

# Post-Graduation Work Permit Application Instructions

How to apply for a Post-Graduation Work Permit online through Immigration, Refugees, and Citizenship Canada's website.



CONESTOGA

INTERNATIONAL 

Use Internet Explorer. Other internet browsers do not work correctly.



# Eligibility Requirements and Other Important Notes

- You must submit your application for a work permit within 90 days, starting from the day when your final marks are issued, or when you receive a formal written notification of graduation from the institution, whichever comes first.
- Applying for the Post-Graduation Work Permit is a one-time opportunity. It is currently only possible to get one post-graduation work permit in your lifetime.
- If you plan on completing more than one program to use toward a PGWP, you must complete the second program within two-years of completing the first program in order to combine them.
- You must have studied continuously full-time at a Canadian DLI, passed the program of study, and received notification that you are eligible to obtain your degree, diploma, or certificate.
- You must have a valid study permit when you apply for the work permit.
- Please visit the following link for more complete details and eligibility requirements:

<https://www.canada.ca/en/immigration-refugees-citizenship/services/study-canada/work/after-graduation/eligibility.html>

# Work Permit Validity

Work permits issued under the [PGWPP](#) may be valid for up to three years.

## Examples:

- If the program of study is eight months (minimum duration), then the duration of the work permit should be eight months.
- If the program of study is at least eight months but less than two years, then the duration of the work permit should coincide with the duration of the program of study.
- If the program of study is at least two years, then the duration of the work permit should be three years.
- If students who obtained a one-year graduate degree or diploma from an eligible institution in Canada after having obtained, within the prior two years, another diploma or degree from an eligible institution in Canada, then the duration of the work permit may be up to 3 three years.

# What You Will Need:

## REQUIRED DOCUMENTS

- The IRCC Application form (IMM5710) – you will download this later in the process
- Proof of Program Completion (see next two pages for details)
- Clear and legible scanned copy of your passport pages with your study permit (see next two pages for details)
- A valid credit card (Visa, MasterCard, American Express, JCB, China Union Pay) or a debit card (Visa Debit, Debit MasterCard or Interac) to pay the \$255 application fee online.
- Digital Photo (see next two pages for details)
- Proof of Medical (may be required) - If you intend on working in healthcare or childcare you must complete a medical from an approved doctor. To find a doctor near you please go to <http://www.cic.gc.ca/pp-md/pp-list.aspx>.

## OPTIONAL DOCUMENTS


- Client information- also known as a letter of explanation

# How To Prepare Your Documents

## Proof of Program Completion

- IRCC gives you the option to upload either a transcript, a certificate, or a letter from the institution. We recommend using a Proof of Program Completion Letter (Also called a Graduation Letter)
- Once your final marks are posted and your graduation decision has been processed you will download your **Proof of Program Completion letter** from the [Student Portal](#):
  - Click 'Services'
  - Click 'Print a Letter'
  - Under the Request a Letter section, Select the program you completed and then select **'Proof of Program Completion'**
- MAKE SURE YOU CHECK THE LETTERS FOR ACCURACY PRIOR TO SUBMITTING THEM WITH YOUR APPLICATION
- It is important that the letter includes your name, student number, Conestoga College's DLI number, your date of birth, the name of your program, the method of study (full-time), the duration of your program as defined by the College (eg. 'One year' or 'Two years' etc.), and the end date of your program. If any of this information is missing or incorrect, please speak with an International Student Advisor in the International Office.

# How To Prepare Your Documents

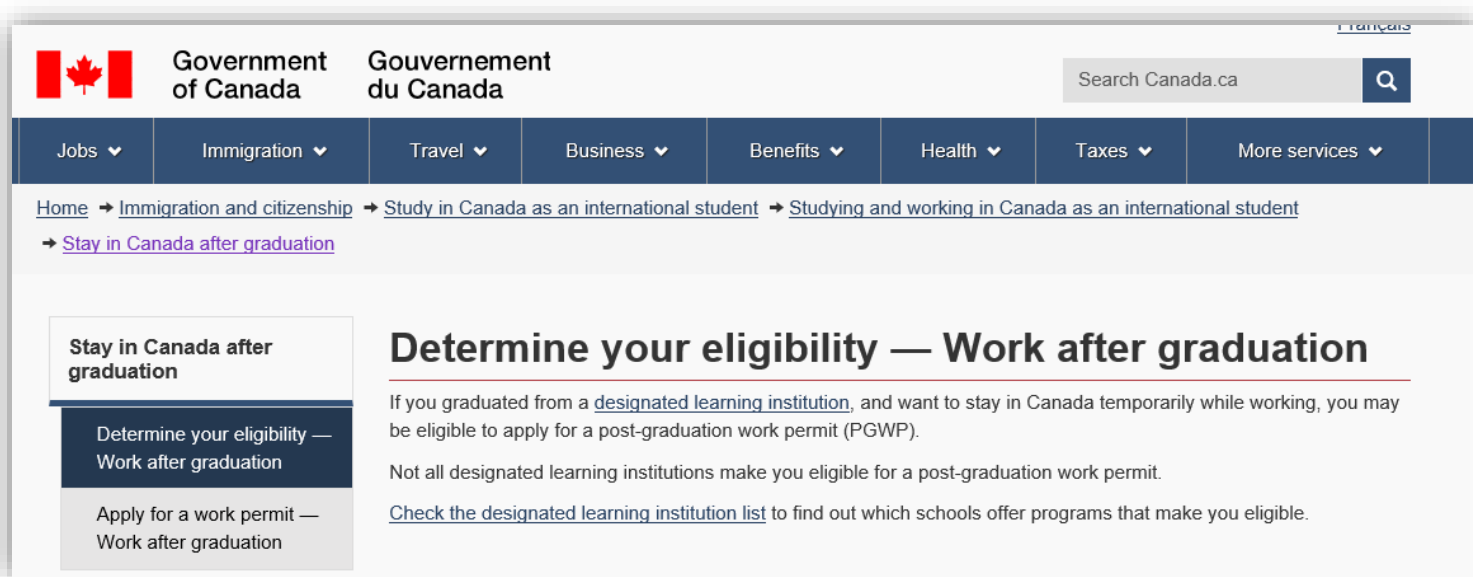
- Clear and legible scanned copy of your passport pages including:
  - Page with the passport number, photo, dates of issues and expiry, name and date of birth
  - Page with the stamp made by the Canadian authorities on the most recent entry into Canada
  - All pages with stamps, visas or markings, and
  - **A scan of your valid Study Permit**
  - All pages of the passport must be merged into a single PDF document.
  - Please note that scanned documents cannot be more than 4 MB.
- Digital Photo
  - The digital photo should look similar to a passport photo.
  - Once you reach the Document Checklist section of the online application, there is an information button beside each required document. Please click the  beside the document for more information.
- Proof of an IRCC Panel medical exam may be required if you intend on working in certain fields. To find out if you need a Panel medical exam, please visit the following link:

<http://www.cic.gc.ca/english/helpcentre/answer.asp?qnum=183&top=17>

# Want More Help?

- For a more details and instructions from IRCC, please visit the following website:

<https://www.canada.ca/en/immigration-refugees-citizenship/services/study-canada/work/after-graduation/eligibility.html>

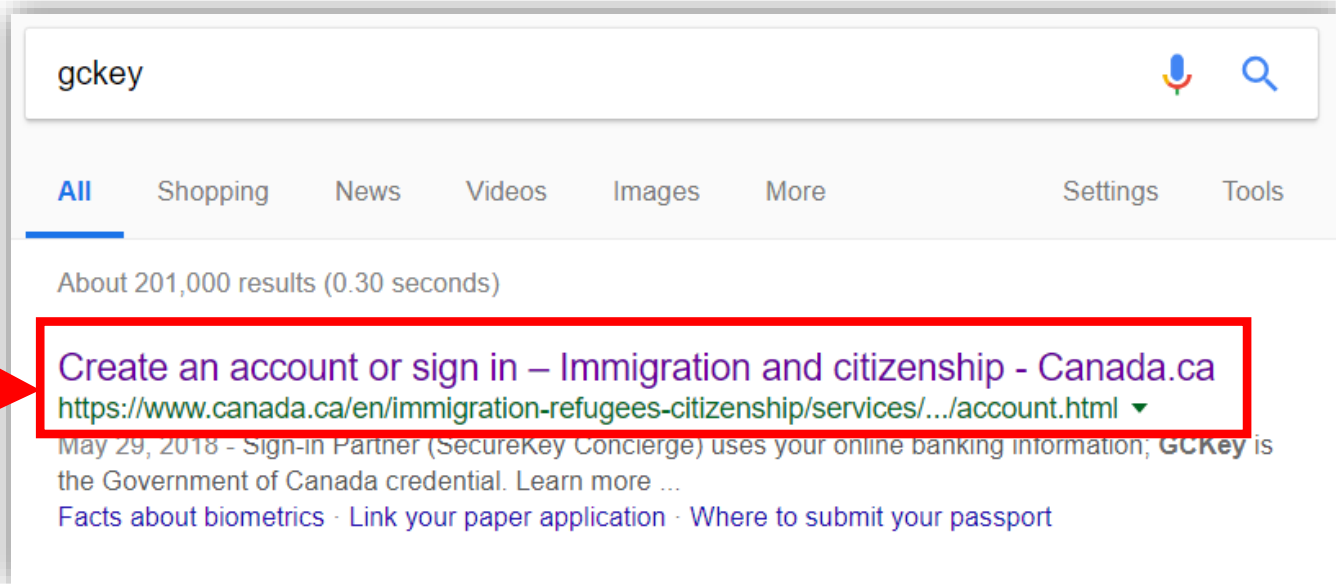




# Login to MyCIC



**Search on Google for “gckey” and click to sign in**



<https://www.canada.ca/en/immigration-refugees-citizenship/services/application/account.html>



## My immigration or citizenship application

### Create an account or sign in

Where to submit your  
passport

Link your paper  
application to your online  
account

Find application forms and  
guides

Pay your fees

Check processing times

Check your application  
status

Change my address

Medical exams and police  
checks

## Create an account or sign in

### We are expanding our fingerprint and photo requirements

Starting July 31, 2018, you will need to give your fingerprints and photos (biometrics) when you apply for a visitor visa, study or work permit, or permanent residence if you are from Europe, the Middle East or Africa.  
Find out [if these changes apply to you](#).

With your account, you can apply, pay your fees and check your status for [some applications](#).


You can create and sign in to an account using:

- your online banking login (**Sign-In Partner**)
- a Government of Canada login (**GCKey**)

What's the difference?

- **Sign-in Partner** (SecureKey Concierge) uses your online banking information
- **GCKey** is the Government of Canada credential

[Learn more about Sign-In Partner and GCKey.](#)

 **Online applications:** After we receive your application, it may take up to 5 days for you to see it in your account. We are working to make this wait time shorter. If your application does not appear after 5 days, [contact us](#) and report a technical problem. This issue will not delay processing of your application.

