

# Vanessa Sibongile Dube

**D.O.B:** 29 July 1990

**Nationality:** Zimbabwean

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## AREAS OF EXPERTISE

*Content Producer*  
*Creatives Liaison*  
*Fashion Weeks*  
*International Collaborations*  
*Marketing*  
*Model and designer scouter*  
*Key Account Management*  
*Customer Service*  
*Communication*  
*Radio Broadcasting*

## WORK PERMIT

*Valid South African permit*  
*Expires January 2021*

## PERSONAL SKILLS

*Hardworking*  
*Focused and Proactive*  
*Technology Savvy*  
*Eager and fast learner*  
*Self motivated*  
*Highly computer literate*  
*Good communication skills*  
*Creative & Innovative*  
*Sociable with excellent interpersonal skills*  
*Extensive knowledge of social media*

## **ACADEMIC QUALIFICATIONS**

**BA International Relations & Media and Communication**  
**Completed at Monash South Africa 2014.**

**3 A Level passes** (History, Literature and Business Studies)  
**South Eastern College, Zimbabwe.**

**6 O Level passes**  
**Holy Cross Secondary, Zimbabwe.**

## **WORK EXPERIENCE**

**Noir & Klöhn:** Executive Producer. (Freelance) January 2017-present

### ***Duties:***

- Liaising daily with international and local clients (designers, photographers, musicians and models)
  - Assisting on set and post production.
  - Scouting for new clients both international and local.
  - Responsible for consistently updating the creatives database.
  - Writing up proposals and content creation.
  - Social media marketing.
  - Freelance consulting agent.
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- Worked at **RocoMamas Ruimsig**: Waitress 2015-2017.
  - Worked at **Boost Juice Bar Clearwater**: Trainee 2013.

### ***References:***

1. Pieter Black, Founder of Noir & Klöhn. +27 60 708 3179
2. Alexandra Klöhn, Co-founder of Noir & Klöhn. +27 63 600 5083
3. Walter Chivhunga, Manager at RocoMamas. +27 61 379 0989

