



Saryass Aree Ghafour

Address: Shorsh, Sulaimani, Iraq
Phone Number: (+964)770 143 5315
Email: saryass.aree@gmail.com

Education:

2014 - 2018 **American University of Iraq - Sulaimani (AUIS)**
Bachelor in Construction Engineering.

Professional Work and Experience:

May 2022- Jun 2023 **United Mix Media** Sulaimani, Iraq
Freelance Translator

- Translating documentary movies, TV shows, and articles from English to Kurdish language.

Aug 2021- Apr 2023 **Biwater International Limited** Erbil, Iraq
Project Assistant

- Preparing monthly report to the project manager.
- Liaising with government and stakeholders on obtaining necessary project permissions.
- Setting up jobs, creating job folders, and organizing project records.
- Ensuring the project progress meet the deadlines.
- Providing contract documents for sub-contractors and suppliers.

Sep 2018- May 2021

Y-PEER Iraq International Network
Focal Point of Sulaimani City

Sulaimani, Iraq

- Communicating with donors, private sectors, and government agencies to sponsor our events and campaigns.
- Managing donation project for orphan children and organizing advocacy campaigns for refugees.
- Holding training and session for high school students to the aim of raising their awareness about the matters of human rights and gender equality.
- Providing quarterly reports to the national coordinator.

Feb 2016- Jun 2018

AUIS Voice Newspaper
Writer and Editor

Sulaimani, Iraq

- Reviewing and modifying articles before publishing.
- Assisting our team for selecting articles.

Skills:

- **Languages:** -Kurdish (Native), English (Fluent), Arabic (Intermediate).
-Translating English to Kurdish and vice versa.
- **Computer Skills:** - Microsoft office (Word, Excel, PowerPoint, and Project).
- WordPress Content Management.
- **Personal Skills:** - Teamwork, Leadership, Project management, Communication, and Problem solving.

Professional Training:

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| 2020 | Certificate of training about (Effective Report Writing), Rwanda foundation. |
| 2019 | Certificate of Training about CV writing and Interview skills, Rwanda Foundation |
| 2018 | Certificate of Protection from Sexual Exploitation and Abuse, UNFPA, RDPP, Sulaimany. |
| 2017 | Certificate of Marketing and Sale training, Bahar Group, Sulaimany-Iraq. |
| 2015 | Certificate of Y-PEER Leadership Advocacy training 3.0, UNFPA, Amman-Jordan. |
| 2015 | Certificate of peer education, UNFPA, Sulaimany-Iraq. |

Appreciation Letters:

- Appreciation letter from the American university of Iraq-Sulaimani in recognition of volunteering work as an interpreter in sixth Sulaimani forum event in 2019.
- Appreciation letter from the American university of Iraq-Sulaimani in recognition of volunteering work for academic preparatory program in 2018.
- Appreciation letter from the American university of Iraq-Sulaimani in recognition of being the best student of the semester in 2016.
- Appreciation letter from Y-PEER Bulgaria coordinator and Iraq focal point in charge. As an activist in 10 Days of Activism with Syrian refugees (2016).
- Appreciation letter from Atwanim Org. (I Can org) (2014).
- Appreciation letter from Kurdistan Save the Children Org. (KSC) (2013).

Professional Reference:

- 1- Khasraw Hussain, Country Director, Biwater International Limited

Khasraw.hussain@biwater.com

- 2- Zhewar Shaswar, National Coordinator, Y-PEER Iraq International Network

zhewar.shaswar@gmail.com