### Continue to Sign-In Partner

- Use the same sign in information you use for other online services (for example, online banking)
- None of your information will be shared with us. Your Sign-In Partner will not know which government service you are using.
- You will temporarily leave Canada.ca to use your Sign-In Partner

[▶ View the full list of Sign-In Partners](#)

### Continue to GCKey

- Sign in with a GCKey user ID and password if you don't use a Sign-In Partner.
- Register for a GCKey user ID and password if you don't have one.

BMO Financial Group

 Banking that fits your life.

 NATIONAL BANK

 RBC

 Scotiabank

 TD

 Desjardins

 ATB Financial

 Affinity

 Tangerine

 uni

 CANADA ECONOMIC



## Already Have an Account?

- **If you already have an account, you can use it for your application.**
- **If you are not able to login to your old account, just create a new account with a new username.**

If you want to create a new account, Click 'Sign Up'

[Home](#) → GCKey Sign Up Step 1 of 4

Terms and Conditions

Username

Password

Questions and Answers

## Terms and Conditions of Use


In return for the Government of Canada providing you with a GCKey, you agree to abide by the following Terms and Conditions of Use:

- You understand and accept that you are at all times responsible for your GCKey Username, Password and Recovery Questions, Answers and Hints. If you suspect that others have obtained them, you are responsible for revoking your GCKey and obtaining a new one with a new Username and Password.
- You understand and accept that the Government of Canada can revoke your GCKey for security or administrative reasons.
- You understand and accept that the Government of Canada disclaims all liability (except in cases of gross negligence or willful misconduct) in relation to the use of, delivery of or reliance upon the GCKey service. More details can be found in our [Disclaimers](#).

By selecting the **I accept** button, you are accepting the GCKey Terms and Conditions as stated above. You can choose to not sign up for a GCKey by selecting **I decline** to end this process.

# Create your User ID

[Français](#)

 **Government of Canada** **Gouvernement du Canada**

[Definitions](#) [Frequently Asked Questions \(FAQ\)](#) [Help](#)

[Home](#) → GCKey Sign Up Step 2 of 4

[Terms and Conditions](#) [Username](#)

## Create Your Username

Your Username must contain between eight and sixteen characters (for example: %, #, @) and may contain up to seven digits. When creating your Username, we recommend that you:

- make your Username easy for you to remember and hard for others to guess;
- avoid using personal information such as your name, Social Insurance Number (SIN), mailing address or email address;
- always keep your Username secure and do not share it with anyone.

Create Your Username: **(required)**

Please select **Continue** to proceed or click **Cancel** to end the Sign Up process.

[Continue](#) [Clear All](#) [Cancel](#)

Please keep your Username secure. For more information on how your privacy is protected, please refer to our [Personal Information Collection Statement](#).


### Username Checklist

- 8-16 Characters
- No Special Character(s)
- No more than 7 digits



Your ID must follow these rules

# Create your Password

 Government of Canada / Gouvernement du Canada [Français](#)

[Definitions](#) [Frequently Asked Questions \(FAQ\)](#) [Help](#)

[Home](#) → GCKey Sign Up Step 3 of 4

[Terms and Conditions](#) [Username](#)

## Create Your Password

Your Password must be between eight and sixteen characters, contain one upper case letter, one lower case letter and one digit, and not contain consecutive characters from your Username.

Create Your Password: **(required)**

Confirm Your Password: **(required)**

Please select **Continue** to proceed or click **Cancel** to end the Sign Up process.

Please keep your Password secure. For more information on how your privacy is protected, please refer to our [Personal Information Collection Statement](#).


**Password Checklist**

- 8-16 Characters
- Does not contain 3 consecutive characters from Username
- Valid characters
- Lower case letter(s)
- Upper case letter(s)
- Digit(s)
- Passwords match



Your Password must follow these rules

# Create your password



Government  
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du Canada

[Français](#)

Definitions

Frequently Asked Questions (FAQ)

Help

[Home](#) → GCKey Sign Up Step 3 of 4

Terms and Conditions

Username

Password

Questions and Answers

Create Your Password: **(required)**Confirm Your Password: **(required)**

Continue

Clear All

Cancel

Privacy

Password Checklist



# Create your Recovery Questions

[Terms and Conditions](#) > [Username](#) > [Password](#) > [Questions and Answers](#)

## Create Your Recovery Questions, Answers and Hints

Your Recovery Question, Answers and Hints are used to help you if you forget your Password. Please complete all the required fields below to continue the Sign Up process.

Select a Recovery Question: **(required)**

Please select a question...

My Recovery Answer: **(required)**

My Memorable Person: **(required)**

My Memorable Person Hint:

My Memorable Date (YYYY-MM-DD): **(required)**

My Memorable Date Hint:

Please select **Continue** to proceed or click **Cancel** to end the Sign Up process.

Continue

Clear All

Cancel

### Privacy

Please keep your Recovery Question, Answers and Hints secure. For more information on how your privacy is protected, please refer to our [Personal Information Collection Statement](#).



TAKE A PICTURE OF THE  
QUESTIONS YOU CREATE HERE.

YOU WILL NEED TO REMEMBER  
THESE QUESTIONS TO RECOVER  
YOUR PASSWORD IF YOU  
FORGET IT!



## Create an account

Fill in all the required information and then choose the "Continue" button to create your account. We need this information to confirm who you are and to make sure:

- your information is available to you only; and
- your identity is validated on your return visits.

