

JOSHUA SAMUEL

Post Graduate
MSW – Human Resource Management

EDUCATION

**MASTER OF SOCIAL WORK - HUMAN
RESOURCE MANAGEMENT | 2022 - 2024
BISHOP HEBER COLLEGE, TIRUCHIRAPPALLI**

- Multimedia Convener in Student Association (Jul 2023 - Present)
- Worked as the Documentation Convener in Nations level event (Sep 2023)
- Worked in Multimedia committee in international conference (Feb 2023)
- Scored GPA8.05 until third semester (November 2023)

**POST GRADUATION DIPLOMA IN
COUNSELLING | 2022-2023
BISHOP HEBER COLLEGE, TIRUCHIRAPPALLI**

- Competed mini-research and fieldwork in St. John's Vestry, School

**BACHELOR OF HISTORY | 2018-2021
ST. JOSEPH' S COLLEGE (AUTONOMOUS),
TIRUCHIRAPPALLI**

- CGPA 7.89


**HSC - BIOMATHS | 2018
ST. JAMES MATRICULATION HIGHER
SECONDARY SCHOOL, TIRUCHIRAPPALLI**

- Scored 73%

**SSLC | 2016
ST. JAMES MATRICULATION HIGHER
SECONDARY SCHOOL, TIRUCHIRAPPALLI**

- Scored 90%

PROFILE INFO

 9585297316

 Tiruchirappalli

 joshuasamuel1770@gmail.com

 linkedin.com/in/joshua-samuel-876318223

INTERSHIP EXPERIENCE

**DSM SOFT PVT LTD - TIRUCHIRAPPALLI
DEC 2023 TO FEB 2023 - HUMAN RESOURCE INTERN**

The intern's primary responsibility was recruitment.

- Telephone interview
- Profile Sourcing(Indeed)

**TRICHY METALS & ALLOYS PVT LTD -
TIRUCHIRAPPALLI**

JUL 2023 TO SEP-2023 - HUMAN RESOURCE INTERN

The intern's primary responsibilities were recruitment, file management, and admin work.

- File management
- Telephone interview
- Profile Sourcing(Indeed)
- Data Entry

**HINDUSTAN UNILEVER PVT LTD - PUDUCHERRY
MAY 2023 - HUMAN RESOURCE INTERN**

The intern's primary responsibilities were file management, data entry.

- File management
- Insurance Updated for employees
- Data Entry
- Authentication

LANGUAGE KNOWN

- Tamil
- English

SKILLS

Technical Skills

- Microsoft Office
 - Word, PPT
 - Excel(Intermediate)
- SPSS
- Profile Sourcing
- Canva