

***CURRICULUM VITAE***

***OF***

***BRUCE RYAN OSBORNE***

# CURRICULUM VITAE

## PERSONAL DATA

**SURNAME:** Osborne

**NAMES:** Bruce Ryan

**IDENTITY NUMBER:** 8311085134081

**PASSPORT NUMBER:** A02497047

**DATE OF BIRTH:** 08.11.1983

**GENDER:** Male

**MARITAL STATUS:** Single

**NATIONALITY**: South African

**DRIVERS LICENCE:** Yes (Code B)

**HEALTH:** Excellent

**CRIMINAL OFFENCES:** None

**DEPENDENTS:** None

**LINGUISTIC ABILITIES:** English (Home Language)

Afrikaans (Fluent in both)

**HOME ADDRESS:** 36 Cresta Road

Sunward Park

Boksburg

1459

**TELEPHONE NUMBER:** 061-395-2238 / 082-351-6556

OVERVIEW & CAREER DEVELOPMENT

I consider myself a highly computer literate, realist, loyal & motivated individual. I have the ability to multitask, identify problems areas, and provide solutions while staying focussed under pressure. I have over 10 years of SMPP Construction Experience – from tendering, fabrication, and supply, delivery, erection & installation.

I adapt easily to change and enjoy new challenges. I can effectively communicate with personal on all levels regardless of position, race or creed. My career objective is to work for a dynamic construction organisation that offers opportunity for career development & growth in all aspects of project management.

**QUALIFICATIONS – Education & Completed Courses**

***TERTIARY*:** Damelin Randburg

(Oxford Brookes University United Kingdom)

Completed 2007

**QUALIFICATION ACHIEVED:**

Bachelor of commence in Business Management and Marketing (BCom MBM)

* **My Final year BCom MBM Thesis** was done on *“The understanding and implementation of The Health, Safety and Environmental procedures and policies in the Construction world today.”*

***SECONDARY*:** JEPPE HIGH SCHOOL FOR BOYS (1997- 2001)

**HIGHEST STANDARD PASSED:** Grade 12 – Matric Exemption

English; Afrikaans; Physical Science; Mathematics; Business Economics &

Geography.

***WORK RELATED AND ON SITE TRAINING*:**

MS Office – Full suite

E-mail (Microsoft Outlook)

Internet Explorer/Intranet

Buildsmart

CURA – Risk Management

CANDY / CCS

FLL – Future Learners Leadership (AGLTA)

Contract Law in the Construction Environment

***COMPLETED COURSES:***

**Excel Intermediate** April 2008

On-Site Training

**Better Business Writing Skills** May 2008

Alusani Skills and

Training Network

**Excel Advanced** June 2008

On-Site Training

**Estimating Course** March 2009

Southern African Institute

Of Steel Construction

(SAISC)

**FIDIC Contract** April 2012 & 2014

Alusani Skills and

Training Network

**NEC3 Contract** June 2013 & 2014

Alusani Skills and

Training Network

**2012 / 2013 – PMI Accredited**

1) Project Management (Basic) - Completed

2) Project Management Professional Diploma – Completed

**2018 – International Welding Qualification**

1) CSWIP 3.1 (Level 02 Welding Inspector)

**2019 – Future studies (Complete PMI exam)**

1) PMBOK - International recognised by the Project Managers Association of American (PMIBOK)

***Strong understanding and familiarity with:***

* ISO: 9001 (QMS)
* MHSA, OHSA, SHEQ
* FIDIC & NEC Contracts
* Continuous Improvement
* Risk Management (CURA)
* Buildsmart

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WORK EXPERIENCE

**Aveng Grinaker-LTA Mechanical & Electrical (MEIP) / Power Generation (2007 to 2017).**

**CURRENT POSITION**: ***QA/QC Inspector***

**Eskom (Bopp13) - Kusile Power Station**

**Witbank - Ogies**

*Contract value +455 million*

February 2015 to June 2018.