### Create an account

Enter the following information as it appears on your passport. Use the "help" buttons to get details on where you can find this information. All fields are mandatory.

Given Name ?

\* Last name(s) (required) ?

\* Email address (required) ?

\* Preferred language of notification (required) ?

Please select ▾

Continue

Cancel

# Create your security questions

[Home](#) → Create your security questions

Signed in as Yergin Mominski | [Account home](#) | [Account profile](#) | [Help](#) | [Logout](#)

## Create your security questions

You will need to answer one of your security questions each time you access your account. You will have two tries to answer the question.

If you can't answer the first security question, we will ask you another one of your four questions. If you can't answer any of your security questions, we will lock your account. You will not be able to recover your account online.

Create new security questions that are difficult to guess but are easy for you to remember.

\* Security Question 1 *(required)*

\* Answer 1 *(required)*

\* Security Question 2 *(required)*

\* Answer 2 *(required)*


\* Security Question 3 *(required)*

\* Answer 3 *(required)*

\* Security Question 4 *(required)*

\* Answer 4 *(required)*


[Continue](#)



TAKE A PICTURE OF THE QUESTIONS YOU CREATE HERE.

YOU WILL NEED TO REMEMBER THESE QUESTIONS EVERY TIME YOU LOGIN TO YOUR ACCOUNT!

# Start The Application



Government of Canada  
Gouvernement du Canada

Français

Jobs

Immigration

Travel

Business

Benefits

Health

Taxes

More services

[Home](#) → Your account

Signed in as Yergin Mominski | [Account home](#) | [Account profile](#) | [Help](#) | [Logout](#)

## View the applications you submitted

Review, check the status or read the status of your submitted application.

Search:  Showing 0 to 0 of 0 entries | Show 

5

 entries

Application type	Application number	Applicant name	Date submitted	Current status	Messages	Action
No data available in table						

Did you apply on paper? You can check your application status online if you [add \(link\) your paper application to your account](#).

## Continue an application you haven't submitted

Continue working on an application or profile you haven't submitted or delete it from your account.

Search:  Showing 0 to 0 of 0 entries | Show 

5


 entries

Application type	Date Created	Days left to submit	Date last saved	Action
No data available in table				


## Start an application

[Apply to come to Canada](#)

Includes applications for visitor visas, work and study permits, Express Entry and International Experience Canada. You will need your personal reference code if you have one.



Click 'Apply to come to Canada'



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[Jobs](#)
[Immigration](#)
[Travel](#)
[Business](#)
[Benefits](#)
[Health](#)
[Taxes](#)
[More services](#)
[Home](#) → [Your account](#)

Signed in as Yergin Mominski

[Account home](#)
[Account profile](#)
[Help](#)
[Logout](#)

## Personal checklist

### Personal Reference Code

If you have already completed the Come to Canada or the Express Entry wizard, you would have received a document checklist and/or a personal reference code, based on the answers you provided.

**\* Please enter your personal reference code to begin your application. (required)**


[Continue](#)
[Cancel](#)

### I do not have a Personal Reference Code

If you do not have a personal reference code, you may answer a series of questions about your situation, and begin an online application.

If you begin your application **after you have logged into your account**, your personal reference code will be added to your checklist right into your account.

**Determine your eligibility and apply online:**

[Visitor visa, study and/or work permit](#)
[Express Entry \(EE\)](#)
[International Experience Canada \(IEC\)](#)


Click Here



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of Canada

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Jobs ▾

Immigration ▾

Travel ▾

Business ▾

Benefits ▾

[Home](#) → [Online Services](#)

↻ Start Again

🖨️ Print

💬 Report a Technical Issue

❓ Help

## Find out if you're eligible to apply

What would you like to do in Canada? *(required)* ?

Please make a selection

How long are you planning to stay in Canada? *(required)*

Please make a selection

Select the code that matches the one on your passport. *(required)* ?

Please make a selection

What is your current country/territory of residence? If you are presently in Canada, you should select Canada. *(required)* ?

Please make a selection

Do you have a family member who is a Canadian citizen or permanent resident and is 18 years or older? *(required)*

Please make a selection

What is your date of birth? *(required)* ?

Select year

Select month

Select day



Save and Exit Questionnaire

Next



Click the buttons if you don't know how to answer the questions.



## Find out if you're eligible to apply

What would you like to do in Canada? ?

Work



How long are you planning to stay in Canada?

Temporarily - more than 6 months



What is the country/territory of your passport? ?

Please make a selection



What is your current country/territory of residence? If you are presently in Canada, you should select Ca

Please make a selection



Do you have a [family member](#) who is a Canadian [citizen](#) or [permanent resident](#) and is 18 years or older?

Please make a selection



What is your date of birth? ?

Select year



Select month



Select day



◀ Exit Questionnaire

If you are applying for a Post-Graduation Work Permit then you would select 'Work' when asked what you would like to do in Canada.

If you are currently in Canada, then 'Canada' is your country of residence.



## Your results

Based on the information you provided, the result(s) below indicate(s) whether you may be eligible to come to Canada.

### Temporary Resident Visa

You will need a temporary resident visa to return to Canada.

If you are working or studying in Canada, your temporary resident visa may expire at the same time as your work or study permit. If your work or study permit is expiring soon, please renew your study or work permit first. Once your study or work permit is approved, you may apply for your temporary resident visa.

[Continue](#)

### Post-Graduate Work Permit - in Canada

You may be eligible to work in Canada with a post-graduation work permit.

[Continue](#)





## Create your personal checklist

### You are almost there...

We are going to ask you a few more questions. Based on your answers, we will provide you with a personal checklist of all the documents you need to submit with your application.

