

PROJECT

**Preparation and Maintenance of Zoho
Books of Accounts for :**

**Bright Ideas Consulting (Professional
Services – Industry)**

Milestone-1

Service Creation that Bright Ideas Consulting Offering :

1. Management Consulting :

Add New Item | Zoho Books xIntroducing ChatGPT | OpenAIxBright Ideas GST Info x+

books.zoho.in/app/60037559253#/inventory/items/new

BooksSearch in Items (/)You are currently in...UpgradeBright Ideas Cons...+⌵S⋮

HomeItemsBankingSalesPurchasesTime Trackinge-Way BillsGST FilingAccountantReportsDocumentsMore Features

New ItemTypeGoodsServiceNameManagement ConsultingUnithrsSAC998311Tax PreferenceTaxableSales InformationPurchase InformationSelling PriceINR1000Cost PriceINRAccountCost of Goods SoldDescriptionPreferred VendorDefault Tax RatesSaveCancel

2. Financial Consulting :

3. Human Resources (HR) Consulting

Home

Items

Banking

Sales

Purchases

Time Tracking

e-Way Bills

GST Filing

Accountant

Reports

Documents

More Features

books.zoho.in/app/60037559253#/inventory/items/new

Books

Search in Items (/)

You are currently in th... Upgrade | Bright Ideas Cons... | +

New Item

Please enter the purchase rate of the item

Type

Goods

Service

Name*

Human Resources (HR) Consulting

Unit

hrs

SAC

998311

Tax Preference*

Taxable

Sales Information

Selling Price*

INR 1000

Account*

Sales

Description

Purchase Information

Cost Price

INR

Account

Cost of Goods Sold

Description

Save

Cancel

16°C Sunny

Search

ENG IN

08:25 13-02-2025

4. Legal Consulting:

Add New Item | Zoho Books

books.zoho.in/app/60037559253#/inventory/items/new

Books

You are currently in th... Upgrade Bright Ideas Cons...

+🔔⚙️S

HomeItemsBankingSalesPurchasesTime Trackinge-Way BillsGST FilingAccountantReportsDocumentsMore Features

New Item

Type

GoodsService

Name*Legal ConsultingUnit*hrsSAC998311Tax Preference*Taxable

Sales Information

Selling Price*INR1000Account*SalesDescription

Purchase Information

Cost PriceINRCost of Goods SoldAccountCost of Goods SoldPreferred Vendor

Default Tax Rates

SaveCancel

Note- Selling Price for all the above services is Rs.1000/- per consulting hours. Output GST @ 18% is applicable for all the above services.

Milestone-2

Creation of Vendors-

1. Randstad Technologies (GST Registered)

New Contact | Contacts | Zoho

books.zoho.in/app/60037559253#/vendors/new

Books

Search in Vendors (/)

You are currently in th... Upgrade Bright Ideas Cons... ?

Home

Items

Banking

Sales

Purchases

Vendors

Expenses

Purchase Orders

Bills

Payments Made

Vendor Credits

Time Tracking

e-Way Bills

GST Filing

Accountant

Reports

New Vendor

Fetch Vendor Details From GSTN

Primary Contact

Salutation Randstad Technolog Last Name

Company Name Randstad Technologies Pvt Ltd

Display Name Randstad Technologies

Email Address

Phone Work Phone Mobile

Other Details

Address

Contact Persons

Bank Details

Custom Fields

Reporting Tags

Remarks

GST Treatment Registered Business - Regular

GSTIN / UIN 33AABCE1480G7ZW Get Taxpayer details

Source Of Supply [TN] - Tamil Nadu Please select a source of supply

PAN AABCE1480G

Save

Cancel

6 21°C Sunny

Search

ENG IN 09:06 13-02-2025

2. Amazon Web Services (GST Registered)

New Contact | Contacts | Zoho

books.zoho.in/app/60037559253#/vendors/new

Books

Search in Vendors (/)

You are currently in th... Upgrade Bright Ideas Cons...

