

## Module 03

### Lesson 07: Job Preparation & Internship Support

**Duration:**  
**10hs30mns**

#### Objectives

*At the end of the lesson, Ss will be able to:*

- *Demonstrate a global understanding of future career and how to achieve it.*
- *Explain the concepts of career orientation and planning.*
- *Identify common tips for job search.*
- *Define the concept of law and recognized the employment contract*
- *Identify tips to motivate themselves*

#### Prerequisite

N/A

### Part 1: Career Orientation & Planning

**Duration:**  
**2hs30mns**

#### Objective

*At the end of this part, Ss will be able to:*

1. *Explain the concepts of career orientation and planning.*
2. *Identify skills and criteria of their future career.*
3. *Identify a set of criteria to choose a job and common tips for future career planning.*

Lecturing		Duration: 50mns
<b>Material</b>	<i>Career Orientation and Planning</i>	
<b>Students' activities</b>	<ul style="list-style-type: none"> <li>- Ss listen to T's explanation, take note, and ask questions.</li> </ul>	
<b>Teacher's activities</b>	<ul style="list-style-type: none"> <li>- Presents slide 4- 27 and explain the way of planning for dream job.</li> </ul>	
Activity 01		Duration: 50mns
<b>Objective</b>	<i>At the end of this activity, the students will be able to <b>explain the concept of career orientation (define their career goal).</b></i>	
<b>Name of activity</b>	"Introduction to Career Orientation"	
<b>Location</b>	At PNC classroom	
<b>Material</b>	See hand out in Activity 1	
<b>Students' activities</b>	<ul style="list-style-type: none"> <li>- Ss need to think critically to give the reasonable answer.</li> <li>- Ss need to answer individually, and then they share the answer to group interactively.</li> <li>- Ss sit in the group of five. Ss share the answer in the group.</li> </ul>	
<b>Teacher's activities</b>	<ul style="list-style-type: none"> <li>- After Ss finish doing the individual activity, T lets Ss sit in the group of five.</li> <li>- T. walks around and monitors the students.</li> </ul>	

### Closure (not compulsory)

- Question & Answer

## Activity 2

**Duration: 50mns**

### Objective

*At the end of this activity, the students will be able to **identify a set of criteria to choose a job.***

### Name of activity

What are your criteria to choose a job?

### Location

At PNC in the classroom

### Material

Hand out in activity 2

### Students' activities

- Ss work individually.
- Ss take note on the main ideas from activity 2 then give feedback by sharing with each other interactively in the class.
- Ss share idea and ask teacher for help if necessary.

### Teacher's activities

- T. explains instruction on activity to Ss.
- T walks around to monitor the students and give feedback at the end.
- T lets Ss practice on the activity.

### Closure (not compulsory)

- N/A

	<b>Part 2: Introduction to Job Search</b>	<b>Duration: 1hr30mns</b>
<b>Objective</b>	<ul style="list-style-type: none"> <li>- At the end of this part, Ss will be able to</li> <li>- <b>Conduct an efficient job search</b></li> <li>- <b>Identify common tips for job search.</b></li> </ul>	
	<b>Lecturing</b>	<b>Duration: 50mns</b>
<b>Objective</b>	<i>Introduction to job search</i>	
<b>Location</b>	PNC Classroom	
<b>Material</b>	Pen/ pencil, (T. print worksheet 1 starter), whiteboard	
<b>Students' activities</b>	<ul style="list-style-type: none"> <li>- Ss listen to T's explanation, take note, and ask questions.</li> </ul>	
<b>Teacher's activities</b>	<ul style="list-style-type: none"> <li>- T presents slide from 1-25.</li> </ul>	
<b>Closure (not compulsory)</b>	<ul style="list-style-type: none"> <li>- N/A</li> </ul>	
	<b>Activity 01</b>	<b>Duration: 40mns</b>
<b>Objectives</b>	At the end of this activity, Ss will be able to <b>identify steps to conduct an efficient job search.</b>	
<b>Name of Activity</b>	"What are the things that you look in job description?"	
<b>Location</b>	At PNC classroom	

## Materials

Pen/Pencil and print the hand out (Activity 01)

## Student's activities

- Ss work in group of 3
- Ss get discussion along with their members
- One S, as the group leader, comes to share in the class after discussion.