**CAUTION:** Do **not** submit multiple applications for the same service in an effort to speed up your application. Doing this may result in both applications being processed and delay the finalization of your application. CIC does not refund processed applications.

 Exit Questionnaire


Continue 



Click here. See the next page for answers to common questions.



Click the buttons if you don't know how to answer the questions.



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Gouvernement du Canada

Jobs ▾

Immigration ▾

Travel ▾

Business ▾

Benefits ▾

[Home](#) → [Online Services](#)

Start Again

Modify my Answers


Print

Report a Technical Issue

Help

## Find out if you're eligible to apply

Are you accompanying a family member who has status in Canada? *(required)* ?

Please make a selection 

Save and Exit Questionnaire

Next

**Important:** This information is for reference only and no immigration decision will be made based on your answers. If you choose to apply, your application will be considered by an immigration officer in accordance with the Immigration and Refugee Protection Act, without regard to any outcome you attain through this questionnaire. [Read the full notice](#)

Which document have you received stating that you have completed all the requirements for your program of study? *(required)*

Please make a selection

Final transcript  
Letter from educational institution  
Formal Notification  
Other

Next



- We recommend using the ‘Letter from educational institution’ option.
- Make sure your letter you provide is accurate. See page 6 of this guide for details. This step is very important as it can affect the length of work permit that you are granted.

Do you want to submit an application for a family member? *(required)* ?

Please make a selection



- If you have a spouse and/or child who is currently with you in Canada, and if you want to add their application, you can do so here.
- Do not use this option to try to apply for a spouse or child who is currently outside of Canada.
- This cannot be used to apply for family members who are not your spouse or child.



Once you finish the questionnaire, you will see your Document Checklist. This is where you upload your required and optional documents.

## Your document checklist

### Your documents

This is the list of documents you need to submit in order to apply. You cannot provide more about each document.

[Are you having difficulty downloading a form?](#)

Versions of application forms for study permits and work permits dated November 2013 (11-2013), or later, and applications for temporary resident visas dated March 2014 (03-2014), or later, can only be uploaded to the IRCC Portal.

**Note:** You are responsible for ensuring that the documents you submit are correct. Carefully review the documents you have attached to this application. A decision concerning your application will be made based upon the information you submit. You will not be able to make changes to your application once it has been submitted. Please ensure that you scan and attach all relevant documents to your online submission. Any documents received by mail related to this application will not be considered.

### Application Form(s)

Application Form(s)  
Mominski Yergin

Details	Document Name	Instructions	Options
Not Provided	Application to Change Conditions, Extend my Stay or Remain in Canada as a Worker (IMM5710) (required)		<a href="#">Upload File</a>



You can change the answers that you provided in the online questionnaire as long as you haven't submitted your application to IRCC.

Start Again

Modify my Answers

Print

Report a Technical Issue

Help

## Your document checklist

### Your documents

This is the list of documents you need to submit in order to apply more about each document.

[Are you having difficulty downloading a form?](#)

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If you need to change an answer, click here.

### Application Form(s)

Application Form(s)  
Maminski Yergin

Details	Document Name	Instructions	Options
Not Provided	Application to Change Conditions, Extend my Stay or Remain in Canada as a Worker (IMM5710) (required)	<a href="#">?</a>	<a href="#">Upload File</a>

# Your Document Checklist

## Your document checklist

### Your documents

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### Application Form(s)

Application Form(s)

Details	Document Name	Instructions	Options
Not Provided	Application to Change Conditions, Extend my Stay or Remain in Canada as a Worker (IMM5710) (required)	?	<button>Upload File</button>



You will start by clicking here. A new page will open with a PDF application form. More instructions are on the next page.



- This PDF document must be saved to your computer for editing.
- When you enter information in this form it will not be saved online. You must save your changes in the PDF document on the computer you are using. Keep a copy for your records.
- You will upload this document to your MyCIC account once you have finished entering the information.



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of Canada

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PROTECTED WHEN COMPLETED - B

PAGE 1 OF 5

### APPLICATION TO CHANGE CONDITIONS, EXTEND MY STAY OR REMAIN IN CANADA AS A WORKER

If you need more space for any section, print out an additional page containing the appropriate section, complete and submit it with your application.

Validate

Clear Form

1 UCI	2 * I want service in	OFFICE USE ONLY Validated
3 I am applying for one or more of the following:		
<input type="checkbox"/> * Apply for a work permit with the same employer		
<input type="checkbox"/> * Restore my status as a worker		
<input type="checkbox"/> * Apply for a work permit for the first time or with a new employer		
<input type="checkbox"/> * Get a new temporary resident permit (for inadmissible applicants only)		

#### PERSONAL DETAILS

1 Full name
* Family name (as shown on your passport or travel document)
Given name(s) (as shown on your passport or travel document)





The application form should have this title.



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PROTECTED WHEN COMPLETED - B  
PAGE 1 OF 5

**APPLICATION TO CHANGE CONDITIONS,  
EXTEND MY STAY OR REMAIN IN CANADA AS A WORKER**

If you need more space for any section, print out an additional page containing the appropriate section, complete and submit it with your application.