Home

Items

Banking

Sales

Purchases

Vendors

Expenses

Purchase Orders

Bills

Payments Made

Vendor Credits

Time Tracking

e-Way Bills

GST Filing

Accountant

Reports

New Vendor

Fetch Vendor Details From GSTN

Primary Contact

Salutation

Amazon Web Service

Last Name

Company Name

Amazon Web Services

Display Name*

Amazon Web Services

Email Address

Phone

Work Phone

Mobile

Other Details

Address

Contact Persons

Bank Details

Custom Fields

Reporting Tags

Remarks

GST Treatment*

Registered Business - Regular

GSTIN / UIN *

33AAJCA9880A1ZQ

Get Taxpayer details

Source Of Supply*

[TN] - Tamil Nadu

PAN

AAJCA9880A

Save

Cancel

21°C Sunny

Search

ENG IN

09:09 13-02-2025

3. Raj Kamal External Consulting (Non GST Registered)

New Contact | Contacts | Zoho

books.zoho.in/app/60037559253#/vendors/new

Books

Search in Vendors (/)

You are currently in th... Upgrade Bright Ideas Cons...

Home

Items

Banking

Sales

Purchases

Vendors

Expenses

Purchase Orders

Bills

Payments Made

Vendor Credits

Time Tracking

e-Way Bills

GST Filing

Accountant

Reports

New Vendor

Fetch Vendor Details From GSTN

Primary Contact

Salutation

Raj Kamal External Cc

Last Name

Company Name

Raj Kamal External Consulting Pvt Ltd

Display Name*

Raj Kamal External Consulting

Email Address

Phone

Work Phone

Mobile

Other Details

Address

Contact Persons

Bank Details

Custom Fields

Reporting Tags

Remarks

GST Treatment*

Unregistered Business

Source Of Supply*

[TN] - Tamil Nadu

PAN

BXZPT6789K

MSME Registered?

☐ This vendor is MSME registered

Save

Cancel

21°C Sunny

Search

ENG IN

09:15 13-02-2025

Milestone-3

Activity-1

1.05/04/2023 Randstad Technologies

Add New | Purchase Orders | Zoho Books

books.zoho.in/app/60037559253#/purchaseorders/new

Books

Search in Purchase Orders (/)

You are currently in th... Upgrade Bright Ideas Cons... ?

Home

Items

Banking

Sales

Purchases

Vendors

Expenses

Purchase Orders

Bills

Payments Made

Vendor Credits

Time Tracking

e-Way Bills

GST Filing

Accountant

Reports

New Purchase Order

Vendor Name* Randstad Technologies

Open Purchase Orders

BILLING ADDRESS SHIPPING ADDRESS

Add new address Add new address

GST Treatment: Registered Business - Regular

GSTIN: 33AABCE1480G7ZW

Source Of Supply* [TN] - Tamil Nadu

Destination Of Supply* [TN] - Tamil Nadu

Delivery Address* Organization Customer

Bright Ideas Consulting

Tamil Nadu

India ,

Change destination to deliver

Save as Draft Save and Send Cancel

Template: 'Standard Template' Change

22°C Sunny

Search

ENG IN

10:05 13-02-2025

Activity-2

Purchase Order to Purchase Bills Conversion:

The screenshot displays the Zoho Books web application interface for converting a Purchase Order (PO) into a Purchase Bill. The browser address bar shows the URL: `books.zoho.in/app/60037559253#/purchaseorders/2338366000000030898?filter_by=Status.All&per_page=25&sort_column=created_time&sort_order=D`.

Navigation Menu (Left):

- Home
- Items
- Banking
- Sales
- Purchases** (Active)
 - Vendors
 - Expenses
 - Purchase Orders** (Active)
 - Bills
 - Payments Made
 - Vendor Credits
- Time Tracking
- e-Way Bills
- GST Filing
- Accountant
- Reports

Header:

- Books
- Search in Purchase Orders (/)
- You are currently in th... Upgrade
- Bright Ideas Cons...
- Settings, Notifications, and User Profile icons

Main Content Area:

- Left Panel (Purchase Orders List):**
 - Filter: All Purchas...
 - Buttons: +New, Filter icon
 - Item: ☐ Randstad Technologies ₹2,36,000.00
 - Details: PO-00001 • 05/04/2023
 - Status: DRAFT
- Right Panel (PO-00001 Details):**
 - Buttons: Edit, Send Mail, PDF/Print, Mark as Issued
 - Section: WHAT'S NEXT? Send this purchase order to your vendor or mark it as issued. (Buttons: Send Purchase Order, Mark as Issued)
 - Toggle: Show PDF View (ON)
 - PURCHASE ORDER** # PO-00001
 - Bright Ideas Consulting**
Tamil Nadu
India
GSTIN 33AABCU9603R1Z2
sujiptatil5600@gmail.com
 - Vendor Address**
[Randstad Technologies](#)
GSTIN 33AABCE1480G7ZW
 - Deliver To**
Bright Ideas Consulting
Tamil Nadu
India
GSTIN 33AABCU9603R1Z2

Footer:

- Weather: 22°C Sunny
- Search bar
- Taskbar icons: File Explorer, Edge, Zoho Books, etc.
- System tray: ENG IN, 10:06, 13-02-2025

Activity-3

Direct Vendor Purchases Bills Creation:

1. Amazon Web Services

books.zoho.in/app/60037559253#/bills/new

We've fine-tuned Zoho Books under the hood. When you find time, refresh this tab to experience the latest Zoho Books. [REFRESH](#)

Books Search In Bills (/) You are currently in th... Upgrade Bright Ideas Cons... ?

New Bill X ?

Vendor Name* Amazon Web Services X INR [Amazon Web Service...](#)

BILLING ADDRESS
[Add new address](#)

GST Treatment: Registered Business - Regular [?](#)
GSTIN: 33AAJCA9880A1ZQ [?](#)

Source Of Supply* [TN] - Tamil Nadu

Destination Of Supply* [TN] - Tamil Nadu

Bill#* 02

Order Number

Bill Date* 10/04/2023

Due Date 10/04/2023 **Payment Terms** Due On Receipt

[Save as Draft](#) [Save as Open](#) [Cancel](#) Template: 'Standard Template' [Change](#)

PAK - SA Game score 10:19 13-02-2025

2. Raj Kamal External Consulting.

Add New | Bills | Zoho Books

books.zoho.in/app/60037559253#/bills/new

We've fine-tuned Zoho Books under the hood. When you find time, refresh this tab to experience the latest Zoho Books.

REFRESH

Books

Search in Bills (/)

You are currently in th... Upgrade | Bright Ideas Cons... | ?

Home

Items

Banking

Sales

Purchases

Vendors

Expenses

Purchase Orders

Bills

Payments Made

Vendor Credits

Time Tracking

e-Way Bills

GST Filing

Accountant

New Bill

Vendor Name*

Raj Kamal External Consulting

INR

Raj Kamal External C...

BILLING ADDRESS

Add new address

GST Treatment: Unregistered Business

Source Of Supply*

[TN] - Tamil Nadu

Destination Of Supply*

[TN] - Tamil Nadu

Bill#*

03

Order Number

Bill Date*

10/04/2023

Due Date

10/04/2023

Payment Terms

Due On Receipt

This transaction is applicable for reverse charge

Save as Draft

Save as Open

Cancel

Template: 'Standard Template' Change

24°C Sunny

Search

ENG IN

10:28 13-02-2025

Milestone-4

Customers Creation

1. Techwise Solutions Pvt Ltd (GST Registered):

The screenshot shows the Zoho Books interface for creating a new customer. The browser address bar shows the URL: `books.zoho.in/app/60037559253#/contacts/new`. The left sidebar contains navigation options: Home, Items, Banking, Sales (expanded), Customers (selected), Quotes, Sales Orders, Delivery Challans, Invoices, Payments Received, Recurring Invoices, Credit Notes, Purchases, Time Tracking, e-Way Bills, and GST Filing. The main form is titled "New Customer" and includes a link to "Fetch Customer Details From GSTN". The form fields are as follows:

- Customer Type:** Business (selected), Individual
- Primary Contact:** Salutation (dropdown), Techwise Solutions P, Last Name (input)
- Company Name:** Techwise Solutions Pvt Ltd
- Display Name:** Techwise Solutions Pvt Ltd
- Email Address:** (input)
- Phone:** Work Phone (input), Mobile (input)
- Other Details:** GST Treatment* (Registered Business - Regular), GSTIN / UIN* (33AABCT2772N1Z3), Business Legal Name (input)

At the bottom of the form are "Save" and "Cancel" buttons. The bottom status bar shows the weather as 34°C Sunny, the date as 13-02-2025, and the time as 16:59.

