**SARBJIT KAUR**

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**Profile**

An outgoing personality and able to prioritise conflicting deadlines and project. Mindful and willing to go the extra mile and able to resolve problem of large complex issues related technical services. Am customer focused and able to communicate both orally and writing and having attention to detail. Ability to work well both individually and as a part of the team.

**Highlights of Skills & Qualifications**

* Proficient with HTML5, CSS, javascript.
* Am a fast learner and have an analytical and enquiring mind.
* Enjoy and readily adopt new challenges and have the ability to meet deadlines under pressure.
* Work as a team member on projects and lead where required.
* Can multitask, punctual, and reliable.
* Strong organizational and time management skills with keen attention to detail.
* Exceptional customer service and interpersonal skills.
* Proficient with social media and Internet technologies.
* Bilingual-English, Punjabi, and Hindi.

**Education**

Lambton College of Toronto, ON May, 2018-

Present

**Mobile Application Design & Development**

Courses Included:

* Web Desiging
* MYSQL and Java Script
* Android Development
* IOS Development

Lovely Professional University, India August, 2010-May, 2012 **Master of Computer Science**

Lovely Professional University, India August, 2009-May, 2010 **Bachelor of Education**

**Work Experience**

Best Made Toys, North York, ON) September, 2018

Present

**Employee-General Labourer**

* Picking and packing.
* Capable of standing and walking for long hours.
* Able to lift up to 40lb
* Punctual and considerate toward job.
* Experience with scanner.

Freedom Mobile Store, North York, ONJune,2018- July,2018

**Customer service specialist**

* Analysed customers’ needs and recommended suitable products for them, quoting features, prices.
* Consistently restocked and replenished shelves in a way to obtain best exposure and product display for customer.
* Politely and rationally resolved any customer conflicts with previously bought products.
* Capable of managing even in extreme rush hours.
* Greeted Customers with a smile to attract a customer to visit for the next time.

Harbour Point Consultancy and Education Institution, India September, 2012 - March,2017

**Senior Computer Trainer**

* Providing technical and theoretical knowledge among scholars.
* Enhanced and wide range of source to provide for learning.
* Politely and psychologically resolved logical or theoretical issues of undergratuates.
* Upgraded and extensive teaching-learning methods for educationist environment.
* Capable to bring optimistic and innovative attitudes for better learning..

**Special Skills/Training**

* Basic editing skills within the following : HTML5, CSS, javascript, jsquery.
* Basic desiging in ios and swift programming.

Excellent References available upon request