

# Sarina Shrestha

## Skills

### Technical Skills

HTML, CSS  
JS (Very Basic)  
Canva

### Soft Skills

Communication  
Time Management  
Team Work

## WORK HISTORY

**FrontDesk Officer**, Superior Motors Pvt. Ltd.  
Biratnagar, Nepal | May 2023 - July 2023

### Responsibilities:

- Maintaining daily bills and account.
- Customer Service
- Salary Distribution
- Social Media Managament.

## Education

**BSc. CSIT, Tribhuvan University** (Nov, 2078 - Running)  
Himalaya Darshan College, Biratnagar

**+2 (Higher Education), NEB** (June, 2075- May, 2077)  
Arniko College, Biratnagar

**Schooling(2075)**  
Global Academy, Bardibas, Province 2

## Language

Nepali - Native/Fluent  
English - Fluent  
Hindi - Intermediate

## Contact

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