## Teacher's activities

- T. gives the instruction to the Ss on the paper sheet.
- T. assigns the Ss and move around them in order to monitor their work.
- T. gives some time for the Ss to ask and offer answer.
- T. gives feedback on the activities after Ss practice to sum up the activity.
- T. gets some questions to ask Ss in order to be sure how the Ss understand the lesson or not.

## Closure (not compulsory)

- N/A

## Part 3: Labor Law and Contract

**Duration:**  
**2hs20mns**

## Objective

At the end of this part, the Ss will be able to:

- **Identify the labour law of Cambodia**
- **Define the concept of law**
- **Recognize the employment contract**

	<b>- Define the way of hiring employee</b>	
<b>Prerequisite</b>	N/A	
	<b>Lecturing</b>	<b>Duration: 50mns</b>
<b>Material</b>	Labour Law and Contract	
<b>Students' activities</b>	<ul style="list-style-type: none"> <li>- Listen, take not, and ask questions.</li> </ul>	
<b>Teacher's activities</b>	<ul style="list-style-type: none"> <li>- Present from slide 1 to slide 22</li> </ul>	
	<b>Activity 01</b>	<b>Duration: 40mns</b>
<b>Objective</b>	At the end of this activity, the Ss will be able to <b>identify the concept of labour law in Cambodia.</b>	
<b>Name of activity</b>	"Watch the video and answer the question"	
<b>Materials</b>	Video, note book, pen/pencil, projector	
<b>Student activity</b>	<ul style="list-style-type: none"> <li>- Ss listen and watch the video, take note, and ask questions.</li> </ul>	
<b>Teacher activity</b>	<ul style="list-style-type: none"> <li>- T. assigns Ss to work in pair</li> <li>- T. Plays the videos.</li> <li>- T lets Ss present and explain the law in Cambodia after video</li> </ul>	
<b>Closure (not compulsory)</b>		

	N/A	
	<b>Lecturing</b>	<b>Duration: 50mns</b>
<b>Objective</b>	Read the law in article 12	
<b>Name of Activity</b>	Article 12	
<b>Location</b>	PNC classroom	
<b>Materials</b>	Hand out in article 12 (Page 8 in chapter1 labour law in Cambodia) / note book/ pen/pencil	
<b>Students' activities</b>	<ul style="list-style-type: none"> <li>- Ss individually read the law in article 12.</li> <li>- Ss work in group of 3 to discuss about what they have read.</li> </ul>	
<b>Teacher's activities</b>	<ul style="list-style-type: none"> <li>- Gives the handout about Article 12 to each Ss.</li> <li>- Asks Ss to read and discuss in group.</li> <li>- Gives more explanation on Article 12.</li> </ul>	
<b>Closure (not compulsory)</b>	<ul style="list-style-type: none"> <li>- N/A</li> </ul>	
	<b>Part 04: Self Education &amp; Lifelong Learning</b>	<b>Duration: 2hs10mns</b>
<b>Objective</b>	<p>At the end of this part, the Ss will be able to</p> <ul style="list-style-type: none"> <li>- <b><i>Memorize and describe what self-education and lifelong learning is</i></b></li> </ul>	

	<p>- <b>Express their self-learning goals for a mid-term perspective (1 to 3 years from now)</b></p>	
Pre requisites	N/A	
	<b>Lecturing</b>	<b>Duration: 60mns</b>
Materials	Self-Education & Lifelong learning	
Student's activities	<ul style="list-style-type: none"> <li>- Ss listen to T's explanation, take note, and ask questions.</li> </ul>	
Teacher's activities	<ul style="list-style-type: none"> <li>- Presents slide 3-28 and explains the source of self-education &amp; lifelong learning.</li> </ul>	
	<b>Activity 01</b>	<b>Duration: 40mns</b>
Objective	<p>At the end of this activity, the Ss will be able to <b>demonstrate their ambition bravely in front of their classmates.</b></p>	
Name of activity	"My ambition"	
Location	PNC classroom	
Material	Print activity 1 to show Ss, or write the topic on the board	
Students' activities	<ul style="list-style-type: none"> <li>- Choose their biggest ambition.</li> <li>- Find the steps they need to take to achieve their ambition.</li> <li>- Explain their steps to their classmate(s).</li> </ul>	



### Teacher's activities

- Explains the instruction as stated in Students' activities to the Ss.
- Selects a few Ss to present their ambition to the class.

