed during the course of your employment with the Company. You are required to bestow the same degree of commitment in protecting the Intellectual Property of the company as you have agreed to uphold as per the terms of the confidentiality and non-disclosure agreement. You will be required to ensure that the trade secrets, confidential and the intellectual property of the company continue to be protected and are not compromised in any way.

Please note that you are also required to uphold and abide by the security policy and processes of the Company throughout your tenure. Kindly ensure that the interests of the company is not compromised in any manner.

Regards
Separation Team - Chennai

PS: Please do not respond to this email id. For any assistance/clarification please get in touch with your HR officer who is marked in this mail.

From: Sarat Babu/CHN/TCS
To: P Krish/DEL/TCS@TCS
Cc: Balasubramanian Nagarajan/CHN/TCS@TCS, Uppilykailash S/CHN/TCS@TCS, Ganapathram R/CHN/TCS@TCS
Date: 09/20/2017 12:19 AM
Subject: Resignation | 1253064 | Sarath Babu | SCB Channels Acc | NGM-APAC1-Parent

Hi Krishnapriya,

Greetings!!

This is officially to inform my resignation from the post of *Systems Engineer* with *Tata Consultancy Services* due

to my very own personal reasons and career enhancement.

Notice period will be effective from *20-September-2017 (Wednesday)*.

During this period, I will execute all my responsibilities appropriately while handing over any outstanding projects to my department colleagues. I will also complete any administrative matters that require my attention.

I appreciate the opportunities and support provided to me during my tenure of work here.

Thanks & regards,
Sarah babu Sundara rajan