***Retrenched***

**DUTIES:**

* Compile mechanical data packs & all Quality Control / Quality Assurance paper work according to client specifications & requirements.
* Controlling & overseeing of all Mechanical Quality aspects.
* Attend Client Progress meetings.
* Daily Quality Reporting / Quality Assurance.
* Witness to all mechanical Inspections.
* Pre-hydro & hydro testing on pressure vessels.
* Witness to all NDT.
* Address and resolve all technical queries.
* Cleared all Punch Items.
* Witness final laser alignment.
* Witness and co-ordinate monthly pump rotations and maintenance.
* Witness bump-testing.
* Supervised & Co-ordinated Punch teams & tasks.
* Cold commissioning.
* Final Inspection and handing over to Client.
* Final hand-over to Client.

**PREVIOUS**

**POSITION: Projects Co-ordinator / Site Administration Officer**

**The Sishen PV (Solar Farm) Project**

**Northern Cape - Kathu**

*Contract value – ± 36 million*

September 2014 to February 2015.

Site Based.

**DUTIES:**

* Provide direct support to the Project Manager and Site Manager.
* Planning and co-ordinating the procurement of all site requirements.
* Co-ordinating information & communication providing and overseeing deliverables.
* Administer support and office systems on site.
* Developing and maintaining information systems to support effective working.
* Negotiation with external and internal suppliers.

**PREVIOUS**

**POSITION**: ***Subcontracts Co-Ordinator /* *Projects Co-ordinator***

**The Tweefontein Optimisation Project**

**Witbank - Ogies**

*Contract value – ± 301 million*

January 2013 to September 2014

(Head-Office and Site Based)

**DUTIES:**

* Provide direct support to the Project Manager by overseeing the workings/activities carried out by all Subcontractors.
* Supervise and monitor all workings of Subcontractors.
* Ensuring the highest quality of workmanship and adherence to the Site Quality Plan by all within the discipline subcontractors and/or Self Performance erection works.
* Ensuring that all defined packages within the discipline are ready for Turnover to Commissioning in accordance with the schedule or earlier.
* Take action to ensure all punch list open items are cleared and to support the commissioning team.
* Closely monitor all subcontractors’ activities, which could have harmful effects on the environment.
* Take action where necessary to ensure that all subcontractors or any Self Performance work force maintain all work areas in a safe and clean condition and all installed materials are adequately preserved and protected.
* Provide co-workers with information about hazards, risks and risk mitigation measures applicable to the site.
* Implementation of the necessary procedures within the scope of the discipline works
* Ensure method statements, risk assessments, safety walks, toolbox talks etc. are in place
* Ensuring within the scope of the discipline works that subcontractors are in compliance to specification and requirements
* Enforce SHE requirements on site.
* Manage (Budget / Administration / People)
* Actively manage all subordinate personnel, subcontractors and/or Self Performance erection work
* Force to optimise the execution of the scope of the discipline works.
* Provide reports.
* Maintaining all records of erection progress within the scope of the discipline works.
* Maintaining all quality records within the scope of the discipline works.
* Managing and maintaining the creation of “As Recorded” (as built) documentation within the scope of the discipline works.
* Managing and maintaining the Turn-Over-Packages for commissioning within the discipline works.
* Maintain a comprehensive and detailed logbook of all relevant events
* Ensure that all subcontract works performed through extra works orders are accounted for
* Ensure that all extra works costs are minimized wherever possible.
* Efficient, complete and comprehensive turnover of erected systems to commissioning.
* Thoroughly investigate and mitigate within the scope of the discipline works all variances,
* Deviations, non-conformances, extra works, non-budgeted costs etc.
* Manage Subcontractors as necessary to eliminate or minimize costs.
* Address all Technical Queries.
* Liaise with Client on a daily basis.
* Review and accept or reject any documentation for the discipline scope of works.
* To suspend works proceeding in a non-compliant or dangerous manner.
* To issue binding instructions or countermand subordinate instructions regarding the scope of work while being cognisant of any cost and schedule impacts.
* Report to Management on a weekly basis by submitting a Progress (MANCO) Report.
* Ensure all workings are carried out within Budget and within Schedule.