### Closure (not compulsory)

- N/A

## Activity 02

**Duration: 30mns**

### Objective

- At the end of this activity, the Ss will be able to*
- **Match learners and their professional objectives with college classes**
  - **Discuss concept of lifelong learning with class using case study.**

### Name of activity

Offer by local college ( case study)

### Location

PNC classroom

### Material

Activity worksheet **6d** on page 7

### Students' activities

- Ss work in group of 3.
- Select the class for each learner and discuss why.

### Teacher's activities

- T explains the instruction to the students.
- T gives one worksheet to each group.
- T selects a few Ss to present their idea to the class.

<b>Closure (not compulsory)</b>	N/A	
	<b>Part 5: Motivation at working place</b>	<b>Duration: 2hs</b>
<b>Objective</b>	At the end of this part, Ss will be able to <b>- Identify tips to motivate themselves</b> <b>- Choose and describe the reasons that motivate them to work</b>	
<b>Pre-requisite</b>	N/A	
	<b>Lecturing</b>	<b>Duration: 50mns</b>
<b>Materials</b>	Motivation at workplace	
<b>Student's activities</b>	<ul style="list-style-type: none"> <li>- Ss listen to T's explanation, take note, and ask questions.</li> </ul>	
<b>Teacher's activities</b>	<ul style="list-style-type: none"> <li>- Presents slide 2-14 and explains the source of Self-motivation at working place</li> </ul>	
<b>Closure (not compulsory)</b>	N/A	
	<b>Activity 1</b>	<b>Duration: 30mns</b>
<b>Objective</b>	At the end of this activity, Ss will be able to <b>identify how self-motivated they are and apply some tips to improve themselves.</b>	

<b>Name of activity</b>	How self-motivated are you?
<b>Location</b>	PNC Classroom/ Lab
<b>Material</b>	Online material (Login to = How self-motivated are you?)
<b>Students' activities</b>	<ul style="list-style-type: none"> <li>- Ss, need to answer the questions honestly.</li> <li>- Ss works in individual.</li> <li>- Ss share idea and ask teacher for help if necessary.</li> </ul>
<b>Teacher's activities</b>	<ul style="list-style-type: none"> <li>- T. can print hand out or show by screen on board than let Ss answer directly.</li> <li>- T walks around to monitor the Ss, work &amp; give feedback at the end.</li> <li>- T. helps the Ss, with the difficult words.</li> </ul>
<b>Closure (not compulsory)</b>	<ul style="list-style-type: none"> <li>- N/A</li> </ul>
<b>Activity 2</b>	
<b>Duration: 40mns</b>	
<b>Objective</b>	<p>At the end of this activity, Ss will be able to</p> <ul style="list-style-type: none"> <li>- <b>Answer 3 questions related to their motivation at workplace.</b></li> <li>- <b>Choose and describe what motivate them to work.</b></li> </ul>

<b>Name of activity</b>	<i>Discussion question: Why do I work?</i>
<b>Location</b>	PNC Classroom / in the library
<b>Material</b>	<ul style="list-style-type: none"> <li>- Discussion questions paper.</li> <li>- Print work sheet in activity 2</li> </ul>
<b>Students' activities</b>	<ul style="list-style-type: none"> <li>- Answer the questions individually</li> <li>- Work in group of three to exchange their idea</li> </ul>
<b>Teacher's activities</b>	<ul style="list-style-type: none"> <li>- T gives Ss worksheet.</li> <li>- T asks Ss to answer the questions individually and then discuss in group of 3.</li> <li>- Finally, T selects a few Ss to share their idea to the class.</li> </ul>
<b>Closure (not compulsory)</b>	<ul style="list-style-type: none"> <li>- Teacher summarizes and closes the lesson.</li> </ul>