

Group: 9

Date: 4/24 Time: 1:00 PM

Duration: 10 min

Present, on time: Shreya Boyapati, Ayesha Quadri Syeda, Dat Huynh, Sarthak Patipati

**Synopsis:**

We discussed the final documentation presentation and our strategy for the presentation. We divided up the slides and practiced presenting. We also noted the final report and summary.

**Recent Individual Accomplishments:**

Ayesha completed the coding report, part of the design report, and worked on the slides for the final presentation. Dat completed the coding report and worked on the slides for the final presentation. Sarthak worked on the slides for the final presentation. Shreya finished the development report and summary and worked on the slides for the final presentation.

**Current Individual Activities:**

All will work on preparing for the development project presentation. This will include rehearsing for the presentation.

All will also be working on documentation. Each member has a section of each report that they are responsible for. Each member will also work on the summary for both of the reports based on the sections of the report that they were working on.

**Individual Action Items:**

Shreya - prepare for the development presentation

Dat - prepare for the development presentation, 1-3b of design report, 1-2 of project issues, development report summary,

Sarthak - prepare for the development presentation, development report summary

Ayesha - prepare for the development presentation, 4c of design report, 3e-5 of project issues, glossary, development report summary