



Sarina Doss

COLLEGE STUDENT



619-495-1168



sarinakd@gmail.com



Carlsbad / California / USA



sarina-doss

SKILLS

Microsoft Office

Machine Learning

Computer Programming
(R, C++, Java, Tableau, Python, SQL)

Bilingual in Spanish and English

EDUCATION

Bachelor of Science Statistics and Data Science, Minor in Accounting

University of California Los Angeles, CA

2021 – 2025

Study Abroad: Int'l Business and Law -Paris, France
Summer 2023

High School Degree

Sage Creek High School -Carlsbad, CA

2018 – 2021

Project Lead the Way: Engineering Certification
2018-2021

Data Science for Good: Certificate of Achievement

University of San Diego, CA

2021

HONORS & AWARDS

- Golden State Seal of Merit
- Spanish Seal of Biliteracy
- CIF Scholar Athlete
- National Honor Society
- California Scholarship Federation

ABOUT ME

I am seeking a post-graduation job combining my data science discipline with my passion for accounting and finance. I have proven experience in contributing to the success of my organization and community through my devotion, advocacy, and discipline. My combined expertise in both work and education with measurable results distinguishes me as a strong candidate.

EXPERIENCE

Account Intern and Accounting Assistant

American Claims Management/ Carlsbad, CA / June 2024 – September 2024, October 2024 - Present

A results-driven claims administrator that leverages cutting-edge technology and fraud investigation expertise to deliver favorable claims outcomes and long-term client savings.

- Perform month-end bank reconciliations, Split Risk, and Boudreaux reconciliations, leveraging Excel macros and pivot tables, ensuring accurate financial reporting.
- Manage check logs, daily deposits, and timecards, while inputting vendor information, deposits, and journal entries in Excel and Sage Intact to streamline financial processes.
- Provide comprehensive support to the accounting team on various projects

Project Leader

National Student Data Corp / Los Angeles, CA / December 2023 – Present

A club built to provide students with the opportunity to explore, participate, and grow within an inclusive data science community.

- Lead 3 teams annually on data science projects, mentoring 9 members per team and guiding them through the application of machine learning, Python, and R.
- Teach beginner-level concepts, enabling team members to understand the importance of data science and coding in practical scenarios.

Vice President of Finance

Phi Sigma Rho / Los Angeles, CA / December 2022-January 2023

A social sorority for people in hard sciences that is dedicated to serving members and the community by promoting academic and professional excellence.

- Developed and implemented a strategic budget plan to allocate funds effectively, aligning with organizational goals and maximizing resources for 120 members.
- Oversaw bank accounts, financial transactions, and compliance with federal and state tax laws, while leading fundraising initiatives to meet financial objectives.

Ambassador

Girl Scouts / Carlsbad, CA / June 2015 – September 2021

An organization to teach girls to work together to build a better world by leading the way and making changes that affect the issues most important to them.

- Conducted educational sessions on financial literacy and money management, equipping young girls with essential skills.
- Increased cookie sales by 5% annually for 7 consecutive years and spearheaded the creation of a 200-book library for at-risk orphan girls in Tecate, Mexico (Silver Award).

EXTRACURRICULARS

- National Student Data Corps at UCLA
- UCLA Golf Club Member
- Phi Sigma Rho Member
- Education and Golf Volunteer – Pro Kids, First Tee
- Team Captain – Sage Creek Varsity Golf
- Girls who Code Club – Vice President
- YMCA Adventure Princess – Leader of the Year and Mentor