**PREVIOUS**

**POSITION**:***Junior Construction Manager.***

**The Kalagadi Manganese Sinter Plant**

**Northern Cape - Hotazhel**

*Contract value – ± 124 million*

January 2012 to January 2013

(Head-Office and Site Based)

**DUTIES:**

* Responsible for all Cladding and Sheeting Erection.
* Reviewing the budget and selecting a suitable Sheeting Contractor.
* Formulated the Sub-contractors agreement.
* Managing and taking full responsibility of the Sheeting Contractor.
* Ensuring the correct legal documentation is in place before Erection.
* Formulating an Erection Progress Plan.
* Managing the Erection Schedule.
* Heading monthly progress meetings with Sub-contractor.
* Attending all site visits to inspect and review erection.
* Ensuring all Quality and Safety requirements are met.
* Monitoring the Erection Progress reporting according to the contract duration/plan.
* Ensuring costs remain within budget.
* Assisting and Certifying the re-measure.
* Attending Client Progress meetings.
* Resolve any Site queries or issues that may arise.
* Handle on-going issues and crisis management.
* Supervise & Co-ordinate Sub-Contractor when on site.
* Final Inspection and re-measure.
* Draft a close out report.

**PREVIOUS**

**POSITION**:***QA/QC Inspector (Structural, Mechanical, Platework & Piping)***

**Langer Heinrich Mine - Swakopmund Namibia**

*Contract value – 430 million*

January 2011 to December 2011

Site Based

**DUTIES:**

* Complied Data packs & all Quality Control / Quality Assurance paper work
* Controlling of all quality aspects.
* Control over all Data Packs and Quality Assurance Paperwork.
* Attended Client Progress meetings.
* All Inspections & Technical problem solving.
* NDT Co-ordinating & Witnessing.
* Witnessed and tested New Welders.
* Witnessed and assisted with Hydro Pressure Vessel Testing.
* Carried out dye-pen NDT testing on all tank welds.
* Supervised & Co-ordinated Punch teams & tasks.
* Cleared all Punch Items.
* Cold commissioning.
* Final Inspection and handing over to Client.
* Final Hand-over to Client (C1).

**PREVIOUS**

**POSITION**:***Construction Engineer / Junior Quantity Surveyor***

**Nkomati Phase 2B Project (Shut-down Works)**

*Contract value – 30 million*

August 2010 to December 2010

Head-office and Site based

**PREVIOUS**

**POSITION**: ***Construction Engineer / Contracts Administrator***

**Nkomati Phase 2B Project (Concentrator Plant)**

*Contract value – 60 million*

May 2010 to December 2010

Site based

**DUTIES:**

* Direct Assistant to the Project Manager and Senior Quantity Surveyor.
* All on-site QS and re-measurement.
* Attend Client, Site & Sub Contractor meetings.
* Took minutes of the meetings which I then capture onto the system (MSWord) and distributed (E-mail) to Management and relevant parties.
* Controlled all documents and drawings received at Head-Office – Dated, stamped, captured onto the computer (Excel) and filed.
* Interpreted all drawings received.
* Maintained all documentation and drawings by means of updating records – if changes were made to previous documents.
* Ensured that all the requirements and specifications were in accordance with the regulations which had been documented in the Enquiry Document.
* Reported back to management on any possible concerns.
* Checked that the project was running according to the key-dates assigned to the different stages of the project.
* Held kick-off meetings with all Grinaker-LTA key employees in order to gain a full understanding of who would be used to successfully execute the Project.
* Controlled, compiled, updated, issued and maintained all documentation/drawings relating to The Nkomati Projects with accordance to the ISO: 9001 international standard.
* Prioritised all drawings in their respected areas and created an easy to follow schedule for quick reference and access.
* Sent all drawings out to sub-contractors and requested quotations.
* Negotiate rates with agreeing sub-contractors and managing of sub-contractors according to our earlier agreed program base-line dates.
* Issued sub-contract agreements and ensured that Grinaker-LTA policies and procedures were always adhered to.
* Assist the QC/QA Inspector with the QCP’s (Quality Control Package) and Data Packs.
* Kept an open but professional relationship with our Client at all times.
* Planned, organised and controlled progress reporting of sub-contractors and ensured that the delivery dates agreed upon were met.
* Conducted weekly site visits to meet with Grinaker-LTA Site Manager and discussed the possible concerns and problems until they were ironed-out / resolved.
* Determined the progress of the project – checked that the ‘sub-projects’ within the project were running according to the planned completion dates and determined if any extra resources and / or skills would be required to get the project back on track as quickly as possible.