Validate

Clear Form

1 UCI	2 * I want service in	OFFICE USE ONLY Validated
3 I am applying for one or more of the following:		
<input type="checkbox"/> * Apply for a work permit with the same employer		
<input type="checkbox"/> * Apply for a work permit for the first time or with a new employer		
<input type="checkbox"/> * Restore my status as a worker		
<input type="checkbox"/> * Get a new temporary resident permit (for inadmissible applicants only)		
<b>PERSONAL DETAILS</b>		
1 Full name		
* Family name (as shown on your passport or travel document)		Given name(s) (as shown on your passport or travel document)



Use the 'Validate' button any time you want to check if you have missed any required parts on the form. 'Validate' can be clicked as many times as you need.

# Study Permit

Citizenship and Immigration Canada / Citoyenneté et Immigration Canada

**CANADA**

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**CANADA**

Document Number

Application/Demande:

UCI/IUC:



## APPLICATION TO CHANGE CONDITIONS, EXTEND MY STAY OR REMAIN IN CANADA AS A WORKER

If you have a 10 digit number on your study permit, please provide it on an additional page containing the appropriate section, complete and submit it with your application.

8 digit or 11 digit number on your study permit (do not include dashes)

Validate

Clear Form

OFFICE USE ONLY  
Validated  
No

1 UCI

I want service in

3 I am applying for one or more of the following:

☐

\* A work permit with the same employer

☒

\* An initial work permit or a work permit with a new employer

☐

\* Restoration of your status as a worker

☐

\* Temporary Resident Permit

### PERSONAL DETAILS

1 Full name

\* Family name (as shown on your passport or travel document)

Given name(s) (as shown on your passport or travel document)

2 a) Have you ever used any other name?

b) If you answered "yes" to question 2a, please provide details:

Family name

☐

\* No

☐

\* Yes

Given name(s)

Given name(s)

The expiry date of your study permit

3 \* Sex

4 Date of birth

5 Place of birth

\* City/Town

6 \* Citizenship

7 Current country of residence:

Country

Status

Other

From

To

Canada

Student

The day you entered Canada

8 a) Previous countries of residence: During the past five years have you lived in any country other than your country of citizenship or your current country of residence (indicated above) for more than six months?

☐

\* No

☐

\* Yes

Country

Status

Other

From

To

9	<b>* a) Your current marital status</b> <div></div>	<b>b) (If you are married or in a common-law relationship) Provide the date on which you were married or entered into the common-law relationship</b> Date YYYY-MM-DD
c) Provide the name of your current Spouse/Common-law partner		
Family name <div></div>		Given name(s) <div></div>
d) If you are married or in a common-law relationship, is your spouse or common-law partner a Canadian citizen or permanent resident? <input type="checkbox"/> No <input type="checkbox"/> Yes		

### PERSONAL DETAILS (CONTINUED)

10	a) Have you previously been married or in a common-law relationship? <input type="checkbox"/> * No <input type="checkbox"/> * Yes		
b) Provide the following details for your previous Spouse/Common-law partner:			
Family name <div></div>		Given name(s) <div></div>	
c) Type of relationship <div></div>	d) From YYYY-MM-DD	To YYYY-MM-DD	e) <div>You will answer 'yes' only if you have written a test such as an IELTS or TOEFL</div>

### LANGUAGE(S)

1	<b>* a) Native language/Mother Tongue</b> <div></div>	b) If your native language is not English or French, which language do you use most frequently? <div></div>	2	<b>* c) Are you able to communicate in English and/or French?</b> <div></div>
3 Have you taken a test from a designated testing agency to assess your proficiency in English or French? <input type="checkbox"/> * No <input type="checkbox"/> * Yes				

### PASSPORT

1	<b>* Passport number</b> <div>36</div>	2	<b>* Country of issue</b> <div></div>	3	<b>* Issue date</b> YYYY-MM-DD	4	<b>* Expiry date</b> YYYY-MM-DD
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CONTACT INFORMATION

If you live in an apartment,  
the apartment or unit  
number goes here

You indicate your e-mail address below.  
Correspondence, including file and personal information, to be sent to the e-mail address you specify.  
If you are sending correspondence from your application to a representative, indicate their e-mail and mailing address(es) in this section and on the IMM5476 form.

1 Current mailing address

The building number goes here

P.O. box	Apt/Unit	Street no.	* Street name
* City/Town	* Country	* Province	* Postal code
	Canada		

2 Residential address Same as mailing address? ☐ \* No ☐ \* Yes

Apt/Unit	Street no.	Street name	
City/Town	Country	Province	Postal code
	Canada		

3 Telephone no.	<input type="checkbox"/> Canada/US <input type="checkbox"/> Other	4 Alternate Telephone no.	<input type="checkbox"/> Canada/US <input type="checkbox"/> Other
Type	Country Code No. Ext.	Type	Country Code No. Ext.

5 Fax no.	<input type="checkbox"/> Canada/US <input type="checkbox"/> Other	6 E-mail address
	Country Code No. Ext.	



COMING INTO CANADA

1	Date and place of your original entry to Canada	* Date YYYY-MM-DD	* Place The city or airport you arrived at
2	* a) The original purpose for coming to Canada	b) Other	
3	Date and place of your most recent entry to Canada (If not the same as original entry)	Date YYYY-MM-DD	Place
4	If applicable, the reason for your very first entry to Canada. Typically to study.	Visitor Record Number	Document Number

DETAILS OF INTENDED WORK IN CANADA

1	* a) What type of work permit are you applying for? Post-Graduation Work Permit	If you have left Canada and re-entered you will need to indicate the date and location. If you have only entered Canada once you will leave this blank.	
2	Details of my prospective employer (attach original offer of employment)		
a) Name of Employer (If you are employed by a foreign employer who has a Canadian subsidiary, please provide the name of the Canadian entity, please provide the foreign employer here)			
b) Complete Address of Employer (Canadian or Foreign):			
3	Intended location of employment in Canada? Province City/Town	Address	
4	My occupation in Canada will be: Job title	Brief description of duties	
5	Duration of employment From To YYYY-MM-DD	6	Labour Market Opinion (LMO) required?
7	If you have been issued a certificate under the Provincial Nominee program (CAQ), provide the: Date		
8	38 you been issued a certificate under the Provincial Nominee program? <input type="checkbox"/> * No <input type="checkbox"/> * Yes		

## EDUCATION

Have you had any post secondary education (including university, college or apprenticeship training)?

