

INSTRUCTIONS:

1. (i) Fees for the issue of 'ESA' Contractor licence from 01.01.2024 onwards **Rs.50,000/-**
(ii) Mode of payment: fees should be sent in the form of Crossed Indian Postal Order or Demand Draft obtained from any Scheduled Bank or Co-operative Bank payable at Madras. in favour of the **Secretary, Electrical Licensing Board,Chennai**
Remittance of fees by any other method will not be accepted.
2. The Proprietor or the Managing Partner Director should have attained the age of 25 years and should have passed a minimum educational qualification of VIII Standard.
3. Establishment: The applicant shall employ the following minimum staff on full time basis solely for the purpose of Contract works;
 - (i) Two persons holding a valid Supervisor Competency Certificate granted by this Electrical Licensing Board one of whom should be a graduate Engineer or Diploma Engineer with an experience of not less than 5 years in the case of former and 10 years in the case of latter in the execution of atleast 5 Nos. H.V.works and 2 Nos. E.H.V. works involving transformer erection producing satisfactory evidence.
 - (ii) One qualified draughtsman with a certificate in draughtsmanship or a diploma in Electrical Engineering producing evidence.
 - (iii) Two Wiremen holding valid Wiremen Competency Certificate granted by this Electrical Licensing Board.
- Consent letters obtained from the employees (including for self) should be furnished in the prescribed form.
Applicants holding self-certificate can be taken into account for the above purpose.
Detailed experience certificate of Supervisor appointed in original along with attested xerox copy is to be enclosed, clearly indicating the works carried out.
The original Competency Certificates of the staff including self should be sent.
4. Instruments : The applicant should possess the following instruments
 - (i) One Number Earth Resistance Tester
 - (ii) One Number 500 Volts Insulation Tester
 - (iii) One Number 1000 Volts Insulation Tester
 - (iv) One Number 2500 Volts Insulation Tester
 - (v) One Number Phase Sequence Indicator
 - (vi) One Number Tong Type Ammeter
 - (vii) One Number Portable Voltmeter
 - (viii) One Number Live Line Tester

Hand Operated.

These instruments should be got tested in Government Electrical Standards Laboratory attached to the office
of the Chief Electrical Inspector to Government, Chennai-32 or in the MRT Laboratory of TNEB within 3 months prior to the date of application and test reports sent along with application.
5. Specimen signature of the contractor and his authorised person should be sent in triplicate in a separate sheet.
6. Grade 'Super A' (ESA) Contractors can undertake all type of Electrical works with no limitation in Voltage or capacity.

- 7.. In case of applicants, who apply from outside Tamilnadu should have their branch office in Tamilnadu and all correspondences will be made to that address only.
8. Financial Status :
The applicant shall produce Bank solvency Certificate for Rs.1,00,000/- (Rupees One lakh only) in Form 'G' for a minimum period of three years obtained from a Scheduled Bank or Co-operative Bank operating in this State mentioning the full name and address of the contractor as mentioned in Column 1 and 2 of the application obtained in the Bank's letter-head with Bank's seal.

Specimen form for furnishing Bank Solvency Certificate.

FORM 'G'

Certified that Thiru / Thiruvalargal
..... is/ are solvent upto
Rs.1,00,000/- (Rupees One lakh only). This guarantee is valid for the period from
to

Date.....: Signature :

Place.: Designation :

Bank's Seal....: Name of the Bank :