**PREVIOUS**

**POSITION**: **Contracts Administrator / Junior Quantity Surveyor**

**Nkomati Phase 2B Project (Spiral Plant)**

*Contract value – 15 million*

November 2009 to April 2010

Head-office and Site

**DUTIES:**

* Direct Assistant to the Project Manager and Senior Quantity Surveyor.
* Ensured that all the requirements and specifications were in accordance with the regulations which had been documented in the Enquiry Document.
* Reported back to management on any possible concerns.
* Checked that the project was running according to the key-dates assigned to the different stages of the project.
* Attended the kick-off meeting and captured the minutes.
* Controlled, compiled, updated, issued and maintained all documentation/drawings relating to The Nkomati Projects with accordance to the ISO 9001 international standard.
* Prioritised all drawings in their respected areas and created an easy to follow schedule for quick reference and access.
* Sent all drawings out to sub-contractors and requested quotations.
* Negotiate rates with agreeing sub-contractors and managing of sub-contractors according to our earlier agreed program base-line dates.
* Issued sub-contract agreements to fabricators.
* Assisted the QA/QC with the QCP’s (Quality Control Package) and Data Packs received from sub-contractors, were discussed with the QC/QA.
* Kept an open but professional relationship with our Client at all times.
* Monitored our planned base-line dates as per the Enquiry Document.
* Planned, organised and controlled progress reporting of sub-contractors and ensured that the delivery dates agreed upon were met.
* Attended weekly on-site meeting.
* Ensured the fabricators were continuing fabrication at a satisfactory rate with visits every week.
* Attended all Client meetings, bi-weekly

**PREVIOUS**

**POSITION: Construction Engineer / Junior Quantity Surveyor**

**Nkomati Phase 2A Project (Process Plant)**

*Contract Value – 92 Million*

August 2008 to November 2009

Site based

**DUTIES:**

* Direct Assistant to the Project Manager, Site Manager and Senior Quantity Surveyor.
* Assigned the responsibility for transporting my fellow colleagues from Grinaker-LTA accommodation, in Machadodorp, to the Nkomati site and back again after work. Total trip 110kms per day.
* Responsible for all Project Administration/Document Control.
* Controlled drawings, documentations and other paperwork received and neatly filed them.
* Formulated templates (Excel and MSWord) and created registers, which assisted with the documentation purposes.
* Assisted the Safety Officer with the SHE requirements, documentation, check-lists etc.
* Attended all meetings held with Client – assigned the duty of taking the minutes of the meetings.
* Captured and filed all daily dairies.
* Kept a register of late access received from the civil contractor or restricted access.
* Captured and monitored all site restraints.
* Registered and captured late deliveries of free issue mechanical items.
* Typed and sent all e-mails to Grinaker-LTA Head-Office and our Client.
* Sent e-mails to Subcontractors regarding queries and deliveries.
* Ordered and issued all Plant Equipment and tools.
* Controlled material - reported any discrepancies or missing items on all deliveries to site.
* Monitored the bolt and consumable stores.
* Filled out and sent all Purchase Requisitions to the buying department.
* Followed up on all purchase requisitions with the buying department.
* Tracked status of purchase orders.
* Was able to spend any extra time available with the different project Erection Supervisors.
* Assisted the erection crew and gained knowledge about Structural Steel and Platework Erection.
* Helped the Mechanical Supervisors’ and his crew with installation of free issue Mechanical items.
* Assisted the Project Planner with his capturing, reporting and attended all progress meetings.
* I was appointed as a Junior Quantity Surveyor and reported to the Senior Quantity Surveyor and Project Manager at Head-office.
* Quantified and physically re-measured all installed hand piping, bends, closures and stanchions.
* Quantified and re-measured all Cladding & Sheeting; IBR 0.6mm side and 0.8mm roof sheeting that had been installed.
* Reported, registered and calculated the cost of all NCR’s (Non-Conformance Reports) as they were found and ensured the reworking was rectified.
* Received, registered and calculated the costs involved for all S.I’s (Site Instructions) which were received from the client and providing invoices and back-information.
* Was present at all meetings held with the client’s Quantity Surveyor.
* Assisted the Senior Quantity Surveyor with the Final Certificate.
* Checked that all plant equipment and tools were returned to Plant Pool with a goods return note.
* Attended the ‘Final Close out’ meeting and took minutes of the meeting which I then documented by capturing the information into a Final Report which was distributed to Management and all other project members who were involved.