☐

\* No

☒

\* Yes

If you answered "yes", give full details of your highest level of post secondary education.

1	From	Field and level of study
	YYYY MM	
	To	City/Town
	YYYY MM	

You will be required to list your activity for the last 10 years. If you have been employed in Canada and/or abroad enter that information. If you were a student you would enter 'Student' under Activity/Occupation with dates, level, institution, city and country.

**Current Activity** – You should indicate what you are doing now e.g. Employment or recent graduate.

## EMPLOYMENT

Give details of your employment for the past 10 years, including if you have held any hospital administrator)

1	From	* Current Activity/Occupation	* Company/Employer/Facility name
	YYYY MM		
	To	* City/Town	* Country
	YYYY MM		
2	From	Previous Activity/Occupation	Company/Employer/Facility name
	YYYY MM		
	To	City/Town	Country
	YYYY MM		
3	From	Previous Activity/Occupation	Company/Employer/Facility name
	YYYY MM		
	To	City/Town	Country
	YYYY MM		

2

- a) Have you ever remained beyond the validity of your status, attended school without authorization or worked without authorization in Canada?
- b) Have you ever been refused a visa or permit, denied entry or ordered to leave Canada or any other country?
- c) Have you previously applied to enter or remain in Canada?
- d) If you answered "yes" to question 2a), 2b) or 2c), please provide details.

<input type="checkbox"/> No	<input type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> Yes
<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes

If you answered yes, explain on what status you previously entered Canada.  
**For example, you would write:**  
2c) Previously applied to enter Canada on a study permit.



Applicant Name	Date of Birth
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**SIGNATURE**

Citizenship and Immigration Canada (CIC), or an organization at CIC's request, may want to contact you in the future to ask you about any services you received from CIC prior to the application process (such as participation in an information forum), during the application process (including the application process itself as well as orientation or accreditation services), and services received after arriving in Canada (including settlement services). We will use this information, along with the information provided by other individuals, for research, performance measurement or evaluation purposes.

Do you consent to be contacted by CIC, or an organization?

I consent to the release to Citizenship and Immigration Canada, or any government authority, including police, judicial authorities, for admission to Canada or to remain in Canada.

I declare that I have answered all questions.

If submitting the form electronically you **do not** need to hand sign the application form. Instead, you will type your name as it is shown on your study permit.

☐ No    ☐ Yes

Services Agency (CBSA) of all records and information for the purpose of processing my request that I have lived may possess about me. This information will be used to evaluate my suitability.

Signature of Applicant or Parent/Legal Guardian's for a person under 18 years of age.

Date: YYYY-MM-DD



Be sure to press 'Validate' before saving any changes to the form.

Save this PDF document once it is complete. The saved PDF file is what you will upload to your MyCIC application.

Validate

# Your Document Checklist

## Your document checklist

### Your documents

This is the list of documents you need to submit in order to apply. You cannot proceed until each file has been uploaded. Click the [upload](#) button to learn more about each document.


[Are you having difficulty downloading a form?](#)

Versions of application forms for study permits and work permits dated November 2013 (11-2013), or later, or visas dated March 2014 (03-2014), or later, can only be uploaded to the CIC Portal.

**Note:** You are responsible for ensuring that the documents you submit are correct. Carefully review the documents you have attached to this application. A decision concerning your application will be made based upon the information you submit. You will not be able to make changes to your application once it has been submitted. Please ensure that you scan and attach all relevant documents to your online submission. Any documents received by mail related to this application will not be considered.

### Application Form(s)

Application Form(s)

Details	Document Name	Instructions	Options
Not Provided	Application to Change Conditions, Extend my Stay or Remain in Canada as a Worker (IMM5710) (required)		<a href="#">Upload File</a>



Once you have completed and saved the form you will upload it here.



You must upload all of these documents. Your list may be different than the one shown here.

Click the  for details.



Supporting Documents			
Supporting Documents Mominski Yergin			
Details	Document Name	Instructions	Options
Uploaded - not submitted to IRCC Uploaded Filename: Document2.pdf	Passport (required)	?	<button>Update Information</button>
Uploaded - not submitted to IRCC Uploaded Filename: Document2.pdf	Digital photo (required)	?	<button>Update Information</button>
Not Provided	Completion of Studies Letter (required)	?	<button>Upload File</button>
Not Provided	Proof of medical exam (required)	?	<button>Upload File</button>
Not Provided	Request for Medical Exam (required)	?	<button>Upload File</button>



All pages must be combined into a single PDF document. Do not upload each page separately.

These requirements may not be on your application. It depends on whether you require a Panel medical exam.





If you are applying from within Canada, do not complete the Application for Temporary Resident Visa listed here.

You can use the Client Information section to upload a Letter of Explanation to provide any details that you feel were not clear in the rest of your application.

