



## CONTACT

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DOB:  
09/25/2000

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215 J 3/10, PARK ROAD, COLOMBO 05.

## POSITIONS OF RESPONSIBILITY

Vice Treasurer of the English Drama Circle of Ananda College, Col 10 for the years 2017/18

Member of the Aeronautical Club of Ananda College

Member of the Science Union of Ananda College Colombo 10

English Announcer at the Media Circle of Mahinda College, Galle 2009-2013

Member of the Junior Brass Band, Mahinda College, Galle.

Member of the Melodica Band, Mahinda College, Galle.

Member of the Junior Choir, Mahinda College, Galle

# YUVINDU SASHEN WINDSOR

## WORK

### Assistant Operations Manager – TYR Logistics

Part-time

May 2021 – May 2022

- Compiling daily logs and monthly narrative reports
- Overseeing and Coordination of logistics and management of partner and vendor relations
- Update and maintain internal operational processes

### Intern - Hatton National Bank PLC

Oct 2020 - Apr 2021

- Managing daily bank operations such as account opening, fixed deposits, customer service etc.
- Managing financial transactions and customer accounts
- Assisting in monitoring past due loan accounts and contacting customers to make collection attempts
- Meeting new clients and describing bank's services such as credit cards.
- Assisting clients with the credit card process

### Transcriber and Translator (Sinhala (Sri Lanka), English)

Freelance

Jul 2020 – Present

## EDUCATION

### University of Sri Jayewardenepura

BSc Computer Science, Statistics and Mathematics  
2021 - Present

### GCE Advanced Level | Physical Science

2019

Ananda College, Col 10.

- Chemistry - A
- Combined Mathematics - B
- Physics - C
- General English - A
- Common General Test - 072

## EXTRA CURRICULAR

Announcer/Compere at the University of Sri Jayewardenepura

Member of Rotaract Club of University of Sri Jayewardenepura

Member of Gavel Club of University of Sri Jayewardenepura

Member of Ananda Drama, a non-profit organization, and a cast member of productions like "Picket Republic - 2017"

Received a Certificate of Credit from Chemistry Quiz 2018 by the Royal Australian Chemistry Institute

Club Scout 2007 – 2011

Participation in English Debating Competitions

Member of the Photographic Arts Society at Ananda College Colombo 10

Member of the Senior English Choir of Ananda College Colombo 10

Member of the English Drama Circle Mahinda College Galle

Participation in All Island Art Competitions 2007 – 2010

Awarded "Best Artist" in 2009 at Mahinda College Galle

Semi Finalist in Kids N Teens Art Competition 2009

## GCE Ordinary Level

2016

Ananda College, Col 10.

- Buddhism - A
- Sinhala - A
- English - A
- Science - A
- History - A
- Mathematics - A
- Appr. Of English Lit Text - A
- Business & Acc. Studies - A
- Infor. & Comm. Technology - A

## OTHER QUALIFICATIONS

### CIMA

CIMA Certificate in Business Accounting (CIMA CERT BA)

### C

2022

Solo Learn

### Cyber Security and the Internet of Things

2021

University System of Georgia

### AI for Everyone

2021

DeepLearning.AI

### Java

2020

Solo Learn

### The Fundamentals of Digital Marketing

2020

Google Digital Garage

## SKILLS

Multilingual –

Sinhala (Native)

English (Fluent)

Tamil (Basic Knowledge)

Computer Literacy

Leadership

Time Management Skills

Fast Learner

## **AWARDS AND ACHIEVEMENTS**

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Champions of the “Pro Teen Challenge 2020” of Achievers Lanka Business School and the leader of the team

Gold Star Award, Sri Lanka Scout Association – 2012

Cast Member of “Hamlet-2017” which emerged as the champions of the All-Island Interschool Shakespeare Drama Competitions.

Cast Member of “I Know You – 2017” which emerged as 3<sup>rd</sup> runners up at Drama Comp 2017

Awarded “Best Cub Petrol” in 2010

## **AREAS OF KNOWLEGE**

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- Programming Languages – Java, C, Python, R
- Mobile Development - Android, Flutter
- Other – Microsoft Office, Adobe Premiere Pro, Adobe Photoshop, Photography, Videography, Google Suite