

SARA ABDULLAH

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EDUCATION

University of Virginia

College of Arts and Sciences | *B.A. in Economics*

August 2024

Relevant Coursework: Econometrics, Microeconomics, Macroeconomics, Statistical Analysis, Data Science, Programming

PROFESSIONAL EXPERIENCE

University of Virginia Darden School of Business, Research Assistant | Charlottesville, VA

Sept 2023-Present

- Collaborate with Dr. Vidya Mani's research on ESG and supply chain research within the pharmaceutical industry
- Utilize various coding techniques to analyze 500+ textual and visual data entries, resulting in a 25% increase in market research material that is comprehensive and in-depth, enabling more informed decision-making
- Perform data analyses using Stata and Excel to uncover key patterns and trends within the pharmaceutical industry, identifying specific areas where ESG initiatives can be implemented
- Summarize and contextualize Darden faculty research findings, bridging the gap between academic knowledge and practical application, resulting in actionable insights for business practitioners

SunWater, Congressional Research Intern | North Bethesda, MD

June 2023 – August 2023

- Gained a comprehensive understanding of procedures and decision-making processes that shape U.S. laws. Conducted research using advanced tools and datasets, aimed at improving Congress's institutional performance by 15%
- Work with data powering Legis1, a congressional and lobbying data platform to support Legislative staff across Congress
- Performed competitive analysis and identify market gaps for each branch, contributing to enhancing the performance of the U.S. Congress through data-driven research all while formulating and presenting insights

Hand & Hand Care, Assistant | Manassas, VA

June 2022 – August 2022

- Ensured accuracy in data entry and record-keeping of 1,000+ transactions, invoices, expenses, and payroll
- Generated 10 financial reports, including profit and loss statements, balance sheets, and cash flow statements
- Managed 100+ client and patient accounts while simultaneously processing insurance claims

Precision Auto Body, Receptionist | Manassas, VA

June 2021 – May 2022

- Successfully handled 10+ appointments daily, answered phone calls and collected payments from clients
- Digitized, maintained and organized 500+ files of prior and current customers to ensure a seamless workflow
- Provided excellent customer service and maintained a clean, organized reception to uphold brand standards

TJ Maxx, Retail Associate | Manassas, VA

August 2019 - June 2021

- Analyzed customer needs with high quality service while upholding brand standards and values to assure customer care
- Handled 500+ POS system transactions daily including credit, cash, exchanges, returns, to ensure seamless and accurate cash flow, while staying informed about sales and credit/loyalty programs

EXTRACURRICULAR ACTIVITIES

Smart Women Securities, Senior Analyst | Charlottesville, VA

Aug 2022 – May 2023

- Researched and analyzed macroeconomic trends and corporate performance, successfully pinpointing and advocating for the inclusion of two undervalued companies into the SWS investment portfolio, leading a portfolio increase of \$3k+
- Reviewed and critiqued peers' presentations, providing suggestions on research resources, statistical calculations, PowerPoint techniques to deliver a compelling presentation of top 10 key findings to investment board

Central Asian Student Association, Treasurer and Co-Founder | Charlottesville, VA

Nov 2022 – May 2023

- Co-founded and led CASA at UVA to celebrate and promote appreciation of Central Asian culture, history, and identity
- Secured \$3k in funding to host and manage operations of a cultural showcase event featuring presentations from 8 countries, resulting in 100+ attendees and positive feedback from participants and audience members alike

Ashoka, Social Equity Storyteller | Arlington, VA

Feb 2023 – Aug 2023

- Compiled a database of 100+ Ashoka Fellows working on issues related to equity, and supported the synthesis of research findings and the distillation of key insights through storytelling
- Created 20+ deliverables which included identifying Ashoka Fellows working in the field of equity, distilled insights from 20 stakeholder interviews in storytelling format

ADDITIONAL SKILLS

- **Skills:** Microsoft Word, PowerPoint, Excel, Stata, R, Python, SQL
- **Languages:** Fluent in Kurdish, and working Professional Proficiency in Turkish and Arabic
- **Organizations/Interests:** Central Asian Student Association, Smart Woman Securities, VeconLab, Skiing, Reading