2.DigitalEdge Technologies Pvt Ltd (GST Registered):

Books

Home

Items

Banking

Sales

Customers

Quotes

Sales Orders

Delivery Challans

Invoices

Payments Received

Recurring Invoices

Credit Notes

Purchases

Time Tracking

e-Way Bills

GST Filing

Search in Customers (/)

You are currently in th... Upgrade Bright Ideas Cons... ?

New Customer

Fetch Customer Details From GSTN >

Customer Type

Business

Individual

Primary Contact

Salutation

DigitalEdge Technolo

Last Name

Company Name

DigitalEdge Technologies Pvt Ltd

Display Name*

DigitalEdge Technologies Pvt Ltd

Email Address

Phone

Work Phone

Mobile

Other Details

Address

Contact Persons

Custom Fields

Reporting Tags

Remarks

GST Treatment*

Registered Business - Regular

GSTIN / UIN *

33ABCDE1234F1Z5

Get Taxpayer details

Business Legal Name

Save

Cancel

34°C Sunny

Search

ENG IN

17:05 13-02-2025

3. SmartTech Innovations (Non- GST Registered)

Business Taxation & Accounting

New Contact | Contacts | Zoho

Bill Overdue Explanation

Introducing ChatGPT | OpenAI

books.zoho.in/app/60037559253#/contacts/new

Books

Search in Customers (/)

You are currently in th... Upgrade Bright Ideas Cons... ?

