


## Curriculum Vitae:

<b>1. <u>Contact details</u></b>			
1.1.Name:		Jeanne de Villiers	
1.2. Home Address:		4 Vleiroos Street Doordekraal, Bellville 7530 South Africa	
1.3. City:		Cape Town	
1.4. Telephone Number:		+27 (0)761585720	Mobile: + 27 (0)761585720
1.5.E-mail:		jeanne.dev@gmail.com	
<b>2. <u>Personal Details:</u></b>			
2.1. Nationality: South African		2.2. Date of Birth	03 April 1982
2.3. Sex:	Female	2.4. Marital Status:	Single
2.5. Language:	English, Afrikaans	2.6.Bilingualism:	Proficient
2.7. Criminal Record:		None	
2.8. Occupation:		Registered Nurse at The Surgical Institute: Durbanville	
<b>3. <u>Education:</u></b>			
3.1. Matriculated:	2000	School:	DF Malan High school
<b>4. <u>Tertiary Education:</u></b>			
4.1. Institution:		Training: Medi-Clinic South Africa  Diplomas Obtained through UNISA & Stellenbosch University	
4.1.1 Diploma		* <b>General Nursing</b>  - Bridging Course for Enrolled Nurses (UNISA)	Year: 2008-2010 (2 Years)
4.1.2. Diploma		* <b>Operating Theatre Diploma</b> (University of Stellenbosch )	Year 2010
4.2. Diploma		* <b>Enrolled Nursing ( UNISA )</b>	Year 2002 -2004
4.2.1. Certificate		* <b>Advanced Cardio-Pulmonary Resuscitation</b>  - Course Completed at Medi-Clinic Durbanville	Year: 7 & 8 May 2009
<b>5.1. <u>Work Experience:</u></b>			

Year:	Institution:
2002-2004	<ul style="list-style-type: none"> <li>• <b>Durbanville Medi-Clinic:</b> Enrolled Nursing Student working in all departments</li> </ul>
2004-2005	<ul style="list-style-type: none"> <li>• <b>Durbanville Medi-Clinic:</b> Enrolled Nurse in the Emergency Unit</li> </ul>
2005-2008	<ul style="list-style-type: none"> <li>• <b>Durbanville Medi-Clinic:</b> Enrolled Theatre Nurse</li> <li>• Duties: Anaesthetic and Recovery Nursing</li> </ul>
2008-2010	<ul style="list-style-type: none"> <li>• <b>Durbanville Medi-Clinic:</b> General Nursing Student with work experience in all departments</li> </ul>
2010	<ul style="list-style-type: none"> <li>• <b>Durbanville Medi-Clinic:</b> Operating Theatre Diploma Student</li> <li>• Work Experience in all departments</li> </ul>
2010-2013	<ul style="list-style-type: none"> <li>• <b>Durbanville Medi-Clinic:</b> Theatre Nurse</li> <li>• Duties: Scrubbing , Recovery, Anaesthetic Assistant</li> </ul>
2013-2018	<ul style="list-style-type: none"> <li>• <b>The Surgical Institute: Durbanville</b> (Current Occupation)</li> <li>• Duties: Pre-operative Nursing Care, Scrubbing, Recovery, Post-operative Nursing</li> </ul>
	<p>*The Surgical Institute is a private clinic specialising in plastic and reconstructive surgery. There are two theatres on the premises. Maxilla facial procedures and other dental cases is done on a weekly basis. It is a day hospital. Procedures done in hospital include: 1) General Minor Surgery 2) Gastrosopies 3) Colonoscopies and 3) Minor orthopaedic surgery</p>

#### References

1.1.	Name:	Dr VC Roux	Title:	Owner The Surgical Institute
	Tel:	+27 (0)21 976 2339	Mobile:	
	Email:		Address:	Somerset Crescent no 1, Durbanville ,Cape Town
1.2.	Name:	Elana Stolk	Title:	Matron The Surgical Institute
	Tel:	+27 (0)21 976 2339	Mobile:	+27 (0)79 502 4327
	Email:	EStolk@thesurgicalinstitute.com	Address:	Somerset Crescent no 1, Durbanville, Cape Town
1.3.	Name:	Done van Eden	Title:	Matron: Panorama Medi-Clinic
	Tel:	+27 (0)82 942 1963	Mobile:	+27 (0)82 942 1963

	Email:		Address:	
1.4.	Name:	Dr E Lombaard	Title:	Doctor that works weekly at The surgical Institute
	Email:		Address:	
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