

Curriculum Vitae

Dinesh Anand

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Career Objective:

To deliver best contribution towards organizational goals, minimize the cost adopting systematic approach and add values using skills & experience of accounts and finance.

Educational Credentials:

- M.com (Pass) from University of Delhi.
- CA Dropout (CPT cleared and IPCC 1st Group cleared)
- Graduate in Commerce (Pass) course from the University of Delhi in the year 2015.
- Senior Secondary, C.B.S.E. in the year 2011.

Professional Snapshot:

Current:

Elan Group [July'2023 to till date] as "Deputy Manager – Finance and Accounts"

Key Responsibilities Handling:

- Liaising with Banks, NBFC's, Government departments, RERA & DTCP.
- MIS reporting during month end close to discuss/highlight key variations by commenting on major variance drivers.
- Mapping of Bank Statements as per the requirement of the Lender.
- Cash Flow/Group Cash Flow statement.
- Loan Proposal & Loan Reconciliation.
- Providing all the material information of the projects to the prospective NBFCs/Investors/Bank.
- Preparing Budgets & analyzing actual against them with monthly variance analysis.
- Project report on monthly basis.
- Quarterly Filings of RERA Returns and Compliances of DTCP.
- Coordination with Lender regarding vendor payments and approvals of other payments.
- Good working knowledge of SAP R3 and Farvision.

Previous:

Gulshan Group [February 2022 to July 2023] as "Deputy Manager Finance"

Key Responsibilities Handled:

- Liaising with Bank.
- MIS reporting during month end close to discuss/highlight key variations by commenting on major variance drivers.
- Cash Flow/Group Cash Flow statement.
- Loan Proposal & Loan Reconciliation.
- Providing all the material information of the projects to the prospective NBFCs/Investors/Bank.
- Preparing Budgets & analyzing actual against them with monthly variance analysis.
- Project report on monthly basis.

Previous:

- Worked with **Trinidhi Finance Private Limited** and working as 'Senior Accounts Executive' (March 2016 to January 2022).

- Financial Accounting (quarterly result/ annual) & Tax related assistant to Senior Management.
- Experience in Financial Accounting of demerger undertaking (pre & post) including preparation of Re-stated Financial Statements.
- Dealing and managing correspondence with banks, fund's managers, vendors and statutory authorities (Income Tax department).

Job Description:

Financial accounting:

- Preparation of financial statement annually (Standalone & Consolidated Financial Statements)
- Handling and organize internal Audit, Statutory & Tax Audit.
- Handling the quarterly audit and obtained the Limited Reports.
- Handling the Fixed Assets register of the company.
- Monitoring of Account Payable & Account Receivable.
- Preparation of Cash Flow Statement (weekly/ fortnightly) and submission of fund positions
- Dealing with Fund Managers for investment of ideal funds.
- Support to finance team for due diligence audit of the company for fund raising.
- Preparation of Company Budgets & Controlling

Taxation:

- Monitoring of preparedness, Implementation & filing of GST returns mainly GSTR 1 & GSTR3B.
- Preparation and finalization of ITR's, & Tax audit of the companies.
- Handling Income Tax cases of the company also liaising with Income Tax Department with help of Tax advisor/consultants.
- Review of financial part in loan agreements and other legal formalities w.r.t. new loans / renewal of loans for NBFC Co.
- Attending legal proceeding u/s 138 of Negotiable Instrument Act, 1881 against the defaulted customers.
- Dealing with parties for recovery of funds / outstanding dues.
- Dealing with clients and external parties through emails and calls.
- Other work related to HR & Administration.

Previous organization

January' 2013 - March' 2016 with **P.K. Chopra & Associates**, New Delhi as Accounts assistance.

Technical Skills:

- Knowledge of Omnifin (Loan Management system) Tally.ERP 9, Tally 7.2 & Busy software, ERP Farvision, SAP R3.
- MS- Office (Word, Excel, Outlook & One drive)

SAP exposure:

- Core team member for Implementation of SAP B 1 (HANA) FI module.
- Good working **experience** of SAP Module.

Competencies & Interest:

- Interested in strategic financial accounting and explore in Tax related matters.

Extra Curriculum Activity:

- Attended three days workshop on "Achieving and Integrating Personal and Professional Excellence"
- Active participant as a coordinator (Management) in the workshop.

Personal Dossier: experience

Date of Birth : June 3rd , 1994
Father's Name : Sh. Harbans Lal Anand
Gender : Male
Marital Status : Single
Languages Known : English, Hindi & Punjabi

Dinesh Anand

Date:_____

Place: New Delhi