## Optional Documents

### Optional Documents

Details	Document Name	Instructions	Options
Not Provided	Schedule 1 - Application for a Temporary Resident Visa Made Outside Canada (IMM 5257)	?	<a href="#">Upload File</a>
Not Provided	Client Information	?	<a href="#">Upload File</a>



When you upload a document, it is normal for the Details section to state “Uploaded – not submitted to IRCC”.

Once you have uploaded documents into all of the required sections of the Document Checklist, you will be able to continue to the payment step in the application. After you have completed the application and paid, the messages here will change to “Submitted”.

## Application Form(s)

Application Form(s)

Mominski Yergin

### Details

Uploaded - not submitted to IRCC  
Uploaded Filename: imm5709e.pdf

### Document Name

Application to Change Conditions, Extend my Stay or Remain  
in Canada as a Worker (IMM5710) (required)

### Instructions



### Options

Update Information

# Payment

**Optional Documents**

Optional Documents

Details	Document Name	Instructions	Options
Not Provided	Schedule 1 - Application for a Temporary Resident Visa Made Outside Canada (IMM 5257)		<a href="#">Upload File</a>
Not Provided	Letter of Explanation		<a href="#">Upload File</a>

**Fees**

Fees

Application	Quantity	Price (CAD) per unit	Total (CAD)
Work Permit	1	\$155	\$155
Open Work Permit Holder Fee	1	\$100	\$100

The fee shown is an estimate based on the fees in effect on the day that this Personal Reference Code is issued. The actual fee may vary based on the date of submission.

[Can I save my application and return to complete it later?](#)

[How do I upload my documents?](#)

Total Price (CAD) \$255



Once you have completed and uploaded all of your documents you will be able to click 'Next'.

an offence under any law of Canada or a province. This information may also be used to establish or verify the identity of an individual whose identity cannot reasonably be otherwise established or verified because of physical or mental condition. Canada may also share immigration information related to biometric records with foreign governments with whom Canada has an agreement or arrangement.

Depending on the type of application made, the information you provided will be stored in one or more Personal Information Banks (PIB) pursuant to section 10(1) of Canada's *Privacy Act*. Individuals also have a right to protection and access to their personal information stored in each corresponding PIB under the *Access to Information Act*. Further details on the PIBs pertaining to CIC's line of business and services and the Government of Canada's access to information and privacy programs are available at the Infosource website (<http://infosource.gc.ca>) and through the CIC Call Centre. Infosource is also available at public libraries across Canada.

#### Declaration of Applicant

I have read and understand the above declaration.

I declare that the information I have given in this application is truthful, complete and correct.

I understand that misrepresentation is an offence under section 127 of the *Immigration and Refugee Protection Act* and may result in a finding of inadmissibility to Canada or removal from Canada.

I agree that by typing my name and clicking sign, I am electronically signing my application.

Please select (required)

I agree

#### Signature

I agree that by submitting this application, I am electronically signing the application.

I

Given name(s)

Last name (required)

I solemnly declare that the information I have provided is true and that the documents I am submitting in support of my application are genuine and have not been altered in any way.

#### Security Question

Why are you here? (required)

Exit Questionnaire

Sign



You will need to:

1) Click 'I agree'

2) Complete the name and security questions sections

3) Click the 'Sign' Button

Please select (required)

I agree

### Signature

I agree that by submitting this application, I am electronically signing the application.

I A Asdf , solemnly declare that the information I have provided is true and that the documents I am submitting in support of my application are genuine and have not been altered in any way.

Your application has not yet been submitted. Your application will be submitted once your payment is processed.

**Make sure you have your payment information ready.** If you don't have your payment information, save your application, and continue when you have it. You will have 2 hours to pay and submit your application. You will see a fee summary before paying your fees.

Your MyCIC session will **time out after 20 minutes**. If your session times out while you are paying your fees, your application is still submitted. Sign back in to your MyCIC account to view your acknowledgement of receipt letter. It may take a few hours for the letter to be sent to your account.

◀ Exit Online Application

Transmit and Pay ▶



When you are ready to pay with your credit card or debit card, click 'Transmit and Pay'.



## Summary of Fees

### Summary of Fees for Test Account

This table is a summary of your fees based on what you have applied for in your application. All fees are listed in Canadian dollars (CAD).

Application	Quantity	Price (CAD) per unit	Total (CAD)
	1	\$	\$

Total Price (CAD) \$

#### THIS IS NOT A RECEIPT

You will be redirected to a different site to pay your fees. **You have 2 hours to complete your payment.** If you can't proceed with your payment right now, select "transmit and pay", and then select "cancel transaction". **Do not close your browser to exit.**

Your MySIC session will time out after 20 minutes. If your session times out while you are paying your fees, your application is still submitted. Acknowledgement of receipt letter. It may take a few hours for the letter to be sent to your account.

A decision will be made based on your answers. If you choose to apply, your application will be considered by an Immigration Officer in accordance with the Immigration and Refugee Protection Act, without regard to any outcome you attain through this questionnaire. [Read full notice](#)

Transmit and Pay



Click 'Transmit and Pay' again.



Complete your payment here. **Make sure you save a copy of your receipt!!!**

Mandatory fields marked by \*

### Payment Method

Please choose a payment method.



Online

# Additional Information

- Check how long it will take for CIC to send your Study Permit:
  - <http://www.cic.gc.ca/english/information/times/temp.asp>
- Once you have your new permit in-hand, make sure you update your Electronic Travel Authorization (eTA) or Temporary Resident Visa (TRV). To find out which one you need, you can visit the following link:
  - <http://www.cic.gc.ca/english/visit/visas.asp>

SAMPLE



Congratulations...

**You're Done!**