**STARTING**:

**POSITION**: **Junior Estimator (SMPP)**

25th August 2007 – July 2008

Based at Head-office

**DUTIES**:

* Separated the Bill of Quantities into an easier format for the pricing of different disciplines.
* Communicated and issued all different sections of the BOQ with the required specification for pricing.
* Assisted the Senior Estimator once all quotations were returned from each of the sub-contractors - compared the quotations.
* Reviewed and issued all typical drawings to sub-contractors if needed.
* Assisted Senior Estimator with calculating the manpower and equipment required to complete project.
* Assisted the Senior Estimator in getting the BOQ (Enquiry Document) ready for submission.
* All general administration and document control done as per ISO 9001 for the Estimating Department Team.

***Aveng Grinaker-LTA Construction (011) 923-5000***

**Current & Past Referee’s:**

Mr H. Vosloo 071-643-3328 (Construction Manager)

Mr D. Robinson 082-555-8207 (Construction Manager)

Mr J. van Zyl (Lead Engineer – ESKOM)

Mr T. Malwndle (Field Engineer – ESKOM)

Mr K. Smith (Lead Engineer – Grinaker-LTA)

Mr F. Cloete (Superintendent)

Mr JD de Bruin 079-097-1717 (QA/QC Manager)

Mr M. Kruger 082-491-1692 (QA/QC Co-ordinator)

Mr P. Joubert (QA/QC Co-ordinator)

Mr K. Van Biljon 082-497-3262 (Proposals Manager)

PREVIOUS WORK EXPERIENCE OUTSIDE OF AVENG GRINAKER-LTA:

Company: **Coricraft (Pty) Ltd**

Date: May 2006 to July 2007

Position: **Sales Consultant - Top Salesman in South Africa**.

Was the Highest Commission

Duties: Sales, Customer complaints, follow ups, stock take.

Reference: Penny (Manager) 011-918-7899; 082-425-4320.

Managing Director Contact Details: 083-268-6696.

Reason for leaving: Opportunity to work for a Leading Construction.

Pursue a long term career in an industry I am passionate about.

Company:  **MG** **Direct (Pty) Ltd**

Date: February 2006 to May 2006

Position: **Marketing/Advertising Executive**

Duties: Market, promote and sell advertising space on the MG Direct website now called My Guides. This includes the signing of contracts and all follow-up paper work.

Marketing is usually done by appointment only, although cold calling is involved. All sales leads obtained are personally gained per telephone through one's own initiative.

Reason for leaving: No basic, low commission. Resigned to pursue a rewarding and challenging career.

No References: Company was liquidated.

Company: **Sandringham Social Club (Bowling club)**

Date: August 2005 to December 2005

Position: **Manager and Barman**

Duties: Managed the clubs memberships, ordered stock, cash up, stock taking, kitchen supervision, opening and closing of club

Reason for leaving: Pursue a career in the commercial arena.

Focus on my long-term goals and to develop myself accordingly.

Reference: Barry Morrow (011) 640-3388 or 082-575-8083

Company: **Keg and Beagle Restaurant - Linksfield**

Date: September 2003 to end July 2005

Position: **Waiter and Barman**

Duties: Orders, Cash up and Stocktaking

Reason for leaving: Paying for my studies became very expensive and I had to find employment that paid more in order for me to complete my studies. As one of my goals is to complete my degree and to grow and develop myself in an established company

Reference: (Owner) Chris Williams (011) 882-9553 or 082-436-0536

Company: **Oma Engineering**

**(Structural and Platework fabrication)**

Date: January 2002 to end August 2003

Position: **Apprentice** - Worked on the factory floor under Boilermakers supervision

Duties:

* Learnt to read fabrication & detailed structural drawings
* Learnt the different names for structural items.
* Placed the different job-numbers into priorities.
* Assisted with the cutting lists and BOM sheets.
* Assisted with the procurement of steelwork.
* Assisted the Boilermaker with Structural & Platework fabrication.
* Helped with the prepping and loading of the trucks.
* Helped with the rigging and off-loading of deliveries.
* Was in charge of all consumables & storeroom.
* House-Keeping.

Reason for leaving: Concentrate on my studies.

No References: Company was sold and went under new management.