Home

Items

Banking

Sales

Customers

Quotes

Sales Orders

Delivery Challans

Invoices

Payments Received

Recurring Invoices

Credit Notes

Purchases

Time Tracking

e-Way Bills

GST Filing

New Customer

Fetch Customer Details From GSTN

Customer Type

Business Individual

Primary Contact

Salutation SmartTech Innovator Last Name

Company Name

SmartTech Innovations

Display Name*

SmartTech Innovations

Email Address

Phone

Work Phone Mobile

Other Details

Address

Contact Persons

Custom Fields

Reporting Tags

Remarks

GST Treatment*

Unregistered Business

Place Of Supply*

[TN] - Tamil Nadu

PAN

Save Cancel

34°C Sunny

Search

ENG IN

17:08 13-02-2025

Milestone-5

Sales Order Creation

Activity-1

1. Techwise Solutions Pvt Ltd

Books

Home

Items

Banking

Sales

Customers

Quotes

Sales Orders

Delivery Challans

Invoices

Payments Received

Recurring Invoices

Credit Notes

Purchases

Time Tracking

e-Way Bills

GST Filing

New Sales Order

Customer Name* Techwise Solutions Pvt Ltd

BILLING ADDRESS SHIPPING ADDRESS

GST Treatment: Registered Business - Regular

GSTIN: 33AABCT2772N1Z3

Place Of Supply* [TN] - Tamil Nadu

Sales Order## SO-00001

Reference#

Sales Order Date* 10/04/2023

Expected Shipment Date dd/MM/yyyy

Payment Terms Due On Receipt

Save as Draft Save and Send Cancel

Total Amount: ₹ 1,18,000.00

Total Quantity: 100

32°C

Partly sunny

Search

ENG

IN

18:10

13-02-2025

Activity-2

Sales Order to Sale Invoice Conversion:-

The screenshot displays the Zoho Books web application interface. The browser's address bar shows the URL: `books.zoho.in/app/60037559253#/salesorders/2338366000000034001?filter_by=Status.All&per_page=25&sort_column=created_time&sort_order=D`. The application header includes the Zoho Books logo, a search bar, and user information for 'Bright Ideas Cons...'. A left-hand navigation menu lists various business functions: Home, Items, Banking, Sales (selected), Customers, Quotes, Sales Orders (with a '+ New' button), Delivery Challans, Invoices, Payments Received, Recurring Invoices, Credit Notes, Purchases, Time Tracking, e-Way Bills, and GST Filing. The main content area is titled 'All Sales Or...' and shows a list of sales orders. The first entry is for 'Techwise Solutions Pvt Ltd' with a value of ₹1,18,000.00, dated 10/04/2023, and marked as 'DRAFT'. Action buttons for 'Edit', 'Email', 'PDF/Print', and 'Mark as Confirmed' are visible. A 'WHAT'S NEXT?' section suggests sending the order via email or marking it as confirmed, with buttons for 'Send Sales Order' and 'Mark as Confirmed'. A 'Show PDF View' toggle is also present. The central part of the screen displays a preview of the 'SALES ORDER' document. The document header includes the company name 'Bright Ideas Consulting', address 'Tamil Nadu, India', and GSTIN '33AABCU9603R1Z2'. The order number 'SO-00001' is prominently displayed. The 'Bill To' section lists 'Techwise Solutions Pvt Ltd' with GSTIN '33AABCT2772N1Z3'. The 'Ship To' section also lists 'Techwise Solutions Pvt Ltd' with the same GSTIN. The 'Order Date' is '10/04/2023', and the 'Place Of Supply' is 'Tamil Nadu (33)'. The document is marked as a 'Draft' in the top left corner. The bottom of the screen shows a Windows taskbar with the date '13-02-2025' and time '18:11'.

Books

Search in Sales Orders (/)

You are currently in th... Upgrade Bright Ideas Cons...

Home Items Banking Sales Customers Quotes Sales Orders Delivery Challans Invoices Payments Received Recurring Invoices Credit Notes Purchases Time Tracking e-Way Bills GST Filing

All Sales Or... + New

SO-00001

Techwise Solutions Pvt Ltd ₹1,18,000.00 SO-00001 • 10/04/2023 DRAFT

WHAT'S NEXT? Send this Sales Order to your customer by email or mark it as Confirmed. Send Sales Order Mark as Confirmed

Show PDF View

Draft

Bright Ideas Consulting
Tamil Nadu
India
GSTIN 33AABCU9603R1Z2
sujitpatil5600@gmail.com

SALES ORDER
Sales Order# SO-00001

Bill To
Techwise Solutions Pvt Ltd
GSTIN 33AABCT2772N1Z3

Ship To
GSTIN 33AABCT2772N1Z3

Order Date : 10/04/2023

Place Of Supply: Tamil Nadu (33)

32°C Partly sunny Search 18:11 13-02-2025

Activity-3

Review of Techwise Solutions Pvt Ltd:

The screenshot displays the Zoho Books web application interface. The browser's address bar shows the URL: `books.zoho.in/app/60037559253#/salesorders/233836600000034001/invoice/2338366000000034021?filter_by=Status.All&per_page=25&sort_column=created_time&sort_order=D`. The application header includes the 'Books' logo, a search bar, and user information for 'Bright Ideas Consulting'. A left-hand navigation menu lists various business functions such as Home, Items, Banking, Sales, Customers, Quotes, Sales Orders (highlighted), Delivery Challans, Invoices, Payments Received, Recurring Invoices, Credit Notes, Purchases, Time Tracking, e-Way Bills, and GST Filing. The main content area is titled 'All Sales Or...' and shows a list of sales orders. The selected order is for 'Techwise Solutions Pvt Ltd' with a value of ₹1,18,000.00, dated 10/04/2023, and marked as 'CLOSED'. Below this, a 'WHAT'S NEXT?' section provides instructions on recording payment and getting paid faster. An 'Associated sales orders' section shows one related order. A 'Sent' stamp is visible on a preview of a 'TAX INVOICE' from 'Bright Ideas Consulting' to 'Techwise Solutions Pvt Ltd'. The invoice details include the invoice number (INV-000001), date (13/02/2025), terms (Due On Receipt), due date (13/02/2025), and P.O. number (SO-00001). The place of supply is listed as Tamil Nadu (33). The GSTIN for Bright Ideas Consulting is 33AABCU9603R1Z2, and for Techwise Solutions Pvt Ltd, it is 33AABCT2772N1Z3. The bottom of the screen shows a Windows taskbar with the date 13-02-2025 and time 18:16.

From sales order: SO-00001
INV-000001

Techwise Solutions Pvt Ltd ₹1,18,000.00
SO-00001 • 10/04/2023
CLOSED

WHAT'S NEXT? Invoice has been sent. Record payment for it as soon as you receive payment. [Learn More](#) [Record Payment](#)

Get paid faster by [setting up payment gateways](#) or [display a UPI QR code](#).

Associated sales orders 1

TAX INVOICE

Bright Ideas Consulting
Tamil Nadu
India
GSTIN 33AABCU9603R1Z2
sujitpathi5600@gmail.com

: INV-000001
Invoice Date : 13/02/2025
Terms : Due On Receipt
Due Date : 13/02/2025
P.O.# : SO-00001

Place Of Supply : Tamil Nadu (33)

Bill To
Techwise Solutions Pvt Ltd
GSTIN 33AABCT2772N1Z3

Ship To
GSTIN 33AABCT2772N1Z3

Activity-4

1. SmartTech Innovations Pvt Ltd

The screenshot shows the Zoho Books interface for creating a new invoice. The browser tabs include 'Business Taxation & Accounting', 'Add New | Invoices | Zoho Books', 'Bill Overdue Explanation', and 'Introducing ChatGPT | OpenAI'. The address bar shows 'books.zoho.in/app/60037559253#/invoices/new'. The left sidebar lists navigation options: Home, Items, Banking, Sales (selected), Customers, Quotes, Sales Orders, Delivery Challans, Invoices (highlighted), Payments Received, Recurring Invoices, Credit Notes, Purchases, Time Tracking, e-Way Bills, and GST Filing. The main form is titled 'New Invoice' and contains the following fields:

- Customer Name***: SmartTech Innovations (with a dropdown arrow and a magnifying glass icon). A currency dropdown shows 'INR'.
- BILLING ADDRESS**: Add new address (link)
- SHIPPING ADDRESS**: Add new address (link)
- GST Treatment**: Unregistered Business (with an edit icon)
- Place Of Supply***: [TN] - Tamil Nadu (dropdown)
- Invoice#***: INV-000002 (with a settings icon)
- Order Number**: (empty field)
- Invoice Date***: 15/04/2023 (with a warning icon)
- Terms**: Net 15 (dropdown)
- Due Date**: 30/04/2023 (calendar icon)
- Salesperson**: Select or Add Salesperson (dropdown)

At the bottom of the form, there are buttons: 'Save as Draft', 'Save and Send' (highlighted), and 'Cancel'. On the right side, there is a 'Make Recurring' button and a summary box showing 'Total Amount: ₹ 2,36,000.00' and 'Total Quantity: 200'. The Windows taskbar at the bottom shows the date as 13-02-2025 and time as 18:21.

2. DigitalEdge Technologies Pvt Ltd

Business Taxation & AccountingAdd New | Invoices | Zoho BooksBill Overdue ExplanationIntroducing ChatGPT | OpenAI

books.zoho.in/app/60037559253#/invoices/new

BooksSearch in Invoices (/)You are currently in th...UpgradeBright Ideas Cons...+🔔⚙️S⋮

Home

Items

Banking

Sales

Customers

Quotes

Sales Orders

Delivery Challans

Invoices+

Payments Received

Recurring Invoices

Credit Notes

Purchases▶

Time Tracking▶

e-Way Bills

GST Filing<

New Invoice

Customer Name*DigitalEdge Technologies Pvt Ltd

BILLING ADDRESSAdd new address

SHIPPING ADDRESSAdd new address

GST Treatment: Registered Business - RegularGSTIN: 33ABCDE1234F1Z5

Place Of Supply*[TN] - Tamil Nadu

Invoice#*INV-000003

Order Number

Invoice Date*15/04/2023

TermsDue On Receipt

Due Date15/04/2023

SalespersonSelect or Add Salesperson

Save as Draft

Save and Send

Cancel

Make Recurring

Total Amount: ₹ 3,54,000.00
Total Quantity: 300

Milestone-6

Adding Bank Account

Books

Home

Items

Banking

Sales

Purchases

Time Tracking

e-Way Bills

GST Filing

Accountant

Reports

Documents

More Features

Search in Banking (/)

You are currently in th... Upgrade Bright Ideas Cons... S

Add Bank or Credit Card

Select Account Type*

Bank

Credit Card

Account Name*

ICICI Bank-001

Account Code

Currency*

INR

Account Number

000001

Bank Name

ICICI Bank

IFSC

Description

Max. 500 characters

Make this primary

Save

Cancel

31°C Mostly sunny

Search

ENG IN

18:43 13-02-2025

Journal Entries

1. Employees Salaries of total Rs.1,00,000/- paid

Books

Home

Items

Banking

Sales

Purchases

Time Tracking

e-Way Bills

GST Filing

Accountant

Manual Journals

Bulk Update

Chart of Accounts

Transaction Locking

Reports

Documents

New Journal

Choose Template

Date*

30/04/2023

Journal#*

1

Reference#

Notes*

Salary Payable for the month of April-2023

Journal Type

☐ Cash based journal

Currency

INR- Indian Rupee

ACCOUNT	DESCRIPTION	CONTACT (INR)	DEBITS	CREDITS
Salaries and Employee Wages	Salary Payable for the month of April-2023	Select Contact	100000	
Salary Payable	Salary Payable for the month of April-2023	Select Contact		100000

Add New Row

Save and Publish

Save as Draft

Cancel

Make Recurring

31°C Mostly sunny

Search

18:56 13-02-2025

Milestone 8

1.Office Rent Rs. 1,00,000/-

Books

Home

Items

Banking

Sales

Purchases

Vendors

Expenses

Purchase Orders

Bills

Payments Made

Vendor Credits

Time Tracking

e-Way Bills

GST Filing

Accountant

Reports

Record Expense

Record Mileage

Date*

30/04/2023

Expense Account*

Rent Expense

Itemize

Amount*

INR

100000

Paid Through*

ICICI Bank-001

Expense Type*

Goods

Services

SAC

Vendor

GST Treatment*

Registered Business - Regular

Vendor GSTIN*

33AAAAA0000A15Z

Get Taxpayer details

Source Of Supply*

[TN] - Tamil Nadu

Save (alt+s)

Save and New (alt+n)

Cancel

Drag or Drop your Receipts

Maximum file size allowed is 10MB

Upload your Files

29°C

Mostly clear

Search

19:02

13-02-2025

2.Other Miscellaneous Expenses Rs. 5,000/- paid in cash

Business Taxation & Accounting

Add New | Expenses | Zoho Books

Bill Overdue Explanation

Introducing ChatGPT | OpenAI

(14) MAIN HOON NA - You

books.zoho.in/app/60037559253#/expenses/new

Books

Search in Expenses (/)

You are currently in th... Upgrade Bright Ideas Cons... +

Home

Items

Banking

Sales

Purchases

Vendors

Expenses

Purchase Orders

Bills

Payments Made

Vendor Credits

Time Tracking

e-Way Bills

GST Filing

Accountant

Reports

Record Expense

Record Mileage

Date*

30/04/2023

Expense Account*

Other Expenses

Amount*

INR 5000

Paid Through*

Petty Cash

Expense Type*

Goods Services

SAC

Vendor

GST Treatment*

Unregistered Business

Source Of Supply*

[TN] - Tamil Nadu

Destination Of Supply*

[TN] - Tamil Nadu

Save (alt+s)

Save and New (alt+n)

Cancel

Drag or Drop your Receipts

Maximum file size allowed is 10MB

Upload your Files

29°C Mostly clear

Search

ENG IN

19